



**Fall Quarterly Business Meeting**  
***October 11-12, 2018***  
***Marcus Whitman, Walla Walla, Washington***

## **Agenda**

### **Thursday, October 11**

7:30 a.m.      Registration & Coffee Service – *Renaissance*

8:00 a.m.      Business Meeting – *Renaissance*  
                    Call to Order  
                    Pledge of Allegiance to the Flag  
                    Introductions  
                    Recognitions, Relocations, Memorials  
                    Agenda Approval: October 11-12, 2018 – Fall Business Meeting  
                    Minutes Approval: July 12-13, 2018 - Annual Business Meeting  
                    President Report  
                                Executive Board Report  
                    Officers' Reports  
                    Executive Director Report

9:00 a.m.      Recess to Committee Meetings:

                    Technical Code Development Committee – *Renaissance*

- Public Comments Overview Group A
- Group A PC Discussion and Voting Discussion
- Group B Proposals Discussion
- New Business

                    Education Committee – *Nez Perce-Umatilla*

- 2019 Annual Education Institute Classes
- Seminars

10:30 a.m.      Government Relations Committee – *Renaissance*

- Lobbyist Report – Amy Brackenbury
- Finalize 2019 Legislative Priorities
- Discuss WABO Memo – Compliance Inspections and City Electrical Programs
- Open floor – New legislative announcements

C & R Committee – *Nez Perce-Umatilla*

- Marketing for SIRP and Steel Fabricators
  - Fabricator Logo (Design Feedback)
  - Instagram

12:00 p.m. Luncheon – *Empire*  
*Guest Speaker: David Spencer, ICC Director*

1:00 p.m. Guest Reports:

- State Building Code Council
- International Code Council
- ICC Region II
- IABO
- WPLBO
- State Agencies
- MyBuildingPermit.com
- Liaison Reports
- Others

3:00 p.m. Code Forum

5:00 p.m. Recess until Friday morning

6:00 p.m. WABO Social Event – *Eritage Resort*

**Friday, October 12**

7:30 a.m. Coffee Service – *Renaissance*

8:00 a.m. Business Meeting Reconvenes  
Motions and Action Items  
Unfinished Business  
New Business  
Announcements

- COAP Update

9:00 a.m. Professional Development – Kurt Latimore  
“Strategic Planning” ICC PP #17853

12:00 p.m. Adjourn



## WASHINGTON ASSOCIATION OF BUILDING OFFICIALS

*"Leading the way to excellence in building and life safety"*

### ***Proposed MINUTES – 2018 Annual Business Meeting***

*Ocean Shores, Washington*

*July 12-13, 2018*

#### **Call to Order**

The annual business meeting of the voting representatives was called to order by President Tom Phillips on July 12, 2018 at 8:00 a.m.

#### **Roll Call**

The following executive board officers were present:

Tom Phillips	-	President
C. Ray Allshouse	-	1st Vice President
Jon Siu	-	Immediate Past President

The following executive board officers were absent:

Kurt Aldworth	-	2 <sup>nd</sup> Vice President
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The following executive board directors were present:

Pete Rambow	-	Certification & Registration
Lee Kranz	-	Technical Code Development
John Brickey	-	Government Relations
Angela Haupt	-	Finance
Rick Prosser	-	Education
Todd Blevins	-	Outreach Services
Ray Cockerham	-	Emergency Management
Trace Justice	-	Past President
Gary Schenk	-	Past President

The following executive board directors were absent:

Andy Higgins	-	Accreditation
Jim Tinner	-	State Building Code Council

The following management personnel were present:

Tara Jenkins	-	Executive Director
Troy Jenkins	-	Jenkins Management Solutions, LLC

#### **Introductions**

The active member voting representatives, associate members and guests introduced themselves. (Registration list on file at WABO office).

## **Agenda**

The President presented the proposed Agenda for the July 12-13, 2018, Annual Business Meeting.

**MOTION: It was moved and seconded that the agenda be approved.**

The motion carried.

## **Minutes**

The President presented the proposed Minutes for the WABO Spring Business Meeting on May 3-4, 2018.

**MOTION: It was moved and seconded that the Minutes be approved.**

The motion carried.

## **President's Report**

President Phillips reported on the last Executive Board meeting that was held at the City of Kirkland on May 29, 2018. He announced Lee Kranz is working with ICC and the SBCC to incorporate the WA State Amendments into the base model codes. Lee is also trying to work with a new ICC company called General Codes to incorporate local amendment options. The TCD Scholarship application had some slight revisions. Tom encouraged members to apply for the scholarships and attend the code hearings.

## **First Vice President**

Ray Allshouse thanked the membership for finding the time to attend. WABO is a million plus organization and WABO can make a difference in the model codes. He encouraged members to find the time to participate and reminded the membership that WABO has money set aside to help not burden jurisdictions financially, they would need to just volunteer your time.

## **Second Vice President**

Absent

## **Immediate Past President**

Jon Siu announced that this would be his last meeting as Immediate Past President and it was an honor to serve the membership for the past 16 years. Jon encouraged members to be involved. Become active on a committee and find something you are interested in. WABO has the opportunity to make a difference. Jon reported that ASCE is now becoming involved in WASafe (WABO, AIA, SEAW coalition) and a lot of work needs to be done on the Emergency Management committee.

## **Bylaw Committee**

Jon Siu reviewed the proposed changes to the WABO Bylaws. A discussion was held on the proposed changes that included officers terms, vacancy language, standing committee terms, electronic ballots and composition of the executive board.



## **Nominating Committee**

Jon Siu announced the WABO Board of Director elections will be held in the afternoon and two positions have not received any nominations.

The current candidates for the WABO Board of Directors are as follows:

C. Ray Allshouse	-	President
Kurt Aldworth	-	1st Vice President
Lee Kranz	-	2 <sup>nd</sup> Vice President
Micah Chappell	-	Technical Code Development
Open	-	Certification & Registration
Rick Prosser	-	Education
Open	-	Government Relations
Todd Blevins	-	Outreach Services
Ray Cockerham and	-	Emergency Management
Angela Haupt	-	Finance
Andy Higgins	-	Accreditation

Jon gave a brief overview on the Government Relations and Certification & Registration committee chair duties.

Jon pointed out that Micah Chappell running for TCD chair causes a complication as a jurisdiction is only allowed two voting members. Jon stated he will resign his active voting membership before the TCD election and will no longer be on the Board.

