



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS
"Leading the way to excellence in building and life safety"

Minutes

WABO Executive Board Meeting – December 7, 2022

1. Call to Order

The WABO Executive Board was called to order by President Andy Higgins at 12:35 p.m. via Zoom Conferencing.

2. Roll Call

The following officers were present:

Andy Higgins	-	President
Ray Cockerham	-	1st Vice President
Todd Blevins	-	2 nd Vice President
Kurt Aldworth	-	Immediate Past President

The following Directors were present:

Brian Smith	-	Certification & Registration
Micah Chappell	-	Technical Code Development
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance
Max Booth	-	Education
Stacy Criswell	-	Outreach
Ryan Mumma	-	Emergency Management
James Tumelson	-	Accreditation
C. Ray Allshouse	-	Past President
Trace Justice	-	Past President

The following management personnel were present:

Tara Jenkins	-	Executive Director
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3. Consent Agenda

Agenda Approval – December 07, 2022. Approved unanimously.
Minutes Approval – August 18-19, 2022. Approved unanimously.

4. President Report. President Andy Higgins reported that the board acted between meetings and the minutes need to reflect:

The WABO Board approved a motion to increase the TCD scholarship maximum award amount from \$1,000 to \$1,500 and for actively involved TCD members an award up to \$2,000.

Andy reported that he attended the Fall OBOA meeting and was able to see Max Booth present the virtual drone inspection presentation. Andy stated it was a worthwhile trip and that OBOA is appreciative of WABO's involvement. The Oregon Building Codes Division reported on permit streamlining bills they are facing, and Andy shared the Kurt Latimore 2008 Best Practices Report and Seattle's 2014 study. Andy is continuing to work with Past President Amy Williams on a reciprocity agreement for meeting registration between organizations. Andy reported a lot of local work is being done with our lobbyist Marian Dacca, Tim Woodard, and himself, which will be reported on later by Tim Woodard.

5. **Business / Action Items –**

1. **WABO Business –**

- a. **Define 'active' TCD Member –** A discussion was held regarding defining active TCD member for the scholarship application. The TCD Committee Chair will work through the next year of the code cycle to see if we need to focus on policy and revisit in the future if necessary.
- b. **2024 Summer Meeting Location –** A discussion was held regarding the previously selected 2024 Summer meeting location of Semiahmoo who can no longer facilitate our group. The board selected Tulalip Resort as the next location to request for the 2024 Summer meeting.
- c. **WSEC Special Plans Examiner Certification Program Update –** Brian Smith provided an update on the WSEC Plans Examiner program that C & R is tasked with developing. An agreement with Lisa Rosenow from Evergreen Technology Consulting (ETC) has been reached where ETC will focus on the education and training and WABO will focus on the testing and oral interviews. WABO will still contract with ETC for exam and oral interview development, with the help of the WABO subcommittee members.
- d. **Winter Committee Meeting –** Tim Woodard reminded the Board members that the Winter Committee meeting will remain on the digital platform. There will be two meetings held, a committee meeting to get firm volunteer commitments solidified, and then the actual Winter Committee Meeting to provide the 'talking points' and prep members for their individual meetings with their representatives.
- e. **Legislative Priorities –** Tim Woodard presented the 2023 legislative priorities that were vetted at the 2022 Fall Quarterly Business Meeting.

MOTION: It was moved and seconded to approve the 2023 Legislative Priorities as submitted. Motion passed unanimously.

- f. **Legislative Priorities Shared w/ WSAFM** – Tim Woodard led the discussion on when is it appropriate to share WABO’s legislative priorities. A discussion was held and the Board felt it was not a secret and would facilitate better communication with our stakeholders. Stacy Criswell felt sharing the legislative priorities as an outreach effort to our members might garner more involvement to our Government Relations Committee.
- g. **2021 WA Custom Codes Update** – Micah Chappell provided an update on the 2021 Custom Codes. The Seattle Residential Code is the WA Code except for Chapter 1. WABO will be setting up a meeting with Mark Johnson of ICC to discuss our options for a WA Custom Code.
- h. **Strategic Planning Update** – Todd Blevins informed the board the strategic subcommittee plans to meet in January 2023.
- i. **Training Collaboration w/ Local ICC Chapters** – Max Booth informed the board that he spoke to two local chapters regarding training trying to see if there is some way to collaborate with WABO and get training closer to home. Max asked if the Board saw any potential conflicts of interest. The Board liked piggybacking when WABO is in the area for a Quarterly Business meeting to schedule a two-day seminar as that will help bolster attendance for the training as well. Todd Blevins stated the new Eastern WA Chapter has no funds so any help with training would be appreciated.
- j. **ACO Honorary Member Fee Waiver** – A discussion was held regarding ACO renewal applications for Honorary members.

MOTION: It was moved and seconded to no longer require Honorary members to submit ACO renewals every three years and move them to legacy status. Honorary Member Fee of \$0 will show on fee schedule. Motion passed unanimously.

- k. **SIRP Consultant Request** – A request was received to include travel time compensation for a SIRP Consultant who has volunteered their time for a national committee. WABO pays for all Technical Consultant’s expenses for committee involvement. A discussion was held and the request for travel time compensation was denied.
- l. **IABO** – Andy Higgins reported that he spoke to Gary Schenk who was going to speak to Tim Ryan of IABO and find out what they are going to do. No action to take at this time.

m. Other Business –

Stacy Criswell asked what the benefit of the local chapter is (i.e. training, leadership,...)? Maybe each Chapter can have a Board member sit on the WABO Board. Partner with local Chapter when we can.

Micah Chappell asked the question if we need to do outreach efforts for memberships? So far renewals have been coming in steady and we have only lost one jurisdiction to-date.

Micah Chappell asked for an update on COAP. Andy Higgins stated that the Accreditation Committee and the WABO Office is working on the state licensing application and that the Government Relations Committee has met with Rep Senn and that may gives us potential funding for the state licensing.

Trace Justice asked for an update on the plumbing course. Tara announced the curriculum is done and is being incorporated into the CANVAS Shells and that the committee will need to review. Andy Higgins reported the plumbing course will be self-paced.

Tim Woodard reported that Rep Senn included 3 of WABO's ideas to grow the candidate pool of qualified workforce on her path to help local governments which was really encouraging.

Micah Chappell asked the question if WABO historically pursued legislation instead of being reactive. Several examples of WABO's drafted bills were spotlighted.

2. ICC Issues –

a. Hosting ICC Annual Conference – Tim Woodard informed the board there was great excitement back at the 2022 ICC ABM in Louisville, KY when the WABO members were discussing the possibility of hosting the ICC ABM at the Seattle Convention Center. Tim Woodard and Andy Higgins talked to current ICC Board members who informed them of the ABM hosting requirements. Andy reported the Seattle waterfront should be completed by 2025 and that OBOA would possibly partner with us.

b. ICC Special Inspection Certification Program – Brian Smith reported on correspondence that he received from a WABO Registered Special Inspection Agency Smith Emery. Brian also shared his Technical Director interview experience that he had with WABO Technical Consultant Jay Ponce and encouraged Board members to be willing to volunteer for that when our Technical Consultants request the Building Official's assistance.

Announcements –

ICC Spring Interchange will be held in Florida.

Brian Smith announced Camas will be able to attend AEI this year.

Ray Allshouse announced the Earthquake Home Retrofit Seminar will be held at the AEI this year.

Meeting recessed at 4:20 p.m.

The Executive Director prepared the proposed Minutes. Written documents or reports referred to in the Minutes are on file in the association office.