



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS
"Leading the way to excellence in building and life safety"

Minutes

WABO Executive Board Meeting – February 28, 2019

1. Call to Order

The WABO Executive Board was called to order by President Ray Allshouse at 10:05 a.m. at the City of Shoreline, WA.

2. Roll Call

The following officers were present:

C. Ray Allshouse	-	President
Kurt Aldworth	-	1st Vice President
Lee Kranz	-	2 nd Vice President
Tom Phillips	-	Immediate Past President

The following Directors were present:

Brian Smith	-	Certification & Registration
Micah Chappell	-	Technical Code Development
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance (teleconference)
Rick Prosser	-	Education
Todd Blevins	-	Outreach (teleconference)
Ray Cockerham	-	Emergency Management
Andy Higgins	-	Accreditation
Jon Siu	-	Past President*
Trace Justice	-	Past President
Gary Schenk	-	Past President

* Non-voting member

The following management personnel were present:

Tara Jenkins	-	Executive Director
Troy Jenkins	-	Jenkins Management Solutions, LLC

3. Consent Agenda

Agenda Approval – February 28, 2019. Approved unanimously as amended.
Minutes Approval – November 16, 2018. Approved unanimously as amended.

- 4. Report from the President.** President Ray Allshouse announced the validation cycle for ICC Governmental Member Voting Representatives (GMVR) has extended from one to three years. Ray discussed the newly formed ICC ad Hoc Committee on ABM and Elections. Ray informed the board that Diane Glenn has been appointed chair for the Residential Tag for amendments for the 2018 code. Ray will work on setting up talks with builders to find common ground. Ray will also contact Association of Washington Cities and Association of Washington Counties.

5. Business/Action Items

1. ICC Issues

- a. Safety 2.R – Gary Schenk announced that he informed Region II that WABO was willing to support a couple of individuals from WA State in the Safety 2.R program. The Board felt reimbursement to the individuals will be the best way to disperse the funds. Gary will inform the President of Region II that WABO will reimburse 2+ individuals from WA State.
- b. Other – Gary Schenk held a discussion on ICC Annual Business meeting remote voting discussing the pro's and con's.

2. WABO Business

- a. **Checklist/Tip Sheets** – Lee Kranz followed up with the previous discussion regarding the memberships request for access to tip sheets and checklists. The Board felt jurisdictions will share the information that has already been created and WABO can post those resources and contacts on the website as a member service.
- b. **Spring Meeting Incentives** – Tara Jenkins asked for suggestions regarding the Spring meeting incentives.

MOTION: It was moved and seconded to provide stainless steel tumblers at the Spring Business meeting and wireless earbuds with power bank at the Annual Business Meeting. Motion passed unanimously.

- c. **Legislative Update** – Tim Woodard provided an update on SSHB 5382 & 5383 regarding tiny homes and HB 1134 regarding food trucks. Jon Siu discussed the energy bill and Lee Kranz provided an overview on HB 1752 regarding contractor bond increase.

- d. **Government Relations Position Procedures** – Jon Siu provided an overview of the development of the Government Relations Legislative Subcommittee Position procedures. The position procedures provides details on subcommittee membership and operation.

MOTION: It was moved and seconded to approve the Government Relations Legislative Subcommittee Position Procedures. Motion passed unanimously.

- e. **Electrical Code Proposal** – Tom Phillips informed the board that he would not be moving the electrical code bill forward without the support of WABO.

- f. **Website Linking Policy** – Tom Phillips presented a draft website linking policy for review. Several changes to the document were discussed.

MOTION: It was moved and seconded to table the linking policy discussion until the next Executive Board meeting. Motion passed unanimously.

- g. **Responsive Website** – Tara Jenkins presented an option for the WABO website content to be reskinned into a responsive website which adapts to suit smart phones, tablets and personal computers.

MOTION: It was moved and seconded to execute the responsive website. Motion passed unanimously.

- h. **Expanding Electronic Permitting In WA** – Trace Justice led the discussion regarding how WABO can engage with MyBuildingPermit to help increase electronic permitting with jurisdictions in Washington State. MyBuildingPermit has a new executive director that will be contacted regarding collaboration.

MOTION: It was moved and seconded to table the electronic permitting discussion until the next Executive Board meeting. Motion passed unanimously.

- i. **Honorary Membership** – A discussion was held regarding Pete Rambow's time served on the Board. Gary Schenk will submit an honorary membership nomination application request for Pete Rambow.

MOTION: It was moved and seconded to extend Pete Rambow an honorary membership; the application will be submitted to the Officer's for final approval. Motion passed unanimously.

- j. SBCC Building Official Representative** – Ray Allshouse announced that he spoke to Richard Brown at the State Building Code Council on his intent to nominate Micah Chappell for the Building Code Enforcement position. WABO will have to wait for the Governor to approve the appointment.
- k. Commercial Kitchen Plumbing Seminar** – Tara Jenkins announced the approved curriculum development for the Commercial Kitchen Plumbing Seminar will no longer move forward. In the contract process it was discovered that the presenter does not own the rights to the patent.
- l. Chapter Rewards Program** – Tara Jenkins announced that WABO received two ICC Annual Conference Certificates to Las Vegas and one ICC Chapter Leadership Academy for their application submittal. This is in addition to the ICC Annual Conference Certificate to Las Vegas that was earned for the ICC Merit Award Winner. A discussion was held regarding the number of individuals to send to the Leadership Academy. President Allshouse will appoint who goes in 2019 since all Officer's have already attended.
- m. WPLBO** – Ray Allshouse announced that Gary Schenk, Trace Justice and himself attended the WPLBO meeting held in Las Vegas in February. WABO will host the next meeting and candidates forum August 22-23, 2019 in SeaTac, WA. Oregon has decided to withdraw from WPLBO again voicing financial concerns and have elected to put their resources towards Region II. Trace informed the board that Jack Applegate intends on running for the OBOA Board. Gary Schenk stated that California announced they want to lessen building codes to assist recovery from the wildfires.
- n. Other Business** –
 - a. Tom Phillips announced John Minato and Daryl Harmon will be retiring and their retirement party will be March 21, 2019 at 2:00 pm.
 - b. Tom Phillips stated that he is the chair of the ad hoc committee created for WABO Reserves. The ad hoc committee members are: Gary Schenk, Micah Chappell, Lee Kranz, Angela Haupt and Tara Jenkins.
 - c. Gary Schenk led a discussion regarding the idea of having WABO reach out to ICC Board Members who may share the same vision as WABO.

- d. Lee Kranz asked for clarification regarding the State Building Code Council Emergency Rules and Rulemaking and when they go into effect.

Meeting adjourned at 2:00 p.m.

The Executive Director prepared the proposed Minutes. Written documents or reports referred to in the Minutes are on file in the association office.