



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS

“Leading the way to excellence in building and life safety”

MINUTES – 2022 Spring Business Meeting

Leavenworth, Washington

April 21-22, 2022

Call to Order

The spring business meeting of the voting representatives was called to order by President Kurt Aldworth on April 21, 2022 at 8:05 a.m.

Roll Call

The following executive board officers were present:

- Kurt Aldworth - President
- Ray Cockerham - 2nd Vice President
- C. Ray Allshouse - Immediate Past President

The following executive board officers were absent:

- Andy Higgins - 1st Vice President

The following executive board directors were present:

- Brian Smith - Certification & Registration
- Micah Chappell - Technical Code Development
- Tim Woodard - Government Relations
- Angela Haupt - Finance
- Todd Blevins - Education
- Stacy Criswell - Outreach Services
- Doug Powell - Emergency Management
- James Tumelson - Accreditation
- Trace Justice - Past President
- Gary Schenk - Past President

The following executive board directors were absent:

- Tom Phillips - Past President

The following management personnel were present:

- Tara Jenkins - Executive Director
- Troy Jenkins - Jenkins Management Solutions
- Tanner Jenkins - Jenkins Management Solutions

Introductions

The active member voting representatives, associate members and guests introduced themselves. (Registration list on file at WABO office).

Agenda

The President presented the proposed Agenda for the April 21-22, 2022, Spring Business Meeting.

MOTION: It was moved and seconded that the Agenda as presented be approved.
The motion carried.

Minutes

The President presented the proposed Minutes for the WABO Winter Meeting on January 27, 2022.

MOTION: It was moved and seconded that the Minutes as presented be approved.
The motion carried.

Election of Board of Directors Nominations

Ray Allshouse announced that the WABO Board of Director elections will be held at the Annual Business Meeting in July, where President Aldworth will move into his non-elected role of Immediate Past President. Ray encouraged members to pay attention to nominations to make sure we have individuals for the next biennium. The 2nd VP Position will be an open seat and Todd Blevins from City of West Richland has submitted a nomination form for that position. Members can also run against incumbents; you must be one of two voting representatives for the jurisdiction and obtain management approval for involvement. If interested in running, please fill out a Nomination for WABO Leadership Form. For more information on serving and time commitments please contact any of the Officers.

President's Report

President Kurt Aldworth announced that the WABO's schedule of events will change slightly next year. The 2023 Annual Business meeting will be held in the Spring in Leavenworth and each year going forward. The Board felt that the Spring meeting is easier for members to attend since kids are still in school and vacation request are not as high. The Spring meeting has the greatest turnout, and the board wants to ensure the greatest voter representation for elections.

Executive Board Report

Kurt Aldworth reported highlights from the February 25, 2022, Executive Board meeting. Kurt announced that the Board wants to work on their liaisons relationships and attend other organizations' events. He and Andy Higgins have been tasked with identifying the 'Top 10' organizations and getting more involved. Kurt provided an update on IABO and their talks of disbanding. Gary Schenk is on their current Board and trying to resurrect the organization. WABO will help through Outreach efforts and IABO will hold elections in July to relaunch with a new Board of Directors. Kurt announced a 3rd Party Energy Code Plan Examiner Program pathway is being discussed as a voluntary option for jurisdictions. Kurt reported that he sent an outreach letter to OBOA president Amy Williams to reconnect with their organization and that he and Andy Higgins will attend their Spring meeting. Kurt reported the Board provided a \$5,500 scholarship to the Chemeketa BIT scholarship program, which several WA code officials are graduates from. Kurt announced that ICC President Cindy Davis will be attending the WABO Annual Business meeting to swear in the Board of Directors.

1st Vice President's Report

No report

2nd Vice President's Report

Ray Cockerham informed the members that the Strategic Planning Subcommittee met on April 13, 2022. The subcommittee would like membership input and will be discussing at the Fall 2022 meeting. Ray announced the Professional Development will be on Virtual and Drone Inspections and will be presented by Jim Muir's team from Clark County.

Immediate Past President

Nothing additional to report.

Executive Director Report

Tara Jenkins reported on the meeting logistics to the membership. Tara thanked Patti Justice who graciously volunteered to facilitate the WABO +1's companion group. Tara announced the Code Official Accreditation Program (COAP) is now accepting registrations for the first quarter of all three tracks. Tara informed the membership that the ABM is coming in July and the Board is seeking award nominations.

