



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS
"Leading the way to excellence in building and life safety"

Minutes

WABO Executive Board Meeting – February 28, 2020

1. Call to Order

The WABO Executive Board was called to order by President Ray Allshouse at 10:00 a.m. at the City of Shoreline, WA.

2. Roll Call

The following officers were present:

C. Ray Allshouse	-	President
Kurt Aldworth	-	1st Vice President (via teleconference)
Lee Kranz	-	2 nd Vice President
Tom Phillips	-	Immediate Past President

The following Directors were present:

Brian Smith	-	Certification & Registration
Micah Chappell	-	Technical Code Development
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance
Ray Cockerham	-	Emergency Management
Andy Higgins	-	Accreditation
Jon Siu	-	Past President*
Trace Justice	-	Past President
Gary Schenk	-	Past President (via teleconference)

The following Directors were absent:

Todd Blevins	-	Education
Stacy Criswell	-	Outreach

* Non-voting member

The following management personnel were present:

Tara Jenkins	-	Executive Director
Troy Jenkins	-	Jenkins Management Solutions

3. Consent Agenda

Agenda Approval – February 28, 2020. Approved unanimously.
Minutes Approval – November 18, 2019. Approved unanimously.

4. **Report from the President.** President Ray Allshouse thanked the Executive Board for their participation on legislative issues with the Government Relations Committee. Ray reported on AIA government relations activities that aligned with WABO. President Allshouse provided an update on WABO's seat on the ICC/ANSI A117.1 Standards Committee. Ray announced that ICC President Wheeler has directed the current Board to attend ICC chapters that have not received Board attendance.

5. **Business/Action Items**

1. **ICC Issues**

a. **WA Custom Codes Update** – Lee Kranz provided an update on the 2018 WA Custom Codes. Group 1 codes will be available for sale by WABO's Annual Education Institute, Group 2 will not make the March 2020 deadline. Lee reported that the State Building Code Council (SBCC) is working with ICC to publish the WA State Energy Code. Lee reported that he has contacted IAPMO to discuss collaboration with the UPC and state amendments.

b. **David Spencer Support Letter** - A discussion was held on the request for letter of support from ICC Director at Large David Spencer.

MOTION: It was moved and seconded to send a letter of support for David Spencer for reelection on the ICC Board. Motion passed unanimously.

2. **WABO Business**

a. **Legislative Update Finance Report** – Tim Woodard reported the WABO Circle feedback is working well for Amy Brackenbury to review. Tim discussed SB 6302 and ESHB 1754. Tim announced the first-year legislative subcommittee did not work out well and asked the Board to help find interested members to serve on the subcommittee. A discussion regarding changing the winter committee meeting format was held.

b. **Finance Summary Report** – Angela Haupt provided a financial summary on WABO's FY 19/20 2nd Quarter Financials.

c. **FY 18/19 Financial Review** - Tara Jenkins reported that WABO contracted with Stapp Financial CPA firm to perform agreed-upon procedures. The financial review started on September 17, 2019 and Stapp Financial completed their final report on November 21, 2019. Tara

went over the report in detail, along with the CPA firm's recommendations and the action the WABO office has implemented to improve financial policies and procedures.

- d. **Sponsorship Benefits** – A discussion was held regarding WABO's sponsorship benefits.

MOTION: It was moved and seconded to leave WABO's sponsorship benefits as they stand. Motion passed unanimously.

- e. **Retiree Membership** – A discussion was held regarding adding a new retiree membership level.

Motion: It was moved and seconded to leave the current membership levels as they stand. Motion passed with 10 votes in favor and 1 opposed.

A discussion was held to waive registration fees for WABO meetings to retirees in good standing.

Motion: It was moved and seconded to table the retiree meeting registration fee discussion. Motion passed with 10 votes in favor and 1 opposed.

- f. **Spring Meeting Incentives** – A WABO black zippered folder was selected for the 2020 Spring Quarterly meeting incentive.
- g. **PAW Sponsorship** – Tara Jenkins presented a sponsorship request received by Todd Blevins from the Planning Association of Washington (PAW). A discussion was held regarding coordinating future events to avoid meeting scheduling conflicts.

MOTION: It was moved and seconded to submit sponsorship to PAW at the Rock Climber level (\$750). Motion passed unanimously.

- h. **Energy Code Compliance** - Gary Schenk led a discussion regarding the WA State Energy Code and working with stakeholders to support a workable solution to the many issues that surround the WA State Energy Code.
- i. **Other** -
 - a. **ICC Update** – Gary Schenk announced the bylaw change proposal submitted last year at ICC's ABM regarding the Executive Board member seat representation has been simplified and will be resubmitted for consideration at the

2020 Annual Business Meeting. Gary also provided updates on individuals that are up for re-election and possible new board candidates that will be running.

Meeting adjourned at 2:10 p.m.

The Executive Director prepared the proposed Minutes. Written documents or reports referred to in the Minutes are on file in the association office.