



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS

“Leading the way to excellence in building and life safety”

MINUTES – 2021 Annual Business Meeting

Port Angeles, Washington

July 15-16, 2021

Call to Order

The annual business meeting of the voting representatives was called to order by President Kurt Aldworth on July 15, 2021 at 8:05 a.m.

Roll Call

The following executive board officers were present:

Kurt Aldworth	-	President
Lee Kranz	-	1st Vice President
Andy Higgins	-	2 nd Vice President
C. Ray Allshouse	-	Immediate Past President

The following executive board directors were present:

Brian Smith	-	Certification & Registration
Micah Chappell	-	Technical Code Development
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance
Todd Blevins	-	Education
Stacy Criswell	-	Outreach Services
Ray Cockerham	-	Emergency Management
James Tumelson	-	Accreditation
Tom Phillips	-	Past President
Trace Justice	-	Past President
Gary Schenk	-	Past President

The following management personnel were present:

Tara Jenkins	-	Executive Director
Troy Jenkins	-	Jenkins Management Solutions
Ruth-Ann Johnson	-	Jenkins Management Solutions

Introductions

The active member voting representatives, associate members and guests introduced themselves. Registration list on file at WABO office.

Agenda

The President presented the proposed Agenda for the July 15-16, 2021, Annual Business Meeting.

MOTION: It was moved and seconded that the agenda as presented be approved.
The motion carried.

Minutes

The President presented the proposed Minutes for the WABO Spring Quarterly Business Meeting on April 22, 2021.

MOTION: It was moved and seconded that the Minutes be approved as modified.
The motion carried.

President's Report

President Kurt Aldworth announced there are issues with the state mapping for the IWUIC. Micah Chappell will provide more information on this topic. Kurt announced a representative from the House Local Government reached out to Tim Woodard regarding building review processes in light of the collapse of the building in Florida.

Executive Board Report

President Kurt Aldworth provided updates from the Executive Board meeting held on May 19, 2021. Overview of the ICC Board candidates, WPLBO Candidate's Forum, illness / memorial recognition, energy code task force, TCD Consultant hours and MRSC liaison were discussed.

First Vice President

Lee Kranz provided a report on the 2018 state consolidated codes and the challenges that face the SBCC for the 2021 code cycle. Lee announced he is officially retired and expressed his gratitude to WABO and Bellevue for all the benefits and friendships.

Second Vice President

Andy Higgins announced the professional development training that will be presented by Amena Jones and Libby Wagner from DSHS on the Adult Family Home Checklist & RCW 70.128.066 and encouraged members to attend.

Bylaw Committee

Ray Allshouse reviewed the proposed changes to the WABO Bylaws. A discussion was held on the proposed changes that included honorary member voting rights.

Motion: It was moved and seconded to approve the presented Bylaws and send out to the WABO membership for approval.
The motion carried.

Nominating Committee

Ray Allshouse announced the WABO Board of Director elections will be held in the afternoon and Lee Kranz is retired, opening a position for 2nd Vice President. Ray reminded members that voting representatives can run for any position, with the exception of the Past Presidents. Anyone interested in running for office should fill out a nomination form.

The current candidates for the WABO Officers are as follows:

Kurt Aldworth	-	President
Andy Higgins	-	1st Vice President
Ray Cockerham	-	2 nd Vice President

The current candidates for the WABO Committee Chairs are as follows:

Brian Smith	-	Certification & Registration
Micah Chappell	-	Technical Code Development
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance
Todd Blevins	-	Education
Stacy Criswell	-	Outreach Services
Doug Powell	-	Emergency Management
James Tumelson	-	Accreditation

Executive Director

Tara Jenkins announced the meeting logistics to the membership. Members were informed that WABO Technical Consultant King Drake announced his retirement effective December 31, 2021. Members were reminded about DSHS's request to link jurisdiction's adult family home resources to WABO's 'Find Your Building Official' page, please provide link to WABO to integrate.

Meeting recessed for committee meetings at 9:05 a.m.

Meeting reconvened at 1:10 p.m.

Election of WABO Board of Directors

Ray Allshouse asked if there were any other nominations for the Board of Directors.

He called for unanimous consent for the entire slate of Officers and Committee Chairs.

MOTION: It was moved and seconded that the officers and committee chairs be approved.

The motion carried.

GUEST REPORTS:

State Agencies

Labor & Industries

Kelly Mayo informed members on issues that are occurring with modular units and asked for the jurisdictions to tag units that arrive in their jurisdiction with no insignia and send the owners to Labor & Industries.

Dean Simpson provided an update on the new plumbing contractor law. Any questions regarding the new requirements e-mail Dean at simu235@lni.wa.gov.

International Code Council

Kraig Stevenson announced the ICC Board of Directors reviewed the LTCDP report and are not taking any action on the proposed recommendations. Kraig reported ICC is working with NIST, Florida, and the Florida Association of Building Officials to discuss Surfside Building issues. Kraig reminded members to designate voting representatives by August 21, 2021. Kraig reported funding sources available from the FEMA – BRIC program are available.

ICC Region II

Trace Justice reported that ICC Region II is the most active region and is financially sound. Region II seems to be a catalyst for ICC Board members.

ICC Local Chapters

Western WA Chapter

Marc Schoenberg reported the chapter is struggling due to training being cancelled during the pandemic and encouraged members to support local chapters.

