



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS
"Leading the way to excellence in building and life safety"

Minutes

WABO Executive Board Meeting – February 21, 2017

1. Call to Order

The WABO Executive Board was called to order by President Tom Phillips at 10:00 a.m. at City of Kirkland, WA.

2. Roll Call

The following officers were present:

Tom Phillips	-	President
C. Ray Allshouse	-	1st Vice President
Jon Siu	-	Immediate Past President

The following officers were absent:

Kurt Aldworth	-	2 nd Vice President
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The following Directors were present:

Lee Kranz	-	Technical Code Development
Pete Rambow	-	Certification & Registration
Steve Hart	-	Education
David Spencer	-	Government Relations
Ray Cockerham	-	Emergency Management
Tim Nordtvedt	-	Finance
Trace Justice	-	Past President

The following Directors were absent:

Todd Blevins	-	Outreach
Andy Higgins	-	Accreditation
Gary Schenk	-	Past President
Jim Tinner	-	State Building Code Council

The following management personnel were present:

Tara Jenkins	-	Executive Director
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3. Consent Agenda

Agenda Approval – February 21, 2017. Approved as amended.
Minutes Approval – November 7, 2016. Approved.

4. Report from the President. President Phillips shared information on the ICC Innovation in Code Administration Award. He also discussed the recent WPLBO meeting held in Clark County, Nevada and stated that ICC Region I and Region II were in attendance. Locations for the Executive Board retreat were discussed; Tara Jenkins will obtain availability in August and send a Doodle poll.

5. Business /Action Items

1. ICC Issues

a. IAS/WABO Fabrication Program – Tom led the discussion regarding IAS and the WABO Fabrication Program. He will be attending the first IAS Fabrication Committee meeting in April. It was mentioned that if the WABO Fabrication Program is dissolved, it would be a disservice to our members.

MOTION: It was moved and seconded to table the discussion on IAS/WABO Fabrication Program until President Phillips attends the IAS Fabrication Committee meeting. Motion passed.

b. ICC Board Action – A discussion was held on ICC yearly profits and employee bonuses. Each member is a stakeholder of the member service organization and clarification is requested regarding how profits are handled.

MOTION: It was moved and seconded for the WABO Board to write a professional letter to ICC President Garriss and carbon copy the Board of Directors raising the issues regarding how profits and bonuses are handled. Motion passed.

Jon Siu will draft a letter and submit to the Officers for finalization.

2. WABO Business

a. Finance Resolutions - First Citizens Bank requires a new corporate banking resolution due to a change in WABO officers.

MOTION: It was moved and seconded to approve the new corporate resolution as presented. Motion passed.

First Citizens Bank signature card on file needs to be updated.

MOTION: It was moved and seconded to remove Julie Rogers, Lewis A Rogers, and Kurt Aldworth on the bank signature form. Motion passed.

MOTION: It was moved and seconded to approve the new bank signature forms as presented. Motion passed.

TRowe Price investment account needs to be updated with new officer and Executive Director.

MOTION: It was moved and seconded to approve the new permanent resolution as presented. Motion passed.

- b. **Travel Reimbursement Policy** - A revised travel reimbursement policy was presented by Jon Siu. Discussions were held and revisions were made.

MOTION: It was moved and seconded to forward the Travel Reimbursement Policy to the membership meeting in April for discussion. Motion passed.

- c. **Accredited Code Official Criteria** – Jon Siu and Trace Justice led a discussion on the Accredited Code Official criteria. The criteria will remain unchanged.

- d. **SIRP Committee Recommendations** – Pete Rambow presented two SIRP committee recommendations for board approval.

MOTION: It was moved and seconded that WABO accepts the results of the written special inspector exams administered by the SW Chapter of ICC. WABO will need to review the exams every code cycle change to maintain equivalency. Motion passed.

MOTION: It was moved and seconded based on OBOA's current SIP Program restructuring to remove the WABO/OBOA Special Inspector Reciprocity Agreement from WABO Standard 1701. Motion passed.

- e. **Executive Board Retreat** – Executive Board retreat was discussed in the President's report.
- f. **Cross-Laminated Timber (CLT)** – Tom Phillips led the discussion on CLT and asked is there is a need to certify the products from these

manufacturers. CLT will be tasked to the C & R Committee for discussion at the April meeting.

- g. Legislative Update** - Dave Spencer announced that the two State Building Code Council bills passed out of their respective committees. He feels both bills will not pass due to a fee increase in HB 1622 and a six-year code cycle in SB 5500. WABO's Immunity from Liability bill (SB 5185) moved in the Rules Committee and is awaiting a bump to the floor calendar in the Senate.
- h. Strategic Plan** – A review of the strategic plan has been tabled.
- i. Liaison Matrix** – Tom Phillips stated that a WABO Liaison Matrix spreadsheet was created to keep track of WABO representation with other organizations. Tom contacted the Association of Washington Cities (AWC) and extended an invitation for them to come to our meetings and report, the invitation was reciprocated.
- j. April Meeting Incentives/Recruitment** – Tom Phillips encouraged the Board to call members who have not attended a meeting for a while and invite them to the April meeting. A scholarship is available for the meeting registration and will include two nights' lodging. A Board contact roster was distributed and a sample script will be e-mailed from the WABO office.
- k. Good Wall Bad Wall** - Trace Justice asked about using the Good Wall Bad Wall display. WABO does not own the display and informed him to contact the Western WA Chapter of ICC.
- l. ICC Board of Directors Nomination** – Dave Spencer announced that he intends to run for the ICC Board of Directors. He is waiting for his jurisdictional letter of support and will submit a formal request to WABO. The Officers will draft a nomination letter to present to the membership for an official vote.
- m. Professional Contacts** – Steve Hart presented an idea to list industry representatives willing to volunteer their time on our website as a resource. There were many concerns regarding the proposal and the idea was tabled.
- n. Other Business** -

Steve Hart shared that his "Career Strategy" program developed to help high school students maneuver into a career has made it through Auburn High School.

Lee Kranz announced that Tim Nogler from the SBCC is retiring this year. The Governor will be the individual that will hire Tim Nogler's replacement. It was suggested that we ask if we may be part of that process.

Meeting adjourned at 2:00 p.m.

The Executive Director has prepared the proposed Minutes. Written documents or reports referred to in the Minutes are on file in the association office.