



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS
"Leading the way to excellence in building and life safety"

Minutes

WABO Executive Board Meeting – August 13, 2020

1. Call to Order

The WABO Executive Board was called to order by President Kurt Aldworth at 1:05 p.m. via Zoom Conferencing.

2. Roll Call

The following officers were present:

Kurt Aldworth	-	President
Lee Kranz	-	1st Vice President
Andy Higgins	-	2 nd Vice President
C. Ray Allshouse	-	Immediate Past President

The following Directors were present:

Brian Smith	-	Certification & Registration
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance
Todd Blevins	-	Education
Stacy Criswell	-	Outreach
Ray Cockerham	-	Emergency Management
James Tumelson	-	Accreditation
Tom Phillips	-	Past President
Trace Justice	-	Past President
Gary Schenk	-	Past President

The following Directors were absent:

Micah Chappell	-	Technical Code Development
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The following management personnel were present:

Tara Jenkins	-	Executive Director
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3. Consent Agenda

Agenda Approval – August 13, 2020. Approved unanimously.
Minutes Approval – July 23, 2020. Approved unanimously.

4. **President Report.** President Kurt Aldworth provided an update on the State Building Code Council (SBCC) request for 2021 TAG's and WABO's outreach efforts for the building official representatives. Kurt announced that he will be submitting a letter of recommendation to the Governor's office for the appointment of James Tumelson to represent the building officials on the State Electrical Board with John Brickey's retirement. Kurt reported many letters were submitted to the ICC Board supporting their decision to cancel the 2020 ABM. Kurt announced the PAW Annual Conference has been cancelled and the presentation on economics of permitting will no longer be required.
5. **Executive Director Report.** Tara Jenkins provided an update on WABO programs and discussed the electronic location of the Board Operations Manual. Tara announced WABO's financial transactions and procedures were last reviewed by a CPA firm in 2019.

6. **Business/Action Items**

1. **ICC Issues**

Gary Schenk reported the ICC Board of Directors have a committee drafting bylaws changes to address alternatives for Annual meetings and elections during pandemics. ICC is asking for patience as they work through the process.

Lee Kranz provided an update on the ICC Long Term Code Development Process Committee meeting. Several topics were discussed but nothing was finalized and there will be one more set of meetings.

2. **WABO Business**

a. **2022 WABO Meeting Locations** – Tara provided an update on the 2022 meeting locations. The Board decided the 2021 Winter Committee meeting will be held virtually on February 4, 2021.

i. **2021 E-Board Retreat Location** – The 2021 Executive Board Retreat will be held August 19-20, 2021 at Carson Hot Springs. The 2022 Executive Board Retreat will be held on August 18-19, 2022.

b. **WABO Annual Awards** – A discussion was held on award recipients for 2020. No nominations were received for Code Official of the Year, Associate of the Year, Jurisdictional Outreach or Outstanding Education Achievement Awards.

MOTION: It was moved and seconded to present the Presidential Award to the Structural Engineers Association of Washington (SEAW) at our next in-person meeting. Motion passed unanimously.

- c. **Finance Resolutions** – First Citizens Bank requires a new corporate banking resolution due to a change in WABO officers.

MOTION: It was moved and seconded to approve the new corporate resolution as presented. Motion passed unanimously.

T.Rowe Price requires a new permanent resolution due to a change in WABO officers.

MOTION: It was moved and seconded to approve the new permanent resolution for T.Rowe Price as presented. Motion passed unanimously.

- d. **Monetary Support (Memorials/Illness)** – A discussion was held on establishing guidelines for monetary support provided to WABO members who have passed away or are suffering from an illness. Research will be conducted and reported to the Officers who will bring a recommendation to the Board for consideration.
- e. **Jon Siu Honorary Member** – Jon Siu will be retiring this fall and the Board discussed ways to honor his dedicated service to WABO.

MOTION: It was moved and seconded to issue Jon Siu a WABO Honorary Membership. Motion passed unanimously.

MOTION: It was moved and seconded to present Jon Siu with a \$500 Visa gift card to be presented with his Honorary Membership at the next in-person meeting. Motion passed unanimously.

- f. **Code of Ethics Update** - Lee Kranz requested language be added to WABO's Code of Ethics statement to articulate our support and value of diversity in our organization.

MOTION: It was moved and seconded to add the following language in the third paragraph of the Code of Ethics Statement: To ensure inclusion and diversity across race, ethnicity, language, gender identity or expression, age, spiritual practice, sexual orientation, socioeconomic class and mental or physical status. Motion passed unanimously.

- g. **Government Relations Update** – Tim Woodard provided an update on on the 2021 legislative session and the high probability a traditional day

on the hill will not be possible this season. Alternative plans have been devised and WABO Lobbyist, Amy Brackenbury, will schedule virtual meetings with legislators. Government Relations will hold their next meeting on December 8, 2020.

h. Education Institute – Todd Blevins announced the education committee is working on the class selections for the 2021 Annual Education Institute. Todd reported he is getting involved with the Tri Cities Homebuilders and partnering with them on education as an outreach effort.

i. TCD Update - No report.

j. Committee Descriptions Review - Tara Jenkins asked committee chairs to review the committee descriptions and provide any updates/revisions to the WABO office.

k. Management Review – A discussion was held on the services provided by the management company.

l. Other Business – None.

Meeting adjourned at 4:05 p.m.

The Executive Director prepared the proposed Minutes. Written documents or reports referred to in the Minutes are on file in the association office.