



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS

"Leading the way to excellence in building and life safety"

MINUTES – 2022 Annual Business Meeting

Bremerton, Washington

July 28-29, 2022

Call to Order

The annual business meeting of the voting representatives was called to order by President Kurt Aldworth on July 28, 2022 at 8:05 a.m.

Roll Call

The following executive board officers were present:

Kurt Aldworth	-	President
Andy Higgins	-	1st Vice President
Ray Cockerham	-	2 nd Vice President
C. Ray Allshouse	-	Immediate Past President

The following executive board directors were present:

Brian Smith	-	Certification & Registration
Micah Chappell	-	Technical Code Development
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance
Stacy Criswell	-	Outreach Services
James Tumelson	-	Accreditation
Trace Justice	-	Past President
Gary Schenk	-	Past President

The following executive board directors were absent:

Todd Blevins	-	Education
Doug Powell	-	Emergency Management

The following management personnel were present:

Tara Jenkins	-	Executive Director
Troy Jenkins	-	Jenkins Management Solutions
Tanner Jenkins	-	Jenkins Management Solutions

Introductions

The active member voting representatives, associate members, and guests introduced themselves. Registration list on file at WABO office.

Agenda

The President presented the proposed Agenda for the July 28-29, 2022, Annual Business Meeting.

MOTION: It was moved and seconded that the agenda as presented be approved.
The motion carried.

Minutes

The President presented the proposed Minutes for the WABO Spring Quarterly Business Meeting on April 21-22, 2022.

MOTION: It was moved and seconded that the Minutes be approved as presented.
The motion carried.

President's Report

President Kurt Aldworth reported that the Executive Board is working on identifying the top 10 entities that will be prioritized on the WABO liaison list. Kurt reported on the 3rd Party Energy Code Plans Examiner Program and announced it will be discussed in further detail in the C & R committee meeting. Kurt provided an update that the SBCC will not be developing the 2021 WA custom codes and stated that Mark Johnson from ICC will be in attendance to discuss options. Kurt announced the WABO toll free number has been dissolved. Kurt reported Tom Phillips has resigned from the Executive Board and Gary Schenk will not remain on the board for the 22/23 year and will remain as a technical consultant and liaison for WPLBO. Kurt closed his last report and stated it was an honor and a privilege to serve.

First Vice President

Andy Higgins reported on the OBOA relationship building that has occurred and provided an overview of how they run their meetings. Andy announced the Officers are currently trying to establish an MOU for Officer attendance between meetings between the organizations.

Second Vice President

Ray Cockerham announced that the Emergency Chair position was vacant and if you were interested in that position to please see him. Ray reported the current Officers will be meeting to discuss the Strategic Plan and focus on financial solvency and will report back to the group to seek membership input.

Bylaw Committee

No Report.

Nominating Committee

Ray Allshouse announced one of the duties of the Immediate Past President is to serve as the Nominating Chair. WABO typically will ask a board member to serve in their position for a 2 year commitment. The WABO Board of Director elections will be held in the afternoon, and we have a full slate of candidates running for each position. Ray reminded members that voting representatives can run for any position, with the exception of the Past Presidents. Anyone interested in running for office should fill out a nomination form.

The current candidates for the WABO Officers are as follows:

Andy Higgins	-	President
Ray Cockerham	-	1st Vice President
Todd Blevins	-	2 nd Vice President

The current candidates for the WABO Committee Chairs are as follows:

Brian Smith	-	Certification & Registration
Micah Chappell	-	Technical Code Development
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance
Max Booth	-	Education
Stacy Criswell	-	Outreach Services
Ryan Mumma	-	Emergency Management
James Tumelson	-	Accreditation

Executive Director

Tara Jenkins announced the meeting logistics to the membership. Members were informed that the budget approval would occur on Thursday. Tara highlighted the WAsafe and Code Official Accreditation Program.

Meeting recessed for committee meetings at 8:45 a.m.

Meeting reconvened at 1:20 p.m.

Election of WABO Board of Directors

Ray Allshouse asked if there were any other nominations for the Board of Directors.

He called for unanimous consent for the entire slate of Officers and Committee Chairs.

MOTION: It was moved and seconded that the officers and committee chairs be approved.

The motion carried.

