



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS

“Leading the way to excellence in building and life safety”

MINUTES – 2023 Summer Business Meeting

Ocean Shores, Washington

July 20-21, 2023

Call to Order

The Summer Business Meeting of the voting representatives was called to order by President Andy Higgins on July 20, 2023 at 8:05 a.m.

Roll Call

The following executive board officers were present:

- Andy Higgins - President
- Ray Cockerham - 1st Vice President
- Todd Blevins - 2nd Vice President
- Kurt Aldworth - Immediate Past President

The following executive board directors were present:

- Brian Smith - Certification & Registration
- Micah Chappell - Technical Code Development
- Tim Woodard - Government Relations
- Angela Haupt - Finance
- Max Booth - Education
- Ryan Mumma - Emergency Management
- James Tumelson - Accreditation
- C. Ray Allshouse - Past President
- Trace Justice - Past President

The following executive board directors were absent:

- Stacy Criswell - Outreach Services

The following management personnel were present:

- Tara Jenkins - Executive Director
- Troy Jenkins - Jenkins Management Solutions
- Tanner Jenkins - Jenkins Management Solutions

Introductions

The active member voting representatives, associate members, and guests introduced themselves. Registration list on file at the WABO office.

Agenda

The President presented proposed the Agenda for the July 20-21, 2023, Summer Business Meeting.

MOTION: It was moved and seconded that the Agenda be approved as presented.
The motion carried.

Minutes

The President presented the proposed Minutes for the WABO Annual Business Meeting held on April 20-21, 2023.

MOTION: It was moved and seconded that the Minutes be approved as presented.
The motion carried.

President's Report

President Andy Higgins reported that he was unable to attend the last OBOA meeting due to technical difficulties. Andy announced that SB5290 has established a workgroup for electronic permitting and Tim Woodard (WABO's Government Relation's Chair) recommended Brian Smith and Ray Cockerham to represent WABO. Ray Cockerham could not get jurisdictional support, so Andy Higgins volunteered to be WABO's second representative. Andy announced that Jake Hesselgesser from the City of Bellevue and Tyler Runningdeer from MyBuildingPermit.com are on the work group as well.

Executive Board Report

No Report.

First Vice President

No Report.

Second Vice President

Todd Blevins thanked WC3 and Simpson Strong-Tie for hosting the Wednesday Night social event.

Immediate Past President

No Report.

Executive Director

Tara Jenkins announced the meeting logistics to the membership. Tara asked members to review the budget in the packet and be ready for the budget presentation on Friday. Tara informed members of outreach tools for WAsafe. The Emergency Management committee created informative business cards that can be distributed to staff members that may be interested in signing up as a building safety responder. Tara announced open registration for the Fall 2023 Code Official Accreditation Program (COAP). Tara reported the COAP program hired 4 new instructors and received state licensure in May of 2023.

Meeting recessed for committee meetings at 8:30 a.m.

Meeting reconvened at 1:15 p.m.

GUEST REPORTS:

International Code Council

No Report.

ICC Region II

Andie Lorenz reported that Region II holds monthly meetings on the 2nd Tuesday of every month. Andie announced the kickoff off of the Military 2.R fundraising event and highlighted a Sasquatch T-shirt that will benefit the St. Louis ABM fundraiser. Andie reported that Region II elections will be held at the ICC ABM and 2 Director seats are open for Position 3 & 4; if interested in running for a position send Andie a letter of intent.

ICC Local Chapters

Olympic Peninsula Chapter

David Kinley reported that the Olympic Peninsula chapter is not closing their chapter and will be restructuring. David reported that he is the current President and that they will transition their Officers and focus on training.

Rainier Chapter

Al Christensen reported that he is the current President and that they will also be transitioning their Officers and focus on training.

Western WA Chapter

Quyen Thai reported that he met with Jonathan Jones from WSU Energy and Lisa Rosenow from Evergreen Technology Consulting to discuss pushing back the Energy Code Training they had scheduled in July to November 2, 2023 due to the code implementation delay. Training information can be found on the WABO events page.

Southwest WA Chapter

Max Booth reported elections will be upcoming. Max announced that they have a new website and their local TAG group is working on updating their details pages.

WPLBO

Andy Higgins reported the upcoming candidates forum will be held in Portland on August 24-25, 2023 in Portland, OR.

WABO/ SEAW

No Report.

OBOA

Amy Williams announced that the OBOA Annual Business meeting will be held August 16-18, 2023 at Eagle Crest in Redmond, OR. Amy reported their fall Education Institute will be held on September 19-21, 2023. Amy informed the membership that OBOA is transitioning to a new management group and Vicki Danielson will be their Executive Director. Amy reported their current President is retiring and that she will remain in the role of Immediate Past President for another year. OBOA will be hosting WPLBO's Candidate Forum this August located in Portland.

WSAPT

Tela Gardner provided an update on the Spring Conference and announced that the Fall Conference will be held September 25-26, 2023. Mary Dickson will be providing IRC & IBC update classes to include the WA state amendments. Tela announced Stephanie Day has been appointed to the board as a Member at Large. Tela reported that if you are a member of WSAPT then you are also a member of the Permit Tech Nation which offers virtual training. Tela announced that the Permit Tech Nation is hosting a Habitat for Humanity Build which she encouraged members to get involved with at the ICC ABM.