## **Executive Director**

Tara Jenkins announced the meeting logistics to the membership. Members were reminded to review the budget that is included in the meeting packet. Tara encouraged the membership to stay for Friday's Professional Development classes – The Eight Essentials for a Successful Change and Paperless Permitting. Tara reminded the membership that Code Forum topic submissions can be made in advance through the WABO office.

Meeting recessed for committee meetings at 9:00 a.m.

**Meeting reconvened at 1:00 p.m.**

## **Election of WABO Board of Directors:**

Jon Siu announced that there are two open positions – certification & registration and government relations. Jon asked if there were any other nominations for the Board of Directors.

He called for unanimous consent for Ray Allshouse for president.

**MOTION: It was moved and seconded that Ray Allshouse be approved.**  
The motion carried.

He called for unanimous consent for Kurt Aldworth for 1<sup>st</sup> vice president.

**MOTION: It was moved and seconded that Kurt Aldworth be approved.**  
The motion carried.

He called for unanimous consent for Lee Kranz for 2<sup>nd</sup> vice president.

**MOTION: It was moved and seconded that Lee Kranz be approved.**

The motion carried.

He called for unanimous consent for Todd Blevins for outreach chair.

**MOTION: It was moved and seconded that Todd Blevins be approved.**

The motion carried.

He called for unanimous consent for Angela Haupt for finance chair.

**MOTION: It was moved and seconded that Angela Haupt be approved.**

The motion carried.

He called for unanimous consent for Ray Cockerham for emergency management chair.

**MOTION: It was moved and seconded that Ray Cockerham be approved.**

The motion carried.

He called for unanimous consent for Rick Prosser for education chair.

**MOTION: It was moved and seconded that Rick Prosser be approved.**

The motion carried.

He called for unanimous consent for Andy Higgins for accreditation chair.

**MOTION: It was moved and seconded that Andy Higgins be approved.**

The motion carried.

A motion was made from the floor to nominate Tim Woodard for government relations chair.

**MOTION: It was moved and seconded that Tim Woodard be approved for government relations chair.**

The motion carried.

A motion was made from the floor to nominate Brian Smith for certification & registration chair.

**MOTION: It was moved and seconded that Brian Smith be approved for certification & registration chair.**

The motion carried.

Gregg Schrader from the City of Bellevue gave up his jurisdictional voting rights to Brian Smith.

Jon Siu from the City of Seattle gave up his jurisdictional voting rights to Micah Chappell.

Jon Siu no longer immediate past president per bylaws, Trace Justice resumed duties of immediate past president and continued the elections.

Trace called for unanimous consent for Micah Chappell for technical code and development chair.

**MOTION: It was moved and seconded that Micah Chappell be approved.**

The motion carried.

## **GUEST REPORTS:**

### **International Code Council**

Kraig Stevenson announced upcoming ICC deadlines.

- Code of Honor Scholarship – August 10, 2018
- Voter Validation – September 24, 2018
- College Scholarship Program – July 31, 2018

Lee Clifton, Senior Director PMG Resources of ICC Government Relations, encouraged WABO members to serve on a governing committee. The deadline to apply is August 31, 2018. Lee announced that a PMG training track will be available at the ABM in October.

### **Region II**

Jack Applegate, ICC Region II President, encouraged members to get involved. Jack reported on Region II's Spotlight the Permit Tech program that was established to help the permit tech obtain their ICC certification. Region II will be implementing Safety 2.R a program where an individual will be selected to shadow the president at all their meetings. Jack announced that Region II will also be supporting ICC's Military Families Career Path Program. If you are interested in mentoring a veteran please contact Jack Applegate or David Spencer.

### **IABO**

Gary Schenk stated there is nothing to report at this time.

### **WPLBO**

Gary Schenk announced the upcoming WPLBO candidates' forum is August 24, 2018 in San Francisco. Region 1 & Region 2 will be in attendance. The regular WPLBO meeting will be held on August 23, 2018. Gary let the membership know that Oregon withdrew from WPLBO, other states will be invited.

### **Labor and Industries**

Kelly Mayo from Factory Assembled Structures reported that L & I analyzes "tiny homes" to see if it is a RV, park model home, modular, etc. Jurisdictions will establish the use. If you have any questions the best way to contact them is via e-mail at [fas1@lni.wa.gov](mailto:fas1@lni.wa.gov).

Stephen Thornton, Chief Electrical Inspector, announced that L & I started the virtual inspection program about a month ago. There are many issues that will need to be resolved. They currently have 2 staff members employed to do virtual inspections. NFPA has a committee working on remote inspections.

## **State Building Code Council**

Richard Brown gave a brief overview on the following:

- RCW 19.27.060 in regards to tiny homes
- mass timber
- RCW 19.27.560 (IWUIC)

Richard reported the IBC TAG committee is looking at final language in July 2019. He also stated that the first fee notification letter sent out to jurisdictions was incorrect. The second letter issued will reflect the correct information.

## **MyBuildingPermit.com**

Michele Miller stated there is nothing to report at this time.

## **Liaison Reports**

### **Construction Underground Economy**

Gary Schenk reported that in a 15 year time period not much has been done. The tone of the committee has changed. Gary announced that a proposal will go through the next legislative session increasing bonding requirements from \$12,000 general \$6,000 specialty to \$25,000 general \$15,000 specialty. BIAW gave a presentation on their new Certified Builders Program and the requirements. Registered contractors are underreporting their crews. A realistic man hour estimate needs to be created to help L & I recognize unrealistic reporting.

## **WSAFM**

Trace Justice reminded membership that now is a good time to work with your fire marshals and build a strong relationship. Work together on proposed legislation to better serve our public.

## **Region II**

Trace Justice reported that Region II is a premiere organization and announced they are fundraising for mentoring programs.

## **WABO/SEAW**

Lee Kranz reported that some structural engineers have had some issues with plans examiners. An article was written and close to being published in the Equilibrium. The issue was related to a specific jurisdiction. Several engineers met with the State board on what kinds of steps that can be taken for better communication between engineers, plans examiners, building officials, etc. A revised article will be published on the WABO website. Lee also reported a meeting took place to discuss the requirements on digital locked electronic plans. Department of Licensing will change requirements.