Meeting recessed for committee meetings at 8:45 a.m.

Meeting reconvened at 1:05 p.m.

GUEST REPORTS:

SBCC

Stoyan Bumbalov informed the members on the Council meeting being held on April 22, 2022. Stoyan walked the members through the user-friendly website and stated that there are discrepancies on insert pages vs the WAC codes. Stoyan stated the SBCC is understaffed and does not have time to correct errors in insert pages and to refer to the WAC for correct code sections. The 2021 code cycle the SBCC will not be publishing the insert pages and will focus on just a pdf document with rationale. Stoyan announced the SBCC talked with ICC to have 2021 custom code and ICC is currently in lawsuit with UP Codes and the Attorney General has advised not to pursue until lawsuit is resolved.

International Code Council

David Spencer announced Building Safety Month is coming up in May and the Chapter Leadership Academy is in June. David informed the members that the Exam and Testing Committee has openings. ICC is now offering new subscription service for education and revamping the training program and hired a new director. David announced digital codes has an enterprise system that offers a greatly reduced rate on the software for multiple users. David informed the members that ICC will be looking at their Governance structure. ICC is made up of 17 entities, some are for profit some are non-profit, and they have to evaluate what the future boards are going to look like.

ICC Region II

Andie Lorenz reported Region II will be undergoing a Bylaw change changing the election term to a 2-year term with a Director at Large on an alternating cycle. Region II would also like to get rid of the current bylaw that states upon dissolution that all funds go to ICC Scholarship Funds and want funds to go to a chapter program. Andie stated that in next month's call, Don Carlson from Chemeketa will be on the call. Region II is taking nominations for Safety 2.0 for ICC's ABM. Andie reported Region II has a challenge pin for sale to raise funds for the Region.

NW WA Chapter

Stacy Criswell informed the membership that he sent an e-mail from 1-90 to the Canadian Border to previous members trying to garner interest in re-establishing the chapter.

North Central WA Chapter

Andie Lorenz reported the chapter has started meeting virtually again on the 2nd Tuesday of every month. If you are interested in joining, please send Andie an email.

IABO

Gary Schenk announced that IABO has a pending offer from ICC and the IABO Board is waiting until July 2022 to hold elections to relaunch the organization. Gary will be meeting with Tim Ryan to get further updates.

Western Pacific League of Building Officials (WPLBO)

Trace Justice reported WPLBO met on February 24, 2022 to review composition and will keep membership as is. Trace announced the Candidate's Forum will be held in Southern California on July 14-15, 2022 and this year each organization will submit individual nominations to ICC.

OBOA

Amy Williams and Melissa Gitt announced OBOA focus has been on relationship building and outreach efforts. They shared current priorities and highlighted their commitment that OBOA has to stabilizing the renewed relationship.

Department of Natural Resources (DNR)

Jon Siu reported that the tsunami provision is not updated. Jon directed members to use the WA Tsunami Design Zone Maps to determine whether structures in Risk Category III or IV need to be designed for tsunamis. He informed the membership that ICC is not getting the WA state amendments into the premium code edition with the updates that were done January of 2021.

Labor & Industries

Chris Rarig, Factory Assembled Structures, reported they have 7 allocated positions and they are down to 2. Chris announced that John McMillian will be retiring after 33 years of service. Chris reported an emergency rule that has been implemented to address staffing issues that allows 3rd party vendor review.

Wayne Molesworth, Chief Electrical Inspector, reported on the virtual electrical inspection program and stated that plan review is done 100% online. Wayne announced the code adoption process will begin this spring and anticipated the 2023 NEC will be adopted Dec of 2023 or early 2024.

NFPA

No report.

MyBuildingPermit.com

Kurt Aldworth announced that MBP is celebrating its 20th anniversary. In 2002 Kirkland was the first jurisdiction to issue a permit through the portal. Kurt reported MBP currently has 18 subscribers and performs 2 updates a year.

WABO / SEAW

Ardel Jala provided an update on behalf of the WABO / SEAW committee. Ardel announced the committee is still looking for a co-chair to represent WABO. The committee has 11 white papers and they are still working on updating 3 papers: Deferred Submittals, Seismic Design and Gravity Support Requirements for Nonstructural Components, and Threaded Rod Holdown Systems In Wood Framed Buildings.

