



**EXECUTIVE BOARD MEETING**  
**Sun Mountain Lodge – Winthrop, WA**  
August 9-10, 2018

## **Agenda**

### **Thursday, August 9, 2018**

7:30 a.m. Continental Breakfast – *Methow Room*

1. 8:00 a.m. – Call to Order – *Methow Room*
2. Roll Call – Officers and Standing Committee Chairs
3. Consent Agenda
  - Agenda Approval – August 9-10, 2018
  - Minutes Approval – May 29, 2018
4. President’s Report – Ray Allshouse
5. Executive Director Report – Tara Jenkins
  - Board Orientation
6. Business/Action Items
  1. ICC Issues
    - a. ICC Board Candidates
    - b. Board Shadow Candidate
  2. WABO Business
    - a. WABO Reserves – Tom Phillips/Gary Schenk
    - b. Finance Resolutions – Tara Jenkins
    - c. 2020 WABO Meeting Locations – Tara Jenkins
    - d. 2019 ABM Meeting Location – Andy Higgins
    - e. WABO Fall Quarterly Business Meeting – October 11-12 Walla Walla
      - i. Fall Meeting Invites – Tom Phillips
      - ii. Professional Development (Key Topics/ Initiatives) – Lee Kranz
      - iii. Fall Incentives – Tara Jenkins
      - iv. Training seminars – Todd Blevins
    - f. WABO/MBP E-Permit Liaison Forum – Lee Kranz
    - g. Commercial Kitchen Plumbing Seminar – Rick Prosser/Gary Schenk
    - h. COAP Program Update – Andy Higgins

- i. COAP Cohort Recognition – Andy Higgins
- j. Job posting fees – Kurt Aldworth
- k. ASTM E36 Committee – Tara Jenkins
- l. Government Relations Update – Tim Woodard
- m. Technical Code Consultant for TCD – Tara Jenkins
- n. Management Review
- o. Other Business

12:00 p.m. Executive Board Lunch – *Methow Room*

6:00 p.m. Executive Board Reception and Dinner – *Methow Room*

**Friday, August 10, 2018**

7:30 a.m. Continental Breakfast – *Methow Room*

8:00 a.m. Business Meeting Reconvenes

1. Remaining business

**Announcements:**

Next Regular Business Meeting: October 11-12 at Marcus Whitman, Walla Walla

2018 ICC Annual Conference: October 21-24, 2018 at Richmond, VA

Winter Committee Meetings: TBD

2019 Annual Education Institute: March 25-28, 2019 at Lynnwood Convention Center

Adjourn