State Agencies

Labor & Industries

Ray Allshouse reported that Factory Assembles Structures (FAS) Gold Label has been designed to FAS Standards. Ray reported with the new staff turnover that there are some items you need to be aware of in which the new staff is interpreting incorrectly.

State Building Code Council

Micah Chappell announced that the SBCC passed a few off-cycle changes. R4 Occupancies were put back into code for use, and additional changes for energy storage systems. Micah reported that the Department of Youth and Family Services granted waivers to extend to 16 children in a single-family residence for child home daycares. Micah announced the SBCC passed a 120-day emergency rule to delay the code implementation date until October 29, 2023. Micah stated there are two energy code tags working to modify the areas that address the 9th circuit court decision issues.

MyBuildingPermit.com (MBP)

Kurt Aldworth provided an overview of MyBuildingPermit.com's services and highlighted the tipsheets, checklists, & training that is available on the website. Kurt announced the major highlight is the SB5290 workgroup that emphasizes electronic permitting with a report due to the state by May of 2024. Kurt reported MBP is exploring a backend system as well, their steering committee will make recommendations if they can make the permitting software in house or hire a third-party to develop.

Sound Transit

Kym Williams introduced himself and provided an overview of his department/jurisdictions. Kym stated he is looking at unique exceptions to create solutions.

Liaison Reports

A117.1 –

Rich Williams reported that Jennifer Gilliland and himself (along with the standards committee) are working on the 2017 version of the standard. Public Comments will be due July 21, 2023.

WA Cities Electrical Code (WCEC) –

James Tumelson announced the WCEC is accepting code amendments at this time.

State Electrical Board –

James Tumelson reported the International Association of Electrical Inspectors is offering electrical training. The class is an 8 hr session broke into two sessions (July/Oct) – both sessions must be attended to receive credit. James announced the next Electrical Board meeting will be held July 27, 2023 and they are working on the 2023 amendments. March 1, 2024 is the possible effective date for the code.

IAS –

James Tumelson reported that his work on the committee consists of listening to testimony and to make recommendations to the group. His next meeting is October 4, 2023.

Meeting recessed for code forum at 2:00 p.m.

Friday, July 21, 2023 at 8:10 a.m. – Meeting reconvened

President Andy Higgins reconvened meeting at 8:10 a.m.

Motion and Action Items

Finance Report

Angela Haupt presented the 2023/2024 WABO Budget.

Motion: It was moved and seconded to approve the 2023/2024 Budget as presented. Motion passed.

STANDING COMMITTEE REPORTS:

C & R Committee

Brian Smith reported that outreach training will occur this fall to educate the membership on the special inspection, weld, and fabrication programs. Brian provided an update on the Energy Code Plans Examiner certification program and informed the membership that Evergreen Technology Consultants was not awarded the federal grant funding for the education component. Brian reported that we have support from the membership to get the certification created and exam development will move forward.

Technical Code Development Committee

No report.

Government Relations Committee

Tim Woodard reported the Government Relations committee discussed items WABO would seek funding for next legislative session to include a prescriptive energy code plan set and updating the “Permitting Best Practices” document (Latimore Reports). Tim reported that all bills introduced last session will automatically be reintroduced during the short session. Tim announced a work group was created to evaluate a standardized permitting system for the state and that WABO was asked to provide two volunteers to represent building officials.

Finance Committee

Angela Haupt provided the membership with an overview of WABO’s 2022/2023 year-end financials.

Education Committee

Max Booth announced the course line-up for the 2024 Annual Education Institute (AEI) being held at the Lynnwood Convention Center is almost finalized. Max reported the AEI will still be held in-person but it will be looked into holding seminars virtual in the future. Max asked that if any local chapters would like any potential involvement from WABO with training, to please reach out to him.

Outreach Services Committee

No report.

Emergency Management Committee

Ryan Mumma provided background on WAsafe, a coalition comprised of SEAW, ASCE Seattle, and AIA WA Council. Ryan reported that Jon Siu is working with Tanner Jenkins at the WABO office to develop a dedicated WAsafe website which will be coming soon. Ryan announced that WAsafe is developing a refresher training course that will satisfy the renewal requirements and will be good for 5 years. Quyen Thai & Hoyt Jeter reported that EMD is working with the WA Trust for Historic Preservation to develop a database of Unreinforced Masonry Buildings (URM’s) and provided an update on the work that has been done so far on the project.

Accreditation Committee

James reported that one year ago the Accreditation Committee started the DACUM process (Developing A Curriculum) for the 4th year Building Official track. James encouraged members to provide new building officials with information on the program. James reported the Code Official Accreditation Program (COAP) is fully stated licensed and its first ad outside of our membership was ran with the Master Builders of King/Snohomish County. James reported the launch of a new self-guided training that will debut with a Plumbing course developed by Dave Cantrell and will be available this Fall. James encouraged the code officials to apply for the Accredited Code Official Program (ACO).

Announcements

None.

Unfinished Business

WA Custom Codes –

Angela Haupt provided an update on the status of the 2021 Washington Custom Codes. Once the title receives final approval from WABO it takes ICC 8 weeks to have the title ready for premium access and 6-8 weeks for print. Angela reported that, to date, the WABO volunteers have already recorded 500 hours to this project.

New Business

Micah wants legislative priorities to include SBCC bylaws, legislation that identifies SBCC expectations, additional Building Official seat on SBCC, and modifications with the code reviser office on how the codes are done.

Meeting adjourned at 9:25 a.m.