



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS
"Leading the way to excellence in building and life safety"

Minutes

WABO Executive Board Meeting – February 27, 2023

1. Call to Order

The WABO Executive Board was called to order by President Andy Higgins at 12:05 p.m. via Zoom Conferencing.

2. Roll Call

The following officers were present:

Andy Higgins	-	President
Ray Cockerham	-	1st Vice President
Todd Blevins	-	2 nd Vice President
Kurt Aldworth	-	Immediate Past President

The following Directors were present:

Brian Smith	-	Certification & Registration
Micah Chappell	-	Technical Code Development
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance
Max Booth	-	Education
Ryan Mumma	-	Emergency Management
James Tumelson	-	Accreditation
C. Ray Allshouse	-	Past President
Trace Justice	-	Past President

The following Directors were absent:

Stacy Criswell	-	Outreach
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The following management personnel were present:

Tara Jenkins	-	Executive Director
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3. Consent Agenda

Agenda Approval – February 27, 2023. Approved unanimously.
Minutes Approval – December 07, 2022. Approved unanimously.

4. President Report. Andy reported that OBOA's Fall Business meeting was cancelled and rescheduled to March 10, 2023 and Ray Cockerham is scheduled to

attend. Todd Blevins announced he attended Labor and Industries FAS meeting and has applied to sit on the board and awaiting appointment.

5. Business / Action Items –

1. WABO Business –

a. Legislative Update – Tim Woodard expressed his appreciation of Marian Dacca as our lobbyist. She is proactive and we are engaged in more meetings. Tim stated we need to consider hiring a consultant to help with technical writing and testimony. Tim reported that this legislative year they have a housing committee so we are seeing more bills that pertain to the building department. Tim provided an update on the bills discussed at the government relations committee regarding 6 plex structures and single exit provisions, project timeline reviews, and budget provisos. Tim also suggested the Government Relation committee relook at the subcommittee positions procedures and see if it needs to be redefined as the government relations committee has so much more committee involvement.

b. 2024 Summer Meeting Location – A discussion was held regarding the previously selected 2024 Summer meeting location of Tulalip Resort that required a Food and Beverage minimum that will exceed WABO's budget.

MOTION: It was moved and seconded to think outside of the box and find a venue for the 2024 Summer meeting. Motion passed unanimously.

c. Annual Business Meeting – Tara Jenkins announced that she submitted a request for the ICC President or Vice President to attend WABO's ABM to install the Board of Directors and they will be sending our liaison Jim Sayers.

- i. Professional Development – Tara Jenkins reported that Todd Blevins has setup a WAsafe presentation and tabletop workshop for professional development.
- ii. Awards – A discussion was held regarding the awards for the Annual Business meeting.

MOTION: It was moved and seconded to award the Outstanding Education Achievement Award to Dick Bower. Motion passed unanimously.

MOTION: It was moved and seconded to award the Associate of the Year Award to Richard Williams. Motion passed unanimously.

MOTION: It was moved and seconded to award the Code Official of the Year Award to Quyen Thai. Motion passed unanimously.

- iii. Incentives – A WABO cap and pin w/ lanyard was selected as the 2023 ABM meeting giveaways.
- iv. Elections – The board was reminded elections will be held at the next meeting.

- d. **2021 Custom Code Update** – Angela Haupt provided an update on the status of the 2021 WA Custom Codes.
- e. **ACO Program Review** – James Tumelson went over the ACO program requirements and asked the Board what the long term vision of the ACO program was. James went over areas where possible revisions can be made and will work offline with Andy Higgins and bring back to the Board.
- f. **COAP Fee Schedule** – James Tumelson and Tara Jenkins presented a COAP fee schedule increase to adjust for some changes to registration due to state licensing.

MOTION: It was moved and seconded to increase the COAP fees \$50. Motion passed unanimously.

- g. **Building Safety Month Outreach** – Andy Higgins reported that he contacted Jim Sayers to find out how many Building Safety Month Proclamations Ron Hampton has received from his state of Kentucky. Jim Sayers reported in 2017 Ron Hampton received 122 proclamations and he has led the nation since 2013. Andy stated he will work with Outreach chair Stacy Criswell and start a friendly competition and will send more information when it becomes available.
- h. **Liaison Outreach Efforts** – Tim Woodard led the discussion stating that WABO is getting into a situation where we are on opposite sides of legislative issues of our liaisons and we need to be better aligned. The question was asked of how we can utilize these liaison positions better. Micah Chappell stated that we don't have as much sway as we think we do. We should have better relationships with these organizations. We are the front people, and they are asking us to give up life safety issues. A brainstorming session was held on several ideas – liaison committee, stakeholder consortium consisting of cities, counties, planners, fire marshals (virtual), getting our bullet points out to stakeholders.
- i. **2025 AEI** – Max Booth informed the Board that he needs to start planning the 2025 venue location with Tara Jenkins. Max asked for thoughts on centralized training, virtual, and in-person.

j. Other Business –

Brian Smith asked if any Board members had completed handouts or messaging to the public regarding the International Wildland Urban Interface Code. Micah Chappell is currently working on a tip sheet and was able to get some forms from Kittitas County. Micah is working with the SBCC to see if he can get a pathway on how to enforce the IWUIC as there was no clear answer from the State Attorney General.

2. ICC Issues –

a. ICC ABM Leadership Attendance – Tara Jenkins informed the Board that ICC's ABM will be held on October 8 – 11, 2023 in Saint Louis, MO. The following board members already reported they will be attending: Andy Higgins, Ray Cockerham, Ray Allshouse, Kurt Aldworth, Tim Woodard, and Angela Haupt.

b. Region II Women Leaders in Code Enforcement Symposium Co-Sponsorship – Region II's request for co-sponsorship support of the Women Leaders in Code Enforcement Symposium was presented. More information is needed. Kurt Aldworth will email Ted Zuk from OBOA.

c. ICC Ch of the Year Support Request – The Oregon Permit Technician's Association letter of support request was reviewed. Kurt Aldworth will talk to Tela Gardner, WSAPT's President, and have her look into it and report back to the board. Ray Cockerham will also reach out to OBOA and see if he can find out some information as well. No support at this time if we cannot get additional information about their organization.

Meeting recessed at 4:00 p.m.

The Executive Director prepared the proposed Minutes. Written documents or reports referred to in the Minutes are on file in the association office.