



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS

“Leading the way to excellence in building and life safety”

MINUTES – 2018 Annual Business Meeting

Ocean Shores, Washington

July 12-13, 2018

Call to Order

The annual business meeting of the voting representatives was called to order by President Tom Phillips on July 12, 2018 at 8:00 a.m.

Roll Call

The following executive board officers were present:

Tom Phillips	-	President
C. Ray Allshouse	-	1st Vice President
Jon Siu	-	Immediate Past President

The following executive board officers were absent:

Kurt Aldworth	-	2 nd Vice President
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The following executive board directors were present:

Pete Rambow	-	Certification & Registration
Lee Kranz	-	Technical Code Development
John Brickey	-	Government Relations
Angela Haupt	-	Finance
Rick Prosser	-	Education
Todd Blevins	-	Outreach Services
Ray Cockerham	-	Emergency Management
Trace Justice	-	Past President
Gary Schenk	-	Past President

The following executive board directors were absent:

Andy Higgins	-	Accreditation
Jim Tinner	-	State Building Code Council

The following management personnel were present:

Tara Jenkins	-	Executive Director
Troy Jenkins	-	Jenkins Management Solutions, LLC

Introductions

The active member voting representatives, associate members and guests introduced themselves. (Registration list on file at WABO office).

Agenda

The President presented the proposed Agenda for the July 12-13, 2018, Annual Business Meeting.

MOTION: It was moved and seconded that the agenda be approved.
The motion carried.

Minutes

The President presented the proposed Minutes for the WABO Spring Business Meeting on May 3-4, 2018.

MOTION: It was moved and seconded that the Minutes be approved.
The motion carried.

President's Report

President Phillips reported on the last Executive Board meeting that was held at the City of Kirkland on May 29, 2018. He announced Lee Kranz is working with ICC and the SBCC to incorporate the WA State Amendments into the base model codes. Lee is also trying to work with a new ICC company called General Codes to incorporate local amendment options. The TCD Scholarship application had some slight revisions. Tom encouraged members to apply for the scholarships and attend the code hearings.

First Vice President

Ray Allshouse thanked the membership for finding the time to attend. WABO is a million plus organization and WABO can make a difference in the model codes. He encouraged members to find the time to participate and reminded the membership that WABO has money set aside to help not burden jurisdictions financially, they would need to just volunteer their time.

Second Vice President

Absent

Immediate Past President

Jon Siu announced that this would be his last meeting as Immediate Past President and it was an honor to serve the membership for the past 16 years. Jon encouraged members to be involved. Become active on a committee and find something you are interested in. WABO has the opportunity to make a difference. Jon reported that ASCE is now becoming involved in WASafe (WABO, AIA, SEAW coalition) and a lot of work needs to be done on the Emergency Management committee.

Bylaw Committee

Jon Siu reviewed the proposed changes to the WABO Bylaws. A discussion was held on the proposed changes that included officers' terms, vacancy language, standing committee terms, electronic ballots and composition of the executive board.

Nominating Committee

Jon Siu announced the WABO Board of Director elections will be held in the afternoon and two positions have not received any nominations.

The current candidates for the WABO Board of Directors are as follows:

C. Ray Allshouse	-	President
Kurt Aldworth	-	1st Vice President
Lee Kranz	-	2 nd Vice President
Micah Chappell	-	Technical Code Development
Open	-	Certification & Registration
Rick Prosser	-	Education
Open	-	Government Relations
Todd Blevins	-	Outreach Services
Ray Cockerham and	-	Emergency Management
Angela Haupt	-	Finance
Andy Higgins	-	Accreditation

Jon gave a brief overview on the Government Relations and Certification & Registration committee chair duties.

Jon pointed out that Micah Chappell running for TCD chair causes a complication as a jurisdiction is only allowed two voting members. Jon stated he will resign his active voting membership before the TCD election and will no longer be on the Board.

