



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS

“Leading the way to excellence in building and life safety”

MINUTES – 2017 Fall Quarterly Business Meeting

Chelan, Washington

October 19-20, 2017

Call to Order

The quarterly business meeting of the voting representatives was called to order by President Tom Phillips on October 19, 2017 at 8:05 a.m.

Roll Call

The following executive board officers were present:

Tom Phillips	-	President
C. Ray Allshouse	-	1st Vice President
Kurt Aldworth	-	2 nd Vice President
Jon Siu	-	Immediate Past President

The following executive board directors were present:

Pete Rambow	-	Certification & Registration
Lee Kranz	-	Technical Code Development
Angela Haupt	-	Finance
Rick Prosser	-	Education
Todd Blevins	-	Outreach Services
Ray Cockerham	-	Emergency Management
Andy Higgins	-	Accreditation
Jim Tinner	-	State Building Code Council
Gary Schenk	-	Past President
Trace Justice	-	Past President

The following management personnel were present:

Tara Jenkins	-	Executive Director
Troy Jenkins	-	Jenkins Management Solutions, LLC

Introductions

The active member voting representatives, associate members and guests introduced themselves. (Registration list on file at WABO office).

Agenda

The President presented the proposed Agenda for the October 19-20, 2017, Fall Quarterly Business Meeting.

MOTION: It was moved and seconded that the Agenda be approved.

The motion carried.

Minutes

The President presented the proposed Minutes for the WABO Annual Business Meeting on June 22-23, 2017.

MOTION: It was moved and seconded that the Minutes be approved.

The motion carried.

President's Report

President Tom Phillips encouraged members to recognize and support their Permit Technicians. Tom reported that David Spencer was elected to a three-year term on the ICC Board of Directors at the 2017 ICC Annual Business Meeting. Tom announced the Washington Cities Insurance Authority (WCIA) has a number of programs for which they offer reimbursement including one day training at WABO's Annual Education Institute. Tom has requested that they add WABO Business Meetings to the reimbursement options available to their members.

Tom asked Lee Kranz to report on the 2018 I-Codes with the Washington State Amendments. Lee reported that he went to the State Building Code Council to request an extension on the 2018 code adoption date from July 1, 2020 to January 1, 2021. The Council will review the request. The request was made to help with the ICC timeline needed to accomplish the incorporation before the adoption date. Many options are being explored, details will follow.

Tom highlighted the last Executive Board Meeting that was held August 2017. Highlights included ICC transparency, 2019 Annual Education Institute venue change and the support of SBCC funding.

First Vice President

Ray Allshouse mentioned the fantastic turnout and was glad to see all the first timers attending the meeting. Ray reported his reoccurring theme is succession planning. WABO's 40 years of accomplishments did not happen by chance, they were accomplished by volunteers. Ray urged members to read the volunteer handout, step up and volunteer. WABO can make a difference with the help of volunteers.

Second Vice President

Kurt Aldworth reported the Professional Development training will be going over CLT and encouraged members to attend. He requested members to e-mail him topics or suggestions for future Professional Development training.

Immediate Past President

Jon Siu announced there is a vacancy in the Government Relations Chair and gave a brief overview of the role of the chair. Jon presented proposed Bylaw changes for the membership to review for discussion on Friday morning. Jon reported on the Resilient Washington Subcabinet meeting that he and Ray Cockerham attended. A series of recommendations was made to make the state more resilient. WABO was the only non-state agency at the table.

Executive Director

Tara Jenkins announced the meeting logistics to the membership. New features on the WABO's website and a digital meeting packet were presented.

Nominating Committee Report

Jon Siu presented nominating committee report in his Officer's report.

Meeting recessed for committee meetings.

Meeting reconvened at 1:20 p.m.

Election of Government Relations Chair:

Jon Siu asked if there were any nominations for the Government Relations Chair.

A motion was made from the floor to nominate John Brickey for Government Relations Chair.

MOTION: It was moved and seconded that John Brickey be approved for Government Relations Chair.

The motion carried.

GUEST REPORTS:

SBCC

Jim Tinner announced that this meeting would be Tim Nogler's last as he is retiring. Richard Brown has been hired as Tim's replacement as the new managing director, effective November 1, 2017. Jim reported on the proposed permanent rules on Van Accessible Parking Spaces and Emergency Voice Alarms. Ray Allshouse gave retirement/appreciation speech.