## **AIA**

Ray Allshouse reported on AIA Seattle and Washington Council activities. Through WA Council he is active in the legislation session. Through the AIA Seattle he is involved in their codes committee. Ray reported that young individuals are becoming involved and learning from older mentors.

## **IAPMO**

Marc Schoenberg requested funding approval for Steve Hart's Commercial Kitchen class development. The Executive Board has Commercial Kitchen funding request on the next agenda for discussion.

## **Jim Sayers**

Jim Sayers thanked the WABO Board for their letter of support for his ICC candidacy. He stressed the importance of mentorship and leadership. There is truly leadership in every department, empower them to know that they are leaders.

## **Simpson Strong-Tie**

Jim Mattison informed the membership that on Mybuildingpermit.com there are construction tip sheets available. Simpson Strong -Tie will be putting on a workshop for homeowners to retrofit their home in Bellevue. If you want to do a workshop on home retrofitting contact Simpson Strong – Tie.

Meeting recessed for code forum at 3:15 p.m.

## **Friday, July 13, 2018 at 8:00 a.m. – Meeting reconvened**

President Allshouse reconvened meeting at 8:00 a.m.

Motion and Action Items:

## **Budget Report**

Angela Haupt presented the 2018/2019 WABO Budget.

**Motion: It was moved and seconded to approve the 2018/2019 Budget as presented.**

The motion carried.

## **WABO Bylaw Changes**

Jon Siu presented the proposed changes to the WABO Bylaws. A discussion was held on the changes.

**Motion: It was moved and seconded to approve option 2 of the presented Bylaws and send out to the WABO membership for approval.**

The motion carried.

## **Unfinished Business**

None.

## **New Business**

None

### **Announcements**

Ray Allshouse announced the upcoming fall meeting will be at the Marcus Whitman Hotel in Walla Walla, WA on October 11-12, 2018.

### **BIAW**

Jan Rohila from BIAW gave a short presentation on their new Certified Builders Program.

Meeting adjourned at 9:05 a.m.

**WABO Fall Business Meeting  
October 11-12, 2018  
Attendee List**

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**KURT ALDWORTH CBO, ACO**  
CITY OF SAMMAMISH

**STEVEN BLAKE**  
CITY OF BURien

**AMY BRACKENBURY**  
WABO LOBBYIST

**JOHN BRICKEY CBO**  
CITY OF LONGVIEW

**SEAN CARLSTROM CBO**  
CITY OF SHELTON

**RAY COCKERHAM**  
CITY OF PUYALLUP

**GREGORY COLVIG CBO, ACO**  
CITY OF PULLMAN

**STACY CRISWELL CBO**  
CITY OF LYNNWOOD

**RYAN EDWARDS**  
SIMPSON STRONG-TIE COMPANY, INC

**PAUL GNEIDING**  
CITY OF BREMERTON

**ANGELA HAUPT**  
CITY OF KIRKLAND

**C. ANDREW HIGGINS MCP, CBO, ACO**  
CITY OF SEATTLE, SDCI

**ALAN HUSBY CBO**  
SNOHOMISH COUNTY

**TROY JENKINS**  
JENKINS MANAGEMENT SOLUTIONS, LLC

**RILEY JONES**  
CITY OF WALLA WALLA

**LEE KRANZ CBO, ACO**  
CITY OF BELLEVUE DSD

**C. RAY ALLSHOUSE AIA, CBO, ACO**  
CITY OF SHORELINE

**R. TODD BLEVINS CBO**  
WALLA WALLA COUNTY

**STEVE BRETVELD**  
CITY OF COLFAX

**CLIFF BURDICK**  
CITY OF WENATCHEE

**MICAH CHAPPELL**  
CITY OF SEATTLE, DEPT OF CONSTRUCTION AND  
INSPECTIONS

**SUE COFFMAN CBO, P.E., CFM**  
CITY OF TACOMA

**NANCY CRAIG**  
CITY OF LAKEWOOD

**JOHN DARNALL CBO**  
RETIRED

**MARTY GILLIS CBO**  
WEST COAST CODE CONSULTANTS, INC.

**GREGG GOLDHAMMER**  
CLARK COUNTY WASHINGTON

**DANA HERRON CBO**  
CITY OF MILTON

**WILLIAM HILL CBO, ACO**  
BHC CONSULTANTS

**TARA JENKINS**  
WASHINGTON ASSN OF BUILDING OFFICIALS

**HOYT JETER PE**  
CITY OF TACOMA

**TRACE JUSTICE CBO, ACO**  
CITY OF STANWOOD

**GARY LAMPELLA**  
NW CODE PROFESSIONALS

**KURT LATIMORE**  
THE LATIMORE COMPANY

**TIM LINCOLN**  
CITY OF ORTING

**JIM MATTISON**  
SIMPSON STRONG-TIE COMPANY, INC

**MICHAEL MCGIVNEY CBO, CASP**  
CITY OF OCEAN SHORES

**DERMOTT MURPHY**  
CITY OF SPOKANE

**SHANE NILLES**  
CITY OF CHENEY

**TONY OSTOJA**  
CITY OF KENNEWICK

**THOMAS PHILLIPS CBO, ACO**  
CITY OF KIRKLAND

**DAN QUATIER**  
INTERIOR TECHNOLOGY

**GARY SCHENK CBO, ACO**  
CITY OF SEATAC

**BRIAN SMITH CBO**  
CITY OF BELLEVUE

**DAVID SPENCER CBO, ACO**  
SAFEBUILT / CITY OF WEST RICHLAND

**RICHARD WILLIAMS**  
CWA CONSULTANTS

**CAMIE ZIMMERMAN**  
WABO MEMBER SERVICES

**JOSEPH LAYMAN**  
CITY OF WASHOUGAL

**ANDIE LORENZ**  
CITY OF WEST RICHLAND

**S. KELLY MAYO CBO, ACO**  
LABOR & INDUSTRIES

**ROBERT MEYERS CBO**  
CITY OF COVINGTON

**L. G. NELSON CBO, ACO**  
TIMBERLAND REGIONAL LIBRARY

**TONY NISKANEN**  
CITY OF SEDRO WOOLLEY

**BASIL PAPAHRONIS**  
PORT OF SEATTLE

**RICK PROSSER CBO**  
CITY OF MOUNT VERNON

**JEFFREY ROWE CBO**  
PIERCE COUNTY

**JONATHAN SIU PE, SE, ACO**  
CITY OF SEATTLE, DEPT OF CONSTRUCTION AND  
INSPECTIONS

**AL SPAULDING CBO**  
DEPARTMENT OF HEALTH

**JAMES TUMELSON**  
CITY OF KIRKLAND

**TIM WOODARD**  
CITY OF BLAINE



# **=RELOCATIONS** **==RECOGNITIONS** **==MEMORIALS**



**WASHINGTON ASSOCIATION OF BUILDING OFFICIALS**

*"Leading the way to excellence in building and life safety"*

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**Richard Karns – City of Sultan – New Building Official**

