



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS  
"Leading the way to excellence in building and life safety"

## Minutes

### WABO Executive Board Meeting – June 07, 2023

#### 1. Call to Order

The WABO Executive Board was called to order by President Andy Higgins at 10:00 a.m. via Zoom Conferencing.

#### 2. Roll Call

The following officers were present:

Andy Higgins	-	President
Ray Cockerham	-	1st Vice President
Todd Blevins	-	2 <sup>nd</sup> Vice President
Kurt Aldworth	-	Immediate Past President

The following Directors were present:

Micah Chappell	-	Technical Code Development
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance
Max Booth	-	Education
Stacy Criswell	-	Outreach
Ryan Mumma	-	Emergency Management
James Tumelson	-	Accreditation
C. Ray Allshouse	-	Past President
Trace Justice	-	Past President

The following Directors were absent:

Brian Smith	-	Certification & Registration
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The following management personnel were present:

Tara Jenkins	-	Executive Director
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#### 3. Consent Agenda

Agenda Approval – June 7, 2023. Approved unanimously.

Minutes Approval – February 27, 2023. Approved unanimously.

#### 4. President Report. Andy reported that he was scheduled to attend OBOA's Quarterly Business meeting that was being held virtually and due to a lack of

service was unable to attend. He will contact OBOA and provide a report at the next meeting.

**5. Business / Action Items –**

**1. ICC Issues –**

- a. ICC Candidate Support (Spencer) –** Andy Higgins reported several requests for ICC candidate support has been received and he has guided candidates to the WLPBO Candidates Forum. David Spencer and Stuart Tom, running for ICC Vice President and President respectively, submitted their request together and in the past, we have traditionally sent support in early for David Spencer.

**MOTION: It was moved and seconded to support early nomination for Stuart Tom for ICC President and David Spencer for ICC Vice President for 2023-2024. Motion passed unanimously.**

- b. ICC Annual Conference –** A discussion was held regarding the individuals that will be attending the ICC ABM on October 8 – 11, 2023 in Sain Louis, MO. The following board members will be attending utilizing the WABO scholarships: Ray Cockerham, Ray Allshouse, Kurt Aldworth, Tim Woodard, and Angela Haupt. Andy Higgins will travel utilizing the President's voucher.

**2. WABO Business –**

- a. Action Between Meetings –** Andy Higgins reported that action occurred in between the last board meeting and the following motions need to be reflected in the minutes:

**MOTION: It was moved and seconded to approve a new corporate resolution with borrowing power to obtain a WABO credit card.**

**Motion passed.**

**MOTION: It was moved and seconded to distribute the International Wildland-Urban Interface Code Handout as part of public outreach to jurisdictions after adding the WABO and the WFSM logo's.**

**Motion passed.**

**b. Summer QBM –**

- i. **Giveaways** – A discussion was held on the items to giveaway at the summer business meeting. The Executive Board would like to give pins away each year at the Annual Business meeting.

**MOTION: It was moved and seconded to giveaway roasting sticks and kites. Motion passed.**

- ii. **Professional Development** – Todd Blevins announced Michelle Yee from Simpson Strong-Tie will be providing the professional development at the summer business meeting.

**c. Program Fee Schedules** – Tara Jenkins presented suggested changes to the Weld and Fabrication Fee Schedules.

**MOTION: It was moved and seconded to approve the Weld and Fabrication fee schedule suggested revisions effective July 1, 2023. Motion passed unanimously.**

A discussion was held on the remainder of the program fee schedules.

**MOTION: It was moved and seconded to increase the following program fees by 10% rounding to the nearest \$5 dollars: Annual Dues, Quarterly Meetings, Annual Meeting, Education Seminars, Annual Education Institute, AEI Trade Show Fee, ACO Application/Renewal, and the Job Postings. Motion passed unanimously.**

- d. **BIAW Bookstore Discount** – A discussion was held regarding the request from BIAW to seek a partnership to provide a discount to their members for code book purchases and they would refer their members to our bookstore. The board felt we must treat all organizations the same and will inform BIAW that they can purchase a membership to obtain the member benefit of the bookstore discount.

- e. **COAP Licensing Update** – Andy Higgins announced the COAP program has officially obtained their state licensing. The question was asked if the marketing budget needs to be increased. James Tumelson will work with the Accreditation Committee to ensure adequate funds are in the budget.

- f. **2021 Custom Code Update** – Angela Haupt provided an update on the status of the 2021 WA Custom Codes.

**g. Government Relations Update** – Tim Woodard reported the two main pieces of legislation that WABO was working on the Governor vetoed. Tim announced the Department of Commerce is convening the work group for SB 5290 and they have asked for the Building Officials to have a seat at the table. An Ad Hoc committee for middle Housing has been established through TCD Committee to prepare for the anticipated bills that will be presented next legislative session.

**h. WSEC Plans Examiner Program Update** – No report.

**i. Other** –

Micah Chappell announced the TCD schedule is available on the WABO website. Micah also stated with the new format of ICC Code Development that it will increase the amount of work and encouraged more involvement and staff involvement.

Trace Justice is retiring June 30, 2023.

Tim Woodard asked if TCD is trying to get more involvement from members from outside the state.

Meeting recessed at 11:40 a.m.

*The Executive Director prepared the proposed Minutes. Written documents or reports referred to in the Minutes are on file in the association office.*