



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS
"Leading the way to excellence in building and life safety"

Minutes

WABO Executive Board Meeting – March 6, 2018

1. Call to Order

The WABO Executive Board was called to order by President Tom Phillips at 10:00 a.m. at City of Kirkland, WA.

2. Roll Call

The following officers were present:

Tom Phillips	-	President
C. Ray Allshouse	-	1st Vice President
Kurt Aldworth	-	2 nd Vice President
Jon Siu	-	Immediate Past President

The following Directors were present:

Lee Kranz	-	Technical Code Development
Pete Rambow	-	Certification & Registration
John Brickey	-	Government Relations
Ray Cockerham	-	Emergency Management
Angela Haupt	-	Finance
Todd Blevins	-	Outreach
Andy Higgins	-	Accreditation
Trace Justice	-	Past President
Gary Schenk	-	Past President
Jim Tinner	-	State Building Code Council (via teleconference)

The following Directors were absent:

Rick Prosser	-	Education
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The following management personnel were present:

Tara Jenkins	-	Executive Director
Troy Jenkins	-	Jenkins Management Solutions, LLC

3. Consent Agenda

Agenda Approval – March 6, 2018. Approved unanimously as amended.
Minutes Approval – November 16, 2017. Approved unanimously.

4. **Report from the President.** President Phillips reported that he attended the WPLBO meeting held in Newport Beach, CA with Trace Justice, Gary Schenk, and Ray Allshouse. WPLBO will be inviting British Columbia, Utah, Colorado, Idaho and Arizona to join. Tom announced that he spoke to Kraig Stevenson regarding Kraig's Permit Efficiency Bill and Kraig will try to establish a work group with Senator Takko to look at increasing permit efficiency. Tom reported that a request for an ICC award nomination for Jack Applegate was received and WABO submitted a nomination on his behalf. ICC's Third Annual Leadership Academy will be in June and the Officers invited Lee Kranz to attend this year. Tom stated that the MyBuilding Permit.com management meeting conflicts with WABO's Spring meeting, they are trying to coordinate the meeting to follow the conclusion of the WABO meeting.

5. **Business/Action Items**

1. **ICC Issues**

- a. **ICC Board Meeting** – Tara Jenkins reported that ICC accepted WABO's invitation to dinner the Thursday before the ICC Board Meeting that will be held at Semiahmoo July 27, 2018.
- b. **ICC/WA State Custom Codes** – Lee Kranz updated the Board on the status of the 2018 WA State Custom Codes and discussed the results of the bookstore survey that was sent to the membership. WABO will not pursue extending the state code adoption date. Lee announced WABO and ICC will develop a marketing campaign to promote the WA Custom Codes.
- c. **ICC Board Candidate (Jim Sayers)** – Tom Phillips reported that Jim Sayers announced his ICC Board candidacy at the WPLBO meeting and asked for WABO's support and campaign contributions.

MOTION: It was moved and seconded that WABO endorse Jim Sayers as an ICC Board Candidate. Motion passed unanimously.

MOTION: It was moved and seconded that WABO support up to \$1,000 for Jim Sayers campaign funds to help support a Region II candidate. Motion passed unanimously.

- d. **ICC Firestop** – Pete Rambow provided an update on WABO's current Special Inspection Agencies that have obtained the Firestop category and how many Special Inspectors have been approved. Pete also reported that he was contacted by ICC's Hamid Naderi regarding ICC's Firestop program development.