**Jenny Nickerson – City of Spokane Valley – New Building Official**

**Blake Holmes – City of Bainbridge Island – Acting Building Official**

**Kevin Olander – City of Arlington – Acting Building Official**

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**Please let us know when you learn of code official relocations, recognitions, or memorials.**



## Platinum Sponsors

CWA Consultants, PS  
Interior Tech

## Diamond Sponsors

BHC Consultants

## Gold Sponsors

Simpson Strong-Tie, Inc.  
SAFEbuilt

## Silver Sponsors

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My Building Permit.com  
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Townzen & Associates, Inc.  
Interra USA / The Joto Vent System  
West Coast Code Consultants, Inc.  
NW Code Professionals, LLC  
Clarity Consulting Engineers, PLLC  
National Fire Sprinkler Association





# SCHEDULE OF EVENTS

## YEAR 2018

October 11-12	Fall Business Meeting	Marcus Whitman, Walla Walla
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## YEAR 2019

January 31	Winter Committee Meeting	Pellegrino's Event Center, Tumwater
March 25-28	Annual Education Institute	Lynnwood Convention Center
April 25-26	Spring Business Meeting	Enzian Inn, Leavenworth
July 18-19	Annual Business Meeting	Semiahmoo, Blaine
October 17-18	Fall Business Meeting	Heathman Lodge, Vancouver

## YEAR 2020

January	Winter Committee Meeting	Lacey/Olympia/Tumwater
March 23-27	Annual Education Institute	Lynnwood Convention Center
April 23-24	Spring Business Meeting	Enzian Inn, Leavenworth





## Winter Committee Meeting

### Where:

**Pellegrino's Event Center**

5757 Littlerock Rd SW, Tumwater, WA 98512

### When:

**January 31, 2019**

8am - 4pm (lunch 12pm)



## Washington Association of Building Officials Winter Meeting Registration Form

January 31, 2019

Registration Fee: \$20 (lunch included)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Payment Method: ☐ Check ☐ Visa ☐ MC ☐ PO

CC#: \_\_\_\_\_ Exp Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Signature: \_\_\_\_\_

Return this form with your check or credit card information to:

**WABO**

**P.O. Box 7310**

**Olympia, WA 98507**

Or register online at [www.wabo.org](http://www.wabo.org)

Call 360-628-8669 for more information



# ACCREDITED CODE OFFICIAL

Join your colleagues and become a  Accredited Code Official.

Application forms available on our website at [www.wabo.org](http://www.wabo.org)

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## Congratulations to the following Accredited Code Officials

Gary Schenk, CBO, ACO

Willie Hill, CBO, ACO

Michael Barth, MCP, ACO

Trace Justice, CBO, ACO

Gregory Colvig, CBO, ACO

Mary Kate McGee, CBO, ACO

LG Nelson, CBO, ACO

Dave Cantrell, ACO

Peter Rambow, CBO, ACO

Randy Vissia, CBO, ACO

Dean Giles, AIA, ACO

S. Kelly Mayo, CBO, ACO

C. Andrew Higgins, MCP, CBO, ACO

C. Ray Allshouse, CBO, AIA, ACO

Tim Nordtvedt, CBO, ACO

Kurt Aldworth, CBO, ACO

David Spencer, CBO, ACO

Jon Siu, PE, SE, ACO

Sheila Roark Miller, CBO, CFCO, ACO

Lee Kranz, CBO, ACO

Thomas Phillips, CBO, ACO

Gary Lampella, ACO



WABO  
Budget Comparison  
07/01/2018 to 09/30/2018

		This Period	Budgeted	Percentage
Member Services				
	Income	\$ 7,350	\$ 74,500	9.9%
	Expense	\$ 84,115	\$ 252,283	33.3%
Bookstore				
	Income	\$ 17,889	\$ 176,086	10.2%
	Expense	\$ 18,322	\$ 181,761	10.1%
Welder Program				
	Income	\$ 99,605	\$ 502,245	19.8%
	Expense	\$ 46,003	\$ 187,436	24.5%
Special Inspection Program				
	Income	\$ 36,051	\$ 93,300	38.6%
	Expense	\$ 32,586	\$ 78,897	41.3%
Education Institute				
	Income	\$ -	\$ 137,750	0.0%
	Expense	\$ 161	\$ 140,494	0.1%
Seminars				
	Income	\$ 2,850	\$ 15,000	19.0%
	Expense	\$ 932	\$ 11,715	8.0%
Accreditation				
	Income	\$ 3,450	\$ 12,290	28.1%
	Expenses	\$ 679	\$ 32,753	2.1%
Finance				
	Income	\$ -	\$ -	
	Expense	\$ 4,770	\$ 23,847	20.0%
Government Relations				
	Income	\$ -	\$ -	
	Expense	\$ 9,079	\$ 38,000	23.9%
Outreach				
	Income	\$ -	\$ -	
	Expense	\$ -	\$ 22,500	0.0%
Technical Code Development				
	Income	\$ -	\$ -	
	Expense	\$ 265	\$ 79,750	0.3%
Emergency Management				
	Income	\$ -	\$ -	
	Expense	\$ 270	\$ 20,200	1.3%
Administration				
	Income	\$ 2,028	\$ 12,000	16.9%
	Expense	\$ 8,542	\$ 43,624	19.6%
Total				
	Income	\$ 169,223	\$ 1,023,171	16.5%
	Expense	\$ 205,723	\$ 1,113,260	18.5%

