



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS  
"Leading the way to excellence in building and life safety"

## Minutes

### WABO Executive Board Meeting – May 11, 2020

#### 1. Call to Order

The WABO Executive Board was called to order by President Ray Allshouse at 9:00 a.m. via Zoom Conferencing.

#### 2. Roll Call

The following officers were present:

C. Ray Allshouse	-	President
Kurt Aldworth	-	1st Vice President (via teleconference)
Lee Kranz	-	2 <sup>nd</sup> Vice President
Tom Phillips	-	Immediate Past President

The following Directors were present:

Brian Smith	-	Certification & Registration
Micah Chappell	-	Technical Code Development
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance
Todd Blevins	-	Education
Ray Cockerham	-	Emergency Management
Andy Higgins	-	Accreditation
Jon Siu	-	Past President*
Trace Justice	-	Past President
Gary Schenk	-	Past President

The following Directors were absent:

Stacy Criswell	-	Outreach
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\* *Non-voting member*

The following management personnel were present:

Tara Jenkins	-	Executive Director
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#### 3. Consent Agenda

Agenda Approval – May 11, 2020. Approved unanimously.

Minutes Approval – February 28, 2020. Approved unanimously as revised.

4. **Report from the President.** President Ray Allshouse discussed the current pandemic conditions we are facing and reported the International Code Council (ICC) will be forgoing the scheduled 2020 Annual Business Meeting in St. Louis. Ray announced the State Building Code Council (SBCC) requested meeting space at Shoreline City Hall in June and will have to see how the Governor's Phased reopening of Washington progresses. Ray discussed the Governor's phases and how it will affect jurisdictions.

5. **Business/Action Items**

1. **ICC Issues**

- a. **ICC ABM** – Tara Jenkins announced this was on the agenda to discuss who plans on attending the ICC ABM but will no longer be a topic of discussion since ICC has cancelled the event.

2. **WABO Business**

- a. **Retiree Meeting Registrations** – Tara Jenkins announced retiree registration was tabled at the previous executive board meeting. The Board discussed providing free registration fees to retirees.

**MOTION: It was moved and seconded to expand the current free retiree spring meeting registration to include all meetings and be limited to 1 free registration of their choice per year. Motion passed unanimously.**

- b. **2020 ABM & Executive Board Retreat** – Tara Jenkins led the discussion on the scheduled in-person ABM and Executive Board Retreat.

**MOTION: It was moved and seconded to hold the WABO ABM virtually and to postpone the contract with Kitsap Conference Center to 2022 and pay any liquidated damages that may be charged. Motion passed unanimously.**

The Executive Board Retreat will remain in-person as planned.

- c. **ABM Awards, Incentives, Elections** – A discussion was held regarding WABO's Awards, Incentives and Elections.

**MOTION: It was moved and seconded to delay the Annual Awards to the Fall Quarterly Business Meeting. Motion passed unanimously.**

The Board will provide an incentive at the Fall Quarterly Business Meeting.

The Board discussed the current leadership nominations received for 2020/2021 and who plans on still running for a Board position.

- d. **Program Fee Schedules** – A discussion was held on the current fee schedules for WABO Programs. Tara Jenkins suggested additional language to clarify fees on the Special Inspection and Fabricator Fee Schedules.

**Motion: It was moved and seconded to approve additional language on Special Inspection and Fabricator fee schedules and to remove the increase of \$135 on the Fabricator prevailing hourly rate. Motion passed unanimously.**

- e. **TCD Scholarship Funds** – A discussion was held on the remaining TCD scholarship funds for FY 19/20. A member requested the funds be considered for purchasing books. Several scenarios were discussed, and the proposal dies for lack of a motion.

- f. **Other** –

Lee Kranz announced he plans on retiring in 2021 and thanked WABO for all the great opportunities he has had with the organization and wanted to be transparent with his plans.

Gary Schenk announced the possibility of him retiring as soon as next month.

Jon Siu announced his retirement the beginning of October and Seattle will be replacing him with 2 individuals.

Lee Kranz provided an update on the work group for SB5795 that Labor & Industries is facilitating. The pros and cons of contractor exams will be their next discussion.

Meeting adjourned at 11:10 a.m.

*The Executive Director prepared the proposed Minutes. Written documents or reports referred to in the Minutes are on file in the association office.*