GUEST REPORTS:

International Code Council

Kraig Stevenson announced early registration for the ICC Annual Business Meeting is August 1, 2022. Kraig reminded members to report new hires to establish governmental voting right by August 15, 2022. Kraig announced a partnership ICC has with NFPA for solar energy. Kraig provided an overview of the Digital Codes Complete and stated Phil Anthony can do a presentation for WABO. Kraig discussed the IWUIC mapping issues. Kraig stated has a codification branch and produce quality code publishing.

ICC Region II

Ted Zuk informed the members of the current Region II Officers and areas that make up Region II. Region II meets every 2nd Wednesday by Zoom and typically there are ICC Board members present. Ted announced the bylaws have been updated to have the board members serve a 2-year term instead of a 1-year term. Ted highlighted items for sale that will benefit the Safety 2.R and Military Program.

ICC Local Chapters

OBOA

Ted Zuk reported that Amy Williams (OBOA Past President) was unable to attend and he wants to make sure to keep the rest alive. Ted reported that OR and WA have similarities with the EV charging stations and IWUIC and wanted to report on new legislation on magic mushroom facilities that we could see heading into WA.

NFPA

Gary Honold announced NFPA has electrical certifications available and can be reviewed on the website. Gary announced the 2023 NEC would be released in September or October. Gary provided an overview of training classes that he can provide, and if interested to please contact him. NFPA has a newsletter that is customizable to your interest. Gary encouraged members to sit on a technical committee (standards development process), their enforcer program will pay for 80% of the cost to attend. Gary highlighted NFPA's subscription service which can be a single user, team, or enterprise version. Gary reported NFPA has podcasts that are available.

IABO

Nothing to report.

WPLBO

Trace Justice reported the Western Pacific League of Building Officials (WPLBO) just met in Costa Mesa CA on July 14-15, 2022 for the annual candidates forum. WPLBO is made up of WA, CA, Southern NV, & OR. CALBO hosted, Southern NV was unable to attend, and Region I & Region II were also in attendance. Trace reported CA and WA were in agreement on who we were going to endorse: Michael Wich, Stuart Tom, David Spencer, Ron Hampton, Angie Wiese, Jose Roig, and Jack Applegate

WABO/SEAW

Micah Chappell provided an update on behalf of Kai Ki Mow regarding code change proposals that are coming in with significant work with tsunami mapping. Micah stated that this will be adopted as an off-cycle rule and will impact the Puget Sound area with Risk Category 4 Structures.

State Agencies

No reports.

State Building Code Council

Micah Chappell announced Group 2 is in the middle of the process, CR102 moved recommendations forward which sends it to the code revisers office. Micah stated the 1st meeting for public comments will be September 23, 2022 and you can attend in person or submit your comments in writing. Micah stated the Technical Advisory Groups (TAG's) are just an advisory body. Micah reported the SBCC is having staffing issues, struggling to hire for open positions.

MyBuildingPermit.com (MBP)

Kurt Aldworth report that MyBuildingPermit.com (MBP) is a one-stop shop portal for applying for permits online. Kurt announced several jurisdictions are part of MBP and encouraged jurisdictions to research the platform and get involved. In the month of May, newer platform standards were added, user help prompts were improved, and a link to Labor & Industries for contractor verification. Kurt reported King County Public Health is looking into MBP. MBP fees are structured based on population and migration fees.

NW Housing Association

Lance Clark reported that John McMillian (FAS Technical Specialist) from L & I has retired and Charlie Parton in the Yakima office is the new contact pacx235@lni.wa.gov. Lance reported resources can be found on their website and encouraged members to visit www.todaysmanufacturedhome.com.

Liaison Reports

WA Cities Electrical –

Kurt Aldworth reported the last meeting held on July 18, 2022 has scheduled a 'Hazardous Locations' training session for electrical inspectors October 5-6, 2022 that will be presented by Chris Jensen from UL. MyBuildingPermit.com will have the registration information for the training on their website. Kurt reported Tim Hingtgen who chairs the committee is retiring from the City of Bellevue and is stepping down and that Gary Bartelheimer from the City of Kirkland has accepted the committee chair position and is transitioning into the role. Kurt reported IAEI will be in Spokane September 11-15, 2022 and that Chris Jensen will be providing a lot of training at this meeting, James Tumelson reminded members this coincides with ICC's Annual Business Meeting.