Executive Director

Tara Jenkins announced the meeting logistics to the membership. Members were reminded to review the budget that is included in the meeting packet. Tara encouraged the membership to stay for Friday's Professional Development classes – The Eight Essentials for a Successful Change and Paperless Permitting. Tara reminded the membership that Code Forum topic submissions can be made in advance through the WABO office.

Meeting recessed for committee meetings at 9:00 a.m.

Meeting reconvened at 1:00 p.m.

Election of WABO Board of Directors:

Jon Siu announced that there are two open positions – certification & registration and government relations. Jon asked if there were any other nominations for the Board of Directors.

He called for unanimous consent for Ray Allshouse for president.

MOTION: It was moved and seconded that Ray Allshouse be approved.
The motion carried.

He called for unanimous consent for Kurt Aldworth for 1st vice president.

MOTION: It was moved and seconded that Kurt Aldworth be approved.
The motion carried.

He called for unanimous consent for Lee Kranz for 2nd vice president.

MOTION: It was moved and seconded that Lee Kranz be approved.
The motion carried.

He called for unanimous consent for Todd Blevins for outreach chair.

MOTION: It was moved and seconded that Todd Blevins be approved.
The motion carried.

He called for unanimous consent for Angela Haupt for finance chair.

MOTION: It was moved and seconded that Angela Haupt be approved.
The motion carried.

He called for unanimous consent for Ray Cockerham for emergency management chair.

MOTION: It was moved and seconded that Ray Cockerham be approved.
The motion carried.

He called for unanimous consent for Rick Prosser for education chair.

MOTION: It was moved and seconded that Rick Prosser be approved.
The motion carried.

He called for unanimous consent for Andy Higgins for accreditation chair.

MOTION: It was moved and seconded that Andy Higgins be approved.
The motion carried.

A motion was made from the floor to nominate Tim Woodard for government relations chair.

MOTION: It was moved and seconded that Tim Woodard be approved for government relations chair.
The motion carried.

A motion was made from the floor to nominate Brian Smith for certification & registration chair.

MOTION: It was moved and seconded that Brian Smith be approved for certification & registration chair.
The motion carried.

Gregg Schrader from the City of Bellevue gave up his jurisdictional voting rights to Brian Smith.

Jon Siu from the City of Seattle gave up his jurisdictional voting rights to Micah Chappell.

Jon Siu no longer immediate past president per bylaws, Trace Justice resumed duties of immediate past president and continued the elections.

Trace called for unanimous consent for Micah Chappell for technical code and development chair.

MOTION: It was moved and seconded that Micah Chappell be approved.

The motion carried.

GUEST REPORTS:

International Code Council

Kraig Stevenson announced upcoming ICC deadlines.

- Code of Honor Scholarship – August 10, 2018
- Voter Validation – September 24, 2018
- College Scholarship Program – July 31, 2018

Lee Clifton, Senior Director PMG Resources of ICC Government Relations, encouraged WABO members to serve on a governing committee. The deadline to apply is August 31, 2018. Lee announced that a PMG training track will be available at the ABM in October.

Region II

Jack Applegate, ICC Region II President, encouraged members to get involved. Jack reported on Region II's Spotlight the Permit Tech program that was established to help the permit tech obtain their ICC certification. Region II will be implementing Safety 2.R a program where an individual will be selected to shadow the president at all their meetings. Jack announced that Region II will also be supporting ICC's Military Families Career Path Program. If you are interested in mentoring a veteran please contact Jack Applegate or David Spencer.

IABO

Gary Schenk stated there is nothing to report at this time.

WPLBO

Gary Schenk announced the upcoming WPLBO candidates' forum is August 24, 2018 in San Francisco. Region 1 & Region 2 will be in attendance. The regular WPLBO meeting will be held on August 23, 2018. Gary let the membership know that Oregon withdrew from WPLBO, other states will be invited.

Labor and Industries

Kelly Mayo from Factory Assembled Structures reported that L & I analyzes "tiny homes" to see if it is a RV, park model home, modular, etc. Jurisdictions will establish the use. If you have any questions the best way to contact them is via e-mail at fas1@lni.wa.gov.