	Jul - Sep 18
<b>Ordinary Income/Expense</b>	
Income	
Accredited Code Official Progra	50.00
Bookstore	
Book Sales	16,750.77
Book Sales - ICC Sales	105.60
Shipping & Handling Income	1,032.95
Total Bookstore	17,889.32
Interest	
Money Market	21.10
Total Interest	21.10
Investment Income	
Dividends	2,006.95
Total Investment Income	2,006.95
Job Postings on Web Page	3,400.00
Membership Dues	585.00
Registrations	9,365.00
Returned Check Fee	25.00
Special Inspection	
Agency Applications	1,050.00
Agency Audits	4,831.87
Fabricators	
Fabricator Inital Application	750.00
Fabricator Renewals	150.00
Fabricators - Other	3,187.90
Total Fabricators	4,087.90
Key Personnel	1,535.00
Special Inspect -Other Income	165.00
Special Inspectors	24,380.97
Special Inspection - Other	0.00
Total Special Inspection	36,050.74
Sponsors Income	250.00
Welder Certification	
Weld Agency Apps & Renewals	4,544.84
Weld Agency Audit	1,025.00
Weld Applications and Renewals	92,760.00
Weld Examiner Apps & Renewals	1,235.00
Welder Income - Other	15.00
Total Welder Certification	99,579.84
Total Income	169,222.95
Gross Profit	169,222.95
Expense	
B&O Taxes	2,162.90
Bookstore Purch - COGS	
Amendments / Codes	160.48
Bookstore Purch - COGS - Other	12,293.77

	Jul - Sep 18
Total Bookstore Purch - COGS	12,454.25
Computer Expenses	
Web Page Fees	1,049.54
Computer Expenses - Other	159.80
Total Computer Expenses	1,209.34
Credit Card Fees	2,677.86
Dues & Fees	
Membership Fees	75.00
Registration Fees	200.00
Transaction Fees	511.70
Total Dues & Fees	786.70
Executive Board	
Donations/ Other Agency Support	1,000.00
Meetings	20,766.05
Other	90.53
Travel	6,098.03
Total Executive Board	27,954.61
Legal	412.50
Lobbyist	9,000.00
Lodging	228.02
Management Fees	110,630.70
Marketing/ Advertising	
Scholarships	262.30
Total Marketing/ Advertising	262.30
Meals	22.93
Meeting Expenses	
Quarterly Meeting Expenses	
Member Promotions	827.92
Social Events	388.08
Quarterly Meeting Expenses - Ot...	10,267.58
Total Quarterly Meeting Expenses	11,483.58
Meeting Expenses - Other	201.53
Total Meeting Expenses	11,685.11
Postage and Shipping Expense	3,502.10
Printing	1,149.33
Publication Expense	171.60
Speaker/Presenters	114.01
Supplies	1,534.04
Tech Consultant Services	
Consultant Travel Fee & Expense	5,960.99
Fabricator Consultant	1,947.50
SIRP Consultant	9,476.25
Welder Consultant	1,116.25
Total Tech Consultant Services	18,500.99
Telephone and Internet	990.93
Travel Expense	272.94



	Jul - Sep 18
Total Expense	205,723.16
Net Ordinary Income	-36,500.21
Net Income	<b>-36,500.21</b>

WABO  
Balance Sheet  
As of September 30, 2018

	Sep 30, 18
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
First Citizens Bank Chg	98,602.66
First Citizens Bank MM	151,034.83
Petty Cash	200.00
Total Equity Market-TRowe Price	312,864.75
US Treasury Int- TRowe Price	470,362.89
<b>Total Checking/Savings</b>	1,033,065.13
<b>Accounts Receivable</b>	
Accounts Receivable	8,334.50
<b>Total Accounts Receivable</b>	8,334.50
<b>Other Current Assets</b>	
Conference Deposit	7,700.00
Inventory	30,327.77
Undeposited Funds	2,405.18
<b>Total Other Current Assets</b>	40,432.95
<b>Total Current Assets</b>	1,081,832.58
<b>Fixed Assets</b>	
Accumulated Depreciation	-3,217.57
Office Furniture & Equipment	3,217.57
<b>Total Fixed Assets</b>	0.00
<b>TOTAL ASSETS</b>	<b>1,081,832.58</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	110.30
<b>Total Accounts Payable</b>	110.30
<b>Other Current Liabilities</b>	
Sales Tax Payable	1,158.00
Unclaimed Property Payable	115.00
<b>Total Other Current Liabilities</b>	1,273.00
<b>Total Current Liabilities</b>	1,383.30
<b>Total Liabilities</b>	1,383.30
<b>Equity</b>	
Reserve for Apprenticeship Prog	17,948.28
Reserve for WABO ICC Board Cand	9,328.63
Retained Earnings	1,089,672.58
Net Income	-36,500.21
<b>Total Equity</b>	1,080,449.28
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,081,832.58</b>

## Proposed 2019 WABO Legislative Positions

(Results of discussion at the 7/12/18 Government Relations Committee meeting in Ocean Shores)

- **Funding for State Building Code Council:** The Washington State Building Code Council (SBCC) is mandated by state law to develop the building construction codes used in Washington and that effort requires an increase in adequate funding to accomplish their mission. WABO supports continued adequate funding for the SBCC and clarification for consistent fee application by local jurisdictions.
- **Protect Local Authority:** WABO supports protecting local authority of building code issues especially flexibility to implement the state building code in a way that support local and regional circumstances without jeopardizing minimum fire and life safety requirements. to amend, adopt and administer construction codes.
- **Code Cycle:** WABO supports keeping Washington consistent with the national model code adoption cycle.
- **Underground Economy:** WABO supports measures to protect the public from illegal contractors.
- **Electrical Code:** WABO supports legislation that gives cities an equal voice in the provides jurisdictions with equal authority to development and adoption of the Washington State Electrical Code.
- **Unfunded Mandates:** WABO recognizes that jurisdictions have limited fiscal capacity and opposes unfunded and under-funded mandates.
- **Seismic Retrofit:** WABO supports legislation to assist building owners to retrofit existing seismically vulnerable buildings, in order to protect the public during an earthquake from collapsing structures, and to reduce the impact of seismic events by focusing on promoting economic resiliency of our communities.
- **IPC (International Plumbing Code):** WABO supports legislation to reduce barriers for jurisdictions to use the International Plumbing Code.
- **Certification and Training:** WABO supports improving the efficiency of the construction permit and inspection process with training and certification for code officials and code technicians.

Note: Bullets 1 and 9 were not ratified by the committee members and may need additional discussion/changes. Modifications to bullets 2 and 4 were ratified by the committee members.