Energy Code Task Force

Stacy Criswell and Brian Smith led the discussion on the Commercial Energy Code Plans Examiner Proposals that were included in the meeting packet. Several questions were raised that the subcommittee will have to work out and clarify with Lisa Rosenow with Evergreen Technology Consulting.

Finance Report

Angela Haupt provided the membership with an overview of WABO's 2021/2022 year end financials.

Motion and Action Items

Finance Report

Angela Haupt presented the 2022/2023 WABO Budget.

Motion: It was moved and seconded to approve the 2022/2023 Budget as presented. Motion passed.

Meeting recessed for code forum at 4:15 p.m.

Friday, July 29, 2022 at 8:05 a.m. – Meeting reconvened

President Andy Higgins reconvened meeting at 8:05 a.m.

STANDING COMMITTEE REPORTS:

Motion and Action Items

None.

Technical Code Development Committee

No Report.

C & R Committee

Brian Smith reported the committee will be meeting virtually going forward as to not compete with other committees meeting at the Quarterly business meetings. If you are interested in being on the C & R committee invites, please e-mail Brian Smith or Tara Jenkins to be added to the distribution list.

Government Relations Committee

Tim Woodard informed members that they were working on the 2023 Legislative Priorities list and should have that codified at the next meeting. If you have any changes to the list, please e-mail him. Tim reported that Marian Dacca stated that if the elections resulted in shifting of seats that it would create a more even balance in the legislature.

Education Committee

No report.

Outreach Services Committee

Stacy Criswell spoke to the first-time attendees and stated this was a real opportunity to connect. He encouraged the first timers to look at the attendee list and reach out as there is a lot of wisdom in the room. Stacy encouraged the members to meet with their neighboring jurisdictions and have discussions with them, invite them to our meetings, and offer them the meeting scholarship to attend.

Emergency Management Committee

No report.

Accreditation Committee

James Tumelson announced that the Electrical Inspectors are down 28 inspectors and that their lobbyist is working on possible legislative solutions.

James reported the committee has hired an additional teacher for the first year and all 3 years will be running concurrently. James announced the 4th year Building Official track has completed the DACUM (developing a curriculum) process with stakeholders and code officials and is moving forward with the course objectives. James reported the committee has been working on developing a charter as a tool for committee chairs and strategic planning. James encouraged members to get involved in the committee which meets remotely, and if interested to please e-mail James Tumelson or Tara Jenkins.

Announcements

Jack Applegate announced a [Code Official Safety Specialist Course](#) which consists of five 170-minute sessions focused on little things you can do to protect yourself. The training is an ICC partner and counts toward CEU's.

Micah Chappell asked for the status of the liaison priority list. Kurt Aldworth and Andy Higgins are in the final stages of identifying the top 10 and will setup a meeting to solidify the list.

Unfinished Business

None.

New Business

WA Custom Codes - Micah Chappell reported in 2018 the State Building Code Council (SBCC) had worked with ICC and WABO to produce the 2018 WA Custom Codes and the SBCC also produced the amendments (insert pages). Due to staffing issues the SBCC will not be able to move forward with creating amendments (insert pages) or assist with the 2021 WA Custom Codes. Mark Johnson informed the membership that ICC and WA state have come a long way since the 2015 WA State Building Code and then the full line up of 2018 WA Custom Codes, and would hate to see us not move forward with the 2021 WA Custom Codes. Mark stated that ICC has codification services and that they also need a state code to help jurisdictions who want to insert their local amendments. Mark Johnson also warned members

that they have been experiencing supply chain issues and wanted to inform members that it could be an issue. Another issue that was raised was the code implementation date of July 1, 2023 and if we can make that deadline for a release date.

A subcommittee has been created to create the 2021 WA Custom codes and Micah Chappell will be the chair. The current subcommittee members are:

David Lynam (WSFM will help with IFC & IWUIC), David Swasey, City of Spokane, Nate Tilson, Brian Smith, Kurt Aldworth, Katie Conrad, Marty Gillis, Ray Cockerham, Clark County.

WABO will send a call for volunteers to add to subcommittee members to assist with the 2021 WA Custom Codes.

MOTION: It was moved and seconded that WABO will support moving the code implementation date to November 1, 2023 and present the request to the SBCC.
The motion carried.

Meeting adjourned at 9:15 a.m.