2. WABO Business

- a. **Cross Laminated Timber** – Jim Tinner provided an update regarding a bill that passed legislation requiring the SBCC to create amendments for mass timber in the codes. The SBCC's intent is to follow the ICC process.
- b. **Committee Description Review** – Tara Jenkins reminded committee chairs to look at their committee descriptions and submit any revisions to the WABO office.
- c. **Strategic Plan** – Kurt Aldworth announced the strategic plan subcommittee met and reviewed the mission statement, prioritized initiatives and committee descriptions. Kurt reported the current mission statement will remain unchanged. Kurt will work with the upcoming 2nd Vice President to revise the prioritized initiatives for 2019. The committee descriptions will remain a separate stand-alone document.
- d. **Spring Meeting Incentives** – Dark blue polo's were requested for the spring meeting incentive.
- e. **Spring Meeting Call List** – A call list was included in the board packet for members to contact within the next month. A script was also included covering the following talking points: scholarships, networking/social events, code consistency and professional development.
- f. **Cracker Barrel** – Lee Kranz discussed the upcoming cracker barrel session for the Spring 2018 meeting. He will send an e-mail to all the table volunteers that will detail meeting logistics.
- g. **WASafe MOU With EMD** – Ray Cockerham announced the WASafe MOU has been finalized and is in the process of obtaining all necessary signatures. The MOU sets the stage for the badge finalization and the State is reviewing what will be required. Ray stated the MOU allows us to operate with EMD's blessing and EMD will call WASafe when they need our resource.
- h. **SEOC Training & Office of Insurance Commissioner** - Ray Cockerham informed the group that the State Emergency Operation Coordinators (SEOC) will need to undergo half day trainings provided at Camp Murray. The prerequisites for the class are IS-100, IS-230 and IS-700. Ray is currently looking for two additional coordinators, if interested contact Ray. The Office of Insurance Commissioner had a bill introduced in legislation that would develop a resilience task force. The bill would be funded by the Office of Insurance Commissioner. WABO's lobbyist, Amy

Brackenbury, was able to have WABO included in the bill to have a seat on the task force. The bill failed.

- i. **ASTM Committee E36** - Pete Rambow received a request from WABO Technical Consultant Jay Ponce regarding maintaining involvement on the ASTM E36 Committee.

MOTION: It was moved and seconded that WABO pay for travel expenses for one year for Technical Consultant Jay Ponce to attend the ASTM E36 Committee meetings. A report will be submitted with each reimbursement on the value gained from the committee involvement. Motion passed unanimously.

- j. **Certification Of Manufacturers Building Enclosed Wall Panels** – Tom Phillips reported on a company that likes to prefab all material in the shop, including CLT and enclosed walls. Currently, they are delivering to jobsites with the walls open for inspection but will eventually want to deliver closed. Labor & Industries has told them they cannot completely enclose the panels.
- k. **AWC Legislative Request** – Association of Washington Cities (AWC) contacted WABO on our position regarding International Plumbing Code(IPC) after they were contacted by Kraig Stevenson who was asking for their support. WABO will provide AWC with our legislative position.
- l. **Legislative Update** – John Brickey gave an update on legislative bills that have passed the house and senate and are on their way to the Governor’s desk for signing. SB1622 Funding for SBCC passed with a 30/19 vote and will include a commercial permit fee of \$25, residential permit fee of \$6.50 and will include a \$6.50 fee on architect’s licensing. HB1952 allowing cities to enforce electrical licensing also passed. If a local jurisdiction chooses to enforce electrical licensing and there is an appeal it will be handled by Labor & Industries. The city will pay for the appeal process.
- m. **Welcome Packs** – Gary Schenk stated that our organization is seeing a lot of new names in the jurisdictions. What can WABO do to draw them in? Gary suggested welcome packs that can include items such as: Who WABO is, welcome letter, voucher for meeting registration, WABO chat line information, etc. The Board felt this fell under the Outreach Committee and tasked Todd Blevin’s with the project implementation.
- n. **Accreditation Update** – Andy Higgins reported that there are significant changes occurring at South Seattle College (SSC). SSC will finish year two of the COAP program and will be shifting year three into their

professional training program. The Committee will be reviewing options for year three and beyond.

- o. Summer Awards -** Trace Justice asked Board members to start thinking about award nominations for the upcoming Annual Business Meeting. Tara will send e-mail of all past winners for Board to review.

- p. ICC Code Hearing –** Lee Kranz announced that Angela Haupt, James Tumelson, Timothy Woodard, Gary Lampella and Ray Allshouse will all be attending the ICC Committee Action Hearings (Group A) being held in Columbus, OH.

- q. Other Business –**

Tara Jenkins announced that WABO lobbyist, Amy Brackenbury, provided her list of clients that she is representing. The list is included in the meeting packet for review.

Meeting adjourned at 2:15 p.m.

The Executive Director prepared the proposed Minutes. Written documents or reports referred to in the Minutes are on file in the association office.