August 15, 2018

To: WABO Members

From: Amy Brackenbury, WABO Lobbyist

Re: Compliance Inspections and City Electrical Programs

During the 2017 Legislative Session, Representative Brian Blake introduced House Bill 1952. This legislation, introduced at the request of the IBEW, proposed to require all cities that conduct electrical inspections to enforce the electrical laws related to contractor licensing, and electrician certification and trainees.

In supporting HB 1952, IBEW representatives said it would give cities a tool to enforce regulations related to apprenticeship ratios, and provided an example of a contractor who was working out of ratio with 14 or 15 electrical trainees to one journey level electrician. They stated this would not have happened if the city had authority to enforce the laws.

WABO was the only organization to oppose the legislation in 2017, due to the cost to local governments associated with taking on this new responsibility. The bill did not pass in 2017.

During the 2018 session, the bill was revived and passed by the Legislature. It became effective on June 7<sup>th</sup>. As adopted, the new law allows cities or towns that conduct electrical inspections to enact and enforce state laws related to contractor licensing, electrician certification and trainees, and duties of an administrator. Cities and towns are not required to enforce licensing and certification laws.

Per the new law, penalties imposed by a city or town are to be established within the limits of the state electrical laws, and an entity may not be penalized by both a city or town and the Department of Labor & Industries for the same violation. Penalties issued by cities or towns that are appealed must be appealed to the state Electrical Board, and any appeals-related costs payable from the Electrical License Fund must be reimbursed by the city or town.

During its meeting in July, the state Electrical Board had a discussion about implementation of this new law. The Board directed Chief Thornton to engage cities with electrical programs in a conversation about stepping up to perform compliance checks in their jurisdictions as well.

Chief Thornton also indicated the Department would be initiating some rule-making to clean up the WAC Electrical Rules and help implement this new law, along with others.

WABO will be involved in those rule-making discussions but will not have an actual vote.

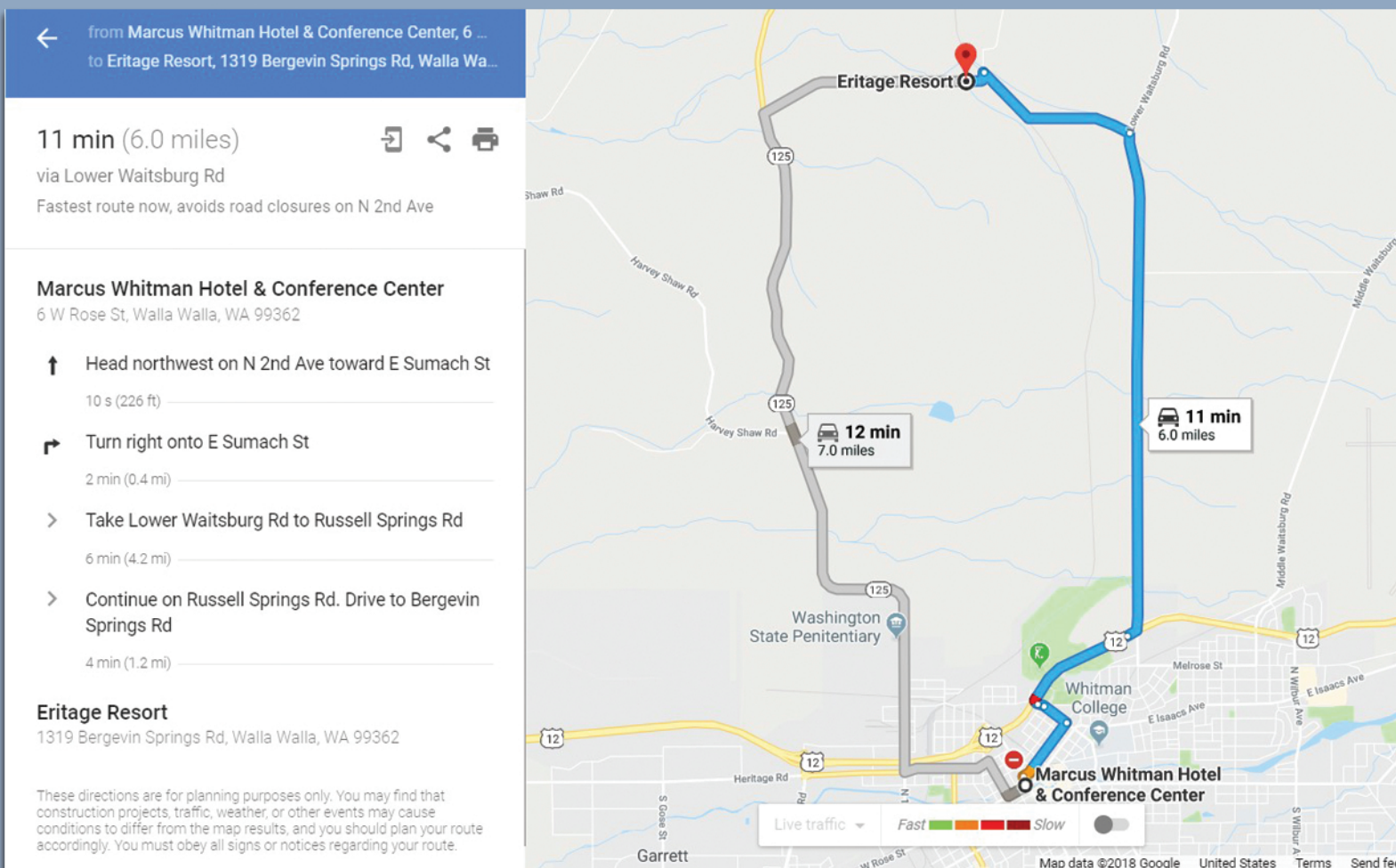
Local jurisdictions with electrical inspection programs should be aware of these developments, and prepare for outreach from Chief Thornton. Since WABO continues to oppose legislative unfunded mandates, cities are encouraged to make it known that L&I should not attempt to expand requirements beyond that specifically authorized by the new law as part of their rulemaking process.



# SOCIAL EVENT AT



Join us from 6pm-8pm on Thursday, October 11<sup>th</sup> at Eritage Resort for a couple Drinks, Appetizers, and a Great Networking Opportunity!  
For those of you who may want to also have a full dinner, Eritage Resort also has a no-host restaurant for your convenience.