Liaison Reports

ICC/ANSI A117.1

Richard Williams reported the committee is currently working on the 2023 version. Task groups have been created and it is a very slow process. Nothing is up for a vote yet but Rich and Jennifer Gilliland (lead on committee) will keep up apprised.

WA Cities Electrical Committee

James Tumelson reported that there are 27 jurisdictions that do their own electrical program. James announced that Tim Hingtgen, from the City of Bellevue, that chairs the committee is looking to retire. James informed the members that UL has a solar app that is available for use (there is a cost to the home builder). James stated MBP will have the PV tip sheet updated shortly.

Energy Code Task Force

Stacy Criswell led the discussion on Commercial & Residential Energy Code Priority Tip Sheets that were developed from the Energy Code Task Force. From that led the creation of the top seven for electrical and top ten for mechanical tip sheets. Through a collaborative effort with the Government Relations Committee and the C & R Committee a Special Inspector Energy Code Plan Review Program will be developed. Stacy explained this completely voluntary qualification vetting process will be used to ensure individuals are qualified to perform Energy Code plan review.

Meeting recessed for Code Forum at 3:30 p.m.

Friday, April 22, 2022 8:00 a.m. – Meeting reconvened

Motion and Action Items

None.

STANDING COMMITTEE REPORTS:

Technical Code Development Committee

No report.

Education Committee

Todd Blevins provided a recap of the 2022 Annual Education Institute (AEI) and stated there was a good class response to instructors. Moving forward instructors will be asked to develop more 'hands on' style training that is being requested by the membership.

Government Relations Committee

Tim Woodard stated the committee walked through the website and how to navigate the government relations information that is being provided. If interested in joining the committee email Tara. The committee also went over legislation that was being tracked during session, but nothing passed that WABO was monitoring.

Outreach Services Committee

Stacy Criswell thanked contributing members who helped develop the Building Official Handbook and requested members to distribute. Stacy highlighted 4 separate tip sheets for electrical requirements of the Washington State Energy Code that was a collaboration from multiple jurisdictions and can be found on the resources page on the WABO website. Stacy announced Outreach is working with the Energy Code Task Force, C & R and Government Relations Committee to create an energy code plans examiner certification for Washington State.

C & R Committee

Brian Smith reported the C & R Committee has put together a subcommittee to work on the Energy Code Plans Examiner Certification Program. The Program will include plan review for Commercial and Residential inspection. Brian announced the subcommittee will be working with Evergreen Technology Consulting and WSU Energy to help develop the program.

Accreditation Committee

James Tumelson briefed the membership on the Accreditation 2022 workplan. The Code Official Accreditation Program will have, for the first time, two separate instructors to teach the first year. James announced all three years are currently being taught and students have the option to enroll into years one and two simultaneously. James reported the committee is currently engaged in developing a curriculum (DACUM) process in efforts to create a fourth year focused on the Building Official. James announced the committee has also begun the development of a 12 module self-paced program to educate code officials that are interested in additional specialized training and state licensing is still on the radar.

Emergency Management Committee

Doug Powell informed members that Emergency Management Committee's focus has been on updating WABO's Emergency Management web site with current resources for an "All Hazards Planning" perspective. Doug informed the membership the page has a fresh new look and an updated Mutual Aid Toolkit with resources for Planning, Response and Recovery as well as additional resources for WAsafe. The committee is looking at other hazards such as tsunamis and fires to put on the website as well as mapping resources.

Finance Committee

Ray Allshouse on behalf of Angela Haupt provided the membership with an overview of WABO's 2021/2022 third quarter financials.

Announcements

Brian Smith announced that the state shared a draft copy of the revised Land Use Planning and Permitting Records Retention Schedule and is in the process of receiving feedback, comments, and suggestions until May 6th and encouraged members to submit their feedback.

New Business

WABO Chatline – Tim Woodard led the discussion on the two WABO chatgroups – the Building Official Group and the WABO All group and asked the membership if there is a need for the two separate groups.

MOTION: It was moved and seconded to dissolve the WABO All chatline and Quyen Thai from the City of Tacoma act as the moderator.

The motion carried.

Unfinished Business

None

Meeting adjourned at 8:45 a.m. for Professional Development.