Stephen Thornton, Chief Electrical Inspector, announced that L & I started the virtual inspection program about a month ago. There are many issues that will need to be resolved. They currently have 2 staff members employed to do virtual inspections. NFPA has a committee working on remote inspections.

State Building Code Council

Richard Brown gave a brief overview on the following:

- RCW 19.27.060 in regards to tiny homes
- mass timber
- RCW 19.27.560 (IWUIC)

Richard reported the IBC TAG committee is looking at final language in July 2019. He also stated that the first fee notification letter sent out to jurisdictions was incorrect. The second letter issued will reflect the correct information.

MyBuildingPermit.com

Michele Miller stated there is nothing to report at this time.

Liaison Reports

Construction Underground Economy

Gary Schenk reported that in a 15 year time period not much has been done. The tone of the committee has changed. Gary announced that a proposal will go through the next legislative session increasing bonding requirements from \$12,000 general \$6,000 specialty to \$25,000 general \$15,000 specialty. BIAW gave a presentation on their new Certified Builders Program and the requirements. Registered contractors are underreporting their crews. A realistic man hour estimate needs to be created to help L & I recognize unrealistic reporting.

WSAFM

Trace Justice reminded membership that now is a good time to work with your fire marshals and build a strong relationship. Work together on proposed legislation to better serve our public.

Region II

Trace Justice reported that Region II is a premiere organization and announced they are fundraising for mentoring programs.

WABO/SEAW

Lee Kranz reported that some structural engineers have had issues with plans examiners writing corrections on structural designs, or portions thereof, identified by the engineer as "OK by inspection" on the structural drawings or calculations. An article was written and was close to being published in the Equilibrium. The issue was related to a specific jurisdiction. Several engineers met with the State SEAW Board on what kinds of steps that can be taken for better communication between engineers, plans examiners, building officials, etc. A revised article will be published on the WABO and SEAW websites.

Lee also reported a meeting took place to discuss the requirements on digital locked electronic plans. Department of Licensing will change requirements to be consistent with other licensing regulations that prevent electronically submitted documents from being digitally locked. An electronic signature by the engineer will still be required but it should not affect a jurisdiction's ability to perform their plan review functions.

AIA

Ray Allshouse reported on AIA Seattle and Washington Council activities. Through WA Council he is active in the legislation session. Through the AIA Seattle he is involved in their codes committee. Ray reported that young individuals are becoming involved and learning from older mentors.

IAPMO

Marc Schoenberg requested funding approval for Steve Hart's Commercial Kitchen class development. The Executive Board has Commercial Kitchen funding request on the next agenda for discussion.

Jim Sayers

Jim Sayers thanked the WABO Board for their letter of support for his ICC candidacy. He stressed the importance of mentorship and leadership. There is truly leadership in every department, empower them to know that they are leaders.

Simpson Strong-Tie

Jim Mattison informed the membership that on Mybuildingpermit.com there are construction tip sheets available. Simpson Strong -Tie will be putting on a workshop for homeowners to retrofit their home in Bellevue. If you want to do a workshop on home retrofitting contact Simpson Strong – Tie.

Meeting recessed for code forum at 3:15 p.m.

Friday, July 13, 2018 at 8:00 a.m. – Meeting reconvened

President Allshouse reconvened meeting at 8:00 a.m.

Motion and Action Items:

Budget Report

Angela Haupt presented the 2018/2019 WABO Budget.

Motion: It was moved and seconded to approve the 2018/2019 Budget as presented.

The motion carried.

WABO Bylaw Changes

Jon Siu presented the proposed changes to the WABO Bylaws. A discussion was held on the changes.

Motion: It was moved and seconded to approve option 2 of the presented Bylaws and send out to the WABO membership for approval.

The motion carried.

Unfinished Business

None.

New Business

None

Announcements

Ray Allshouse announced the upcoming fall meeting will be at the Marcus Whitman Hotel in Walla Walla, WA on October 11-12, 2018.

BIAW

Jan Rohila from BIAW gave a short presentation on their new Certified Builders Program.

Meeting adjourned at 9:05 a.m.