The Latimore Company, LLC

## The Latimore Company, LLC

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- Try these for yourself this summer.
- Share your Experiences
  - [klatimore@latimorecompany.com](mailto:klatimore@latimorecompany.com)
  - Kurt (360) 805-2999
- Follow along: [latimorecompany.com/WABO](http://latimorecompany.com/WABO)
- We can talk over what you see as you go.
- I'll offer you tips and suggestions.
- WABO Fall Quarterly Business Meeting
  - Walla Walla **Oct 11-12, 2018**
  - Share highlights with the group.
  - Apply our learning to build and strengthen our 2019 WABO Strategic Plan together.

### Eight Ingredients in Successful Initiatives

1. Create a sense of urgency (around the Big Opportunity)
2. Create an effective guiding coalition (who enable and keep cohesion across the org)
3. Create a compelling change vision
4. Preach this vision everywhere, all the time
5. Clear obstacles
6. Create short-term wins
7. Drive all the way to the finish line
8. This is the way we do things around here (and how we implement change here)

For Further Reading (Harvard Business Review Press):  
*Leading Change* and *Accelerate* by John Kotter.

### Toward the Big Opportunity

"Urgency, in the sense I am using the word here, means that significant numbers of people wake up each morning and have, somewhere in their heads and hearts, a compelling desire to do something to move the organization toward a big strategic opportunity." - John Kotter  
*Accelerate*

### Kurt Latimore

- Specializing in Washington jurisdictions since 2003.
- Structures Engineering Manager - Boeing 767, KC-46 Tanker, 747, 777, Loaned Executive.
  - WABO Support: Spokane, Ocean Shores, Yakima, Semiahmoo, Walla Walla.
  - Permit review, land use, Council facilitation, tracking systems, electronic review.
  - *Best Practices for Local Government Permitting* - Office of Regulatory Assistance.
  - Successful Change Initiatives for my clients. Achieving Big Opportunities.

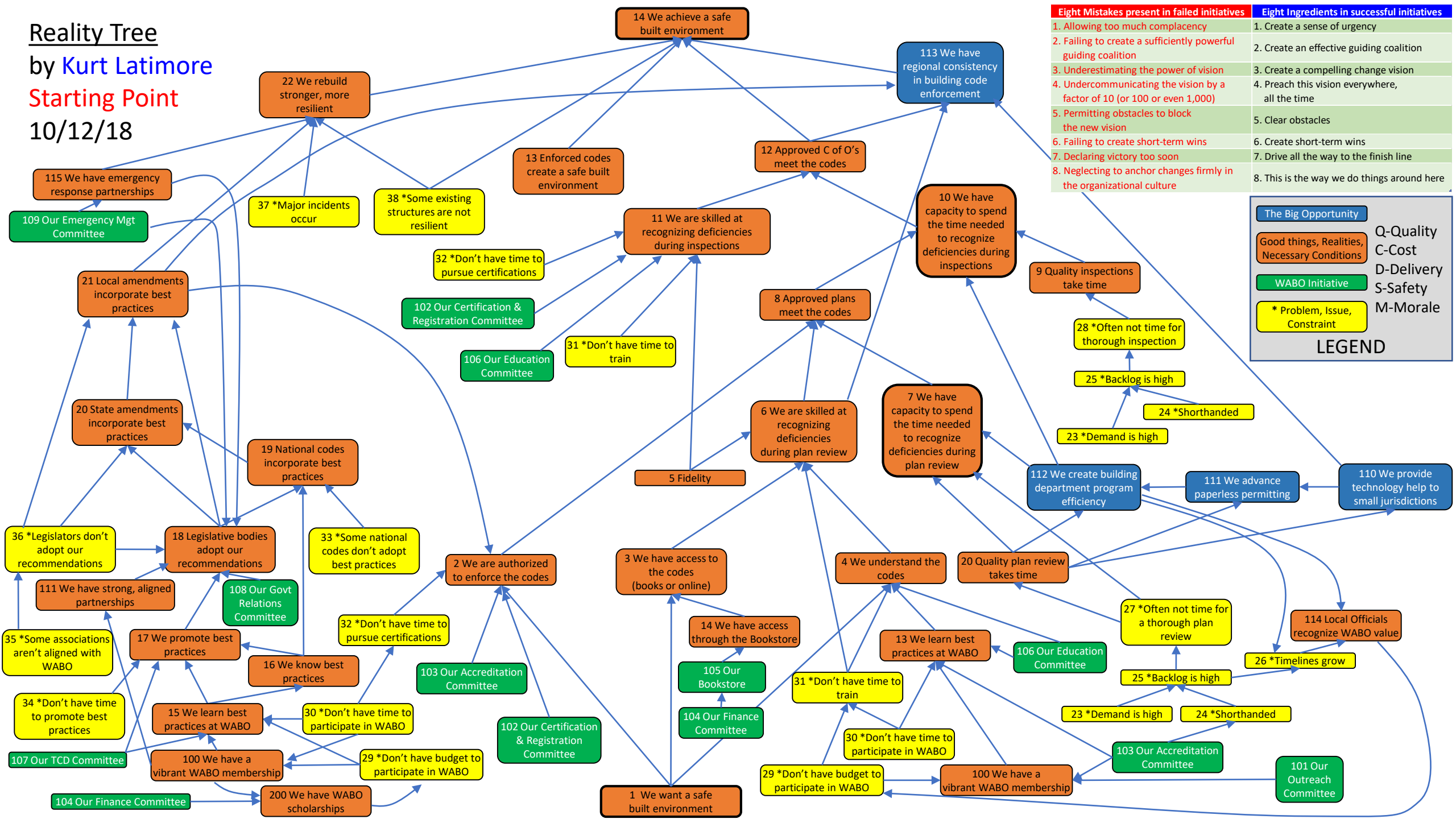


# Reality Tree

by Kurt Latimore

Starting Point

10/12/18







## WABO Committees & Volunteer Opportunities

### Why Should I Volunteer?

Of the many ways to give back, volunteering is one of the most profound. Giving your time and knowledge is invaluable, which is one of the reasons WABO appreciates its volunteers so much. Volunteering has been the vital to our organization throughout its many years and continues to be the main driving force for WABO today. Your knowledge, experience, and talents in the field of Life Safety has never been more important to our communities. Being involved in a Committee allows you to not only share those talents and experiences you have, but it also allows you a great opportunity to network with other colleagues and peers in our industry.