ICC

Kraig Stevensen reported on ICC's Leadership Academy which is geared toward officers of an organization. Kraig announced PRONTO Exams (proctored online exams) are available as a testing option. ICC wants to help promote the value of a Code Official and has talking points and a video available for outreach. ICC's high school technical training program now has a certificate of achievement available.

ICC Region II

David Spencer reported that he stepped down as the Region II President and Jack Applegate has assumed that position.

IABO

Nothing to report.

WPLBO

Nothing to report.

Labor And Industries

Kelly Mayo reported the role of Labor & Industries with Manufactured & Modular Homes. He announced L & I has a new document on Tiny Homes that will be helpful in the Permit Assistance Center. L & I has training available on Manufactured Home Installation Setup. Please contact training coordinator John McMillan.

MyBuildingPermit.com

Michele Miller announced the new website has been launched and is easier to navigate. MPB Training Committee has scheduled twelve training seminars. Michele reported King County will be launching bringing their total to 15 jurisdictions.

Liaison Report - SEAW

Lee Kranz stated the SEAW Liaison Committee is made up of Building Officials and Structural Engineers trying to build consensus. The committee is helping to educate with white papers; the latest was on Deferred Submittals. The committee is trying to develop a way for questions to be asked to the Committee and create non-binding opinions.

Liaison Report - Electrical Board

John Brickey stated the last meeting of the State Electrical Board was held in July. The electrical funds were not swept so Labor & Industries electrical inspectors received an increase in pay. John announced a pilot video inspection program in Region 1 limited to certain inspections. Contractors meeting certain criteria will be able to attain a gold seal status.

Liaison Report – AIA

Ray Allshouse reported that last October WABO met with the Engineers, Architects and Landscape Architects Board regarding electronic and digital signatures. A digital signature committee is being setup; if you are interested in volunteering please see Ray.

Liaison Report – Cross Connection Control Advisory Committee

Dave Cantrell reported the WA State Department of Health (DOH) Cross Connection Control Committee is developing a guidance manual for water purveyors and local jurisdictions. Department of Health would like to use the WABO logo on the document and have the document available on the WABO website.

Liaison Report – Construction Underground Economy Advisory Committee

Gary Schenk reported that the last committee meeting provided a chart of what the Construction Underground Economy Advisory committee is doing. Focus has been on plumbers wearing their badges. Gary reported there are 19 offices in the state and 100 cases are currently being investigated. The next meeting will be in November.

Liaison Report – WSAFM

Trace Justice announced the next WSAFM meeting will be held October 23-27, 2017. Legislative items will be discussed at that meeting, Trace will provide an update at the next meeting.

Simpson Strong-Tie

Jim Mattison reported that Simpson Strong-Tie works with Habitat for Humanity donating money and employees volunteering their time. The west coast land is very expensive and Habitat For Humanity has come up with a “neighborhood revitalization” program. Jim stated they are working directly with the Seattle-King County affiliate and trying to encourage retrofitting some of the homes. Jim thanked WABO for the scholarships they offered for two Habitat for Humanity employees to receive earthquake retrofit training.

Meeting recessed for Code Forum.

Friday, October 20, 2017 at 8:00 a.m. – Meeting reconvened

President Phillips reconvened meeting at 8:00 a.m.

WABO Bylaw Changes

Jon Siu reviewed the proposed changes to the WABO Bylaws. A discussion was held on two changes.

Motion: It was moved and seconded to insert “If the designated individual is not a jurisdictional employee, such designation shall be in writing. Each individual shall have one vote, regardless of the number of jurisdictions they represent.” in Article III Section 2, page 3. Motion passed.

Motion: It was moved and seconded to add accreditation as a standing committee in Article VII Section 1, page 7. Motion passed.

Motion: It was moved and seconded to approve the Bylaws as amended. Motion passed.

The proposed Bylaws will be sent out to the WABO membership for approval.

Unfinished Business

None

New Business

None

Announcements

COAP Update

Andy Higgins provided a program overview of the Code Official Accreditation Program. A special thanks was given to Brian Smith and Mary Kate McGee for program development. Andy reported Dave Cantrell will be a new COAP instructor and announced that the committee is looking for individuals to help develop year three curriculum. Recruitment for the program is underway and year one students can enroll in the Winter 2018 quarter.

C & R Update

Pete Rambow announced that the Fire-Resistive Penetrations and Joints certification is now being processed at the WABO office. One individual has already taken and successfully passed the written exam and is scheduled to undergo an oral interview with WABO Technical Consultant, Jay Ponce. Pete also reported that the Weld Advisory Committee is looking into the national requirements for the weld testing facilities.

Meeting adjourned at 8:50 a.m.