IABO

Nothing to report.

WPLBO

Kurt Aldworth reported the next meeting will be held in Vegas on July 29-30, 2021 with a ½ day WPLBO meeting and 1 ½ day candidates forum.

WABO/SEAW

Lee Kranz announced he is officially the past co-chair and the committee will need a new chair. Lee reported 80% of the white papers have been updated. Lee requested members that are interested in the committee to contact him or Hoyt Jeter.

State Building Code Council

Micah Chappell provided Stoyan Bumbalov's report in his absence. Micah announced Group 1 code change proposal deadline has been extended to June 1, 2021 and Group 2 will start in October 2021. Micah reported new rules on the SBCC website dealing with EV Charging infrastructure, adult family homes (HB1023), Fire and Smoke Control Systems (HB2701), Mobile On-Demand Gasoline Providers and Tsunami Loads.

ICC LTCDP Committee

Micah Chappell announced the ICC Board of Directors will not address the Long-Term Code Development Process Committee's recommendations at this time. One of the LTCD proposals would change the ICC bylaws to limit the total number of eligible voters each jurisdiction would be allowed to have. The other significant change proposed would modify the code development committee hearings and public comments hearings within the 3-year code cycle.

MyBuildingPermit.com (MBP)

No report.

Liaison Reports

AIA WA Council –

Ray Allshouse reported the attorney general is watching the engineer stamping issue.

AIA Seattle Chapter –

Ray Allshouse reported the AIA Seattle Chapter code development committee meets monthly and has good participation throughout this past year.

Underwriters Laboratory UL –

Chris Jensen announced UL has partnered with the National Renewable Energy Laboratory (NREL) and launched the SolarAPP software that will streamline the plan review process for small residential solar systems. The app does not cost the building department anything and can be integrated with many permitting systems or as a stand-alone system. The contractor will have to pay to use the service.

Meeting recessed for committee meetings and code forum at 3:05 p.m.

Friday, July 16, 2021 at 8:05 a.m. – Meeting reconvened

President Aldworth reconvened meeting at 8:05 a.m.

Motion and Action Items

Finance Report

Angela Haupt presented the 2021/2022 WABO Budget.

Motion: It was moved and seconded to approve the 2021/2022 Budget as presented. Motion passed.

STANDING COMMITTEE REPORTS:

Technical Code Development Committee

Micah Chappell reported that the TCD committee discussed the Adult Family Home definition change and the IWUIC and questions on what was adopted and what needs to be enforced.

Motion: It was moved and seconded to have the Technical Development Committee explore fixing the IWUIC issues through SBCC emergency ruling. Motion Passed.

Micah reported WABO submitted several state code change proposals and encouraged participation. TCD is working on 2024 Group A codes nationally and completed committee action hearings. ICC Public Comments will be held in Pittsburgh in September and scholarships are available. Micah reminded members to validate their jurisdictional voting members.

Education Committee

Todd Blevins provided a brief overview of the 2022 Annual Education Institute (AEI) that will be held in-person at the Lynnwood Convention Center. Classes have been selected and instructors will now be lined up.

Government Relations Committee

Tim Woodard informed members that new SBCC representatives were selected by Governor Inslee who elected not to select representatives nominated by industry stakeholders as past practice. Tim announced Amy Brackenbury, WABO's Lobbyist, will not be staying on with us and WABO will be issuing an RFP seeking a new lobbyist. Tim reported the next meeting will focus on the 2022 legislative positions and getting them ratified and ready to go.

Outreach Services Committee

Stacy Criswell announced the Outreach Committee is working on drafting a Building Official Handbook. Volunteers will be working on a one-page document for their assigned sections to start the project. Stacy reported that he and Ray Cockerham will be chairing the Energy Code Task Force ad hoc committee and have a list of volunteers that will start collaborating on the issues facing the jurisdictions.

C & R Committee

Brian Smith reported the committee focused on the importance of special inspections and outreach. The committee will work on educating the membership on the value of the program. Brian announced the SIRP Advisory Board expressed interest in holding a symposium and asked for any building officials that are interested in attending to contact him.

Emergency Management Committee

Ray Cockerham announced that 204 responder badges have been issued to date. Ray informed the members that coordinator training through the state has been delayed due to COVID, but he will provide training dates as soon as available. Ray informed the membership that the Emergency Management Council's new chair, Jason Biermann, is very engaged and he will follow-up with Doug Powell and ensure a smooth transition with EMC. Ray reported WAsafe is planning a small table-top exercise.

Accreditation Committee

James Tumelson announced that COAP just finished a very active year that presented some challenging opportunities that resulted in a robust student handbook. James reported the COAP program was already 100% online so COVID did not present any gaps or disruptions in training and instructors are now integrating Zoom features into the classes. James reported one quarter is still being finalized then the program will move forward with state licenses to increase marketing efforts outside the membership. Fall 2021 will be the first year all three tracks will be running concurrently. James mentioned the Accredited Code Officials (ACO's) program and encourages members to visit the website for more information and to apply.

Finance Committee

Angela Haupt provided the membership with an overview of WABO's 2020/2021 year end financials.

Announcements

Kurt Aldworth announced LG Nelson had to leave the meeting early due to the passing of his father.

Unfinished Business

None.

New Business

None.

Meeting adjourned at 9:20 a.m.