



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS
"Leading the way to excellence in building and life safety"

Minutes

WABO Executive Board Meeting – August 19, 2021

1. Call to Order

The WABO Executive Board was called to order by President Kurt Aldworth at 8:00 a.m. at Carson Hot Springs Resort in Carson, WA.

2. Roll Call

The following officers were present:

Kurt Aldworth	-	President
Andy Higgins	-	1st Vice President
Ray Cockerham	-	2 nd Vice President

The following officers were absent:

C. Ray Allshouse	-	Immediate Past President
------------------	---	--------------------------

The following Directors were present:

Brian Smith	-	Certification & Registration
Micah Chappell	-	Technical Code Development
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance
Todd Blevins	-	Education
Stacy Criswell	-	Outreach
Doug Powell	-	Emergency Management
James Tumelson	-	Accreditation
Tom Phillips	-	Past President
Trace Justice	-	Past President
Gary Schenk	-	Past President

The following management personnel were present:

Tara Jenkins	-	Executive Director
Troy Jenkins	-	Jenkins Management Solutions

3. Consent Agenda

Agenda Approval – August 19-20, 2021. Approved unanimously.
Minutes Approval – June 23, 2021. Approved unanimously.

4. **President Report.** President Kurt Aldworth reported on the WPLBO meeting and Candidates Forum held July 2021 in Las Vegas. Kurt announced Region I provided an article on the ICC, BOMA & NIBS panel discussion and it focused on building maintenance schedules.
5. **Executive Director Report** – Tara Jenkins provided a presentation to address the roles and responsibilities of Board members and informed the board of their updated 2021-2022 operations manual located on the website.
6. **Business / Action Items –**

1. **ICC Issues –**

- a. **ICC Board Candidate** – A discussion was held regarding ICC Board Candidates and WPLBO Candidates Forum. WPLBO did not support the entire slate of candidates that WABO wanted to support.

MOTION: It was moved and seconded that WABO submit the 2021 ICC Board of Directors endorsement letter as presented. Motion passed unanimously.

2. **WABO Business –**

- a. **Meeting Formats (Virtual / Hybrid)** – Tara Jenkins opened the discussion on meeting formats for future meetings. Tara will research hybrid technology and report back to the board. Executive Board Meetings will continue to be held virtual except for the retreat and will revisit in the future.

MOTION: It was moved and seconded to hold the Winter Committee Meetings virtual starting in 2022 going forward and to move WABO’s Annual Business meeting to the Spring Quarter starting in 2023 going forward. Motion passed unanimously.

- b. **2023 WABO Meeting Locations** – The Board will hold the 2023 Summer Quarterly Business Meeting in Ocean Shores and the Fall Quarterly Meeting will be held in Walla Walla.

- i. **2022 E-Board Retreat Location** – The 2022 Retreat will be held at Alderbrook Resort in Union, WA. The 2023 Retreat will be held at Suncadia Resort in Cle Elum, if able, and Sun Mountain Lodge in Winthrop as an alternate location.

- c. **WABO Fall QBM Incentive** – A zippered padfolio with WABO logo was selected for the Fall 2021 meeting.

d. Energy Code Task Force – Stacy Criswell informed the board that a meeting will be held mid-September and a discussion was held on options the committee can pursue. Stacy and Ray Cockerham will provide a status report at the next executive board meeting.

i. Energy Code Letter – David Swasey and Willie Hill submitted correspondence to the WABO board regarding issues related to the WA State Energy Code. The Board reviewed and will provide to the Energy Code Task Force.

e. WABO Swag – Andy Higgins requested the bookstore offer WABO swag. A discussion was held, and additional ‘swag’ can be purchased on meeting registration forms (product lead time will limit additional purchase time availability and will be denoted on order form).

f. WABO Illness / Memorial Recognition Guidelines – Tara Jenkins presented the revised Illness / Memorial Recognition Guidelines.

MOTION: It was moved and seconded to approve the WABO Illness / Memorial Recognition Guidelines as submitted. Motion passed unanimously.

g. Government Relations Update – Tim Woodard informed the Board that the lobbyist selection committee will be meeting on August 24, 2021, to go over the lobbyist RFP and interview questions. Tim reported on an interview with Senator Patty Kuderer and the list of Labor & Industries provisions for 2022.

h. SIRP Symposium – Brian Smith led the discussion regarding interaction between the Building Officials and Special Inspection Agencies. Gary Schenk wanted input on bringing special inspectors into the building departments and introducing them to building department personnel so the inspectors can better understand the building department.

i. Strategic Planning – Gary Schenk led the discussion on where the board sees WABO in a year, 3 years, and 5 years down the road both statewide and nationally. Who are we and where do we want to go? A strategic planning subcommittee has been formed to review WABO’s strategic plan.

The strategic planning subcommittee members are Ray Cockerham (chair), Andy Higgins, Micah Chappell, Todd Blevins and Tim Woodard.

j. TCD Scholarship – Micah Chappell led the discussion on the TCD Scholarship policy Section II that required all criteria be met for eligibility.

MOTION: It was moved and seconded to approve the WABO Technical Code Development Scholarship Program Policies and Procedures as revised in Section II. Motion passed unanimously.

k. SBCC Outreach – Micah Chappell led the discussion on outreach efforts with members of the SBCC.

l. IABO – Gary Schenk provided background on IABO - the status and vision of where the organization can go in the future.

MOTION: It was moved and seconded to investigate the acquisition process of the International Association of Building Officials (IABO) to save organization from closing, if able, upon the advice of legal counsel. Motion passed unanimously.

m. Committee Description Review – Tara Jenkins asked committee chairs to review the committee descriptions and provide any updates / revisions to the WABO office.

n. Management Review – The Board of Directors held a discussion on the services provided by the management company and requested revisions to future management contract.

Meeting recessed at 4:35 p.m.

WABO Executive Board Meeting – August 20, 2021

Friday, August 20, 2021 at 8:00 a.m. – Meeting reconvened

O. Other –

Gary Schenk provided brief update on IABO and strategic planning if acquisition is successful.

Gary Schenk encouraged members to speak at the ICC Annual Business Meeting on behalf of nominees that are for a member driven organization and are well prepared for meetings.

Tom Phillips reported that MyBuildingPermit.com has been tracking the issues with IWUIC. The code cannot be adopted as is and will need a change in the law or a change in the code to enforce. Micah Chappell reported the SBCC will be discussing this issue at their September 17, 2021 council meeting. Micah will draft status information to send to WABO members.

Stacy Criswell provided an update on the Building Official Handbook.

Micah Chappell provided an update that funding will not be provided for DNR mapping.

Meeting adjourned at 9:00 a.m.

The Executive Director prepared the proposed Minutes. Written documents or reports referred to in the Minutes are on file in the association office.