Below are brief summaries of the various WABO Committees and some reasons why you should volunteer. There is no limit to how many Committees you can be involved with so please be a part of our effort. Fill out the attached sign up sheet or call or e-mail us anytime at 360-628-8669 or [wabo@wabo.org](mailto:wabo@wabo.org).

#### **TECHNICAL CODE DEVELOPMENT COMMITTEE**

**CHAIR** – Micah Chappell - City of Seattle | 206-684-8850 | [micah.chappell@seattle.gov](mailto:micah.chappell@seattle.gov)

**MISSION:** To promote building and construction standards and requirements in terms of performance & nationally accepted standards.

#### **WHY YOU SHOULD VOLUNTEER FOR THIS COMMITTEE:**

WABO TCD was formed to give WABO members and associate members an opportunity to contribute their knowledge and experience in the construction industry with the goal of improving technical codes on the State and National levels. WABO members who participate in this process are rewarded with a better understanding of how our codes are created and the intent behind the code requirements. "There is satisfaction in taking your ideas to improve the code from concept to print" states TCD member Lee Kranz. TCD members also gain knowledge & perspective through collaboration with representatives from a broad spectrum of the construction profession. These include building and fire code officials, industry representatives, technical experts, legal counsel, architects, engineers, and code educators who participate in the code development process.

Scholarship funds are also available for TCD members to cover most if not all of the cost to attend the ICC Hearings. Please contact the WABO office or visit the WABO Website for future TCD meeting dates.

#### **OUTREACH SERVICES COMMITTEE**

**CHAIR** – Todd Blevins, CBO - Walla Walla County | 509-524-2617 | [tblevins@co.walla-walla.wa.us](mailto:tblevins@co.walla-walla.wa.us)

**MISSION:** To provide leadership that energizes and encourages the development of the Association's membership & provide products and services that improve Uniformity, Communications, Participation and the Improvement of Code Administration.

#### **WHY YOU SHOULD VOLUNTEER FOR THIS COMMITTEE:**

The Outreach Committee is the cornerstone of WABO. Without members, WABO is just an idea. This committee not only energizes and encourages the membership but facilitates the growth of new members and sponsors. The relationships that are built by being a part of WABO starts with the initial contact that is provided by the Outreach Committee. Members who participate in this committee will enjoy the accomplishment of taking WABO into the future.

If you would like to be part of this team please contact the WABO office or me personally at your convenience.



## **CERTIFICATION & REGISTRATION COMMITTEE**

**CHAIR** – Brian Smith, CBO - City of Bellevue | 425-452-4257 | bsmith@bellevuewa.gov

**MISSION:** To facilitate formulation and maintenance of building construction certification and registration programs in terms of performance and nationally accepted standards.

### **WHY YOU SHOULD VOLUNTEER FOR THIS COMMITTEE:**

With the introduction of new materials and new methods of construction, it is important to keep up. The Certification and Registration Committee has been able to bring two new special inspection categories (Steel Fabrication Registration and Fire-Resistant Penetrations and Joints Certification) to the members to help bring WABO in line with the IBC requirements.

This committee is comprised of the Welding Advisory Committee, the SIRP Committee and any needed sub-committees. These are the different committees that do the work.

With new technologies/materials coming out every year, we need to continue the work to stay ahead. Working on one of these committees will help you to keep up and gain information on what is coming. If you are interested in joining the Certificate & Registration Committee, please contact the WABO office.

## **GOVERNMENT RELATIONS COMMITTEE**

**VICE CHAIR** – Tim Woodard - City of Blaine | 360-332-8311 | twoodard@cityofblaine.com

**MISSION:** To advise and inform the association's members and promote their collective views with regard to legislation and regulation matters.

### **WHY YOU SHOULD VOLUNTEER FOR THIS COMMITTEE:**

The WABO Government Relations Committee was created to review all proposed legislative bill language before the Washington State Legislature that could have potential effects of WABO members, the organization, and other legislation with points of interest to WABO. The committee works on yearly legislative positions for the membership, legislative positions as directed by Executive Board, and on other proposals. Members are sometimes asked to testify at the legislature, provide expert opinions to the committee, and work with the WABO lobbyist.

The work of the committee is valuable to the interests of WABO and the membership. Members who participate have a greater understanding of how legislation affects their profession, daily functions, and the WABO organization. Being part of this committee can be exciting, and gives you a feeling of accomplishment by work on a piece of legislation that could go through the legislative processes to become a bill and then possibly become law.

If you have an interest in the Government Relation Committee, please contact the WABO office.

## **EDUCATION COMMITTEE**

**CHAIR** – Rick Prosser, CBO - City of Mount Vernon | 360-336-6214 | rickp@mountvernonwa.gov

**MISSION:** To provide and coordinate education opportunities for building officials.

### **WHY YOU SHOULD VOLUNTEER FOR THIS COMMITTEE:**

We tell our children education is very important - and that same thought applies to our industry as well. The WABO Education Committee helps to orchestrate some of our areas most premiere continuing education opportunities for Building and Life Safety. We meet at most WABO quarterly meetings.

Primarily, our committee is responsible for helping guide the WABO office in putting together a schedule of classes and presentations for our Annual Education Institute (AEI) as well as Seminars. We will discuss the educational needs that are relevant and pertinent for our state and match that up with the proper / best presenters and trainers for that subject. Besides local experts we will bring in the best in the industry from nationally-recognized organizations such as - ICC, NFPA, NEMA, ect.

We listen to our peers via the surveys/course evaluations they leave for us after every Annual Education Institute, this helps inform us of what actions to take to always get better and make better decisions regarding class topics, presenters, location, thoroughness.

By joining the Education Committee you will be part of this highly important group that keeps our industry and its people at their best. We not only seek people that are engaged and value the process of continued education, but we also need people who have the desire and commitment to reach out to their peers, customers and facilitators to always be on the front edge of new topics and trends that provide great training opportunities.

If you are interested in joining the Education Committee please contact the WABO office at 360-628-8669.



## **ACCREDITATION COMMITTEE**

**CHAIR** – Andy Higgins, MCP, CBO, ACO - City of Seattle Sdci | 206-615-0568 | andy.higgins@seattle.gov

**MISSION:** To increase awareness of the code official profession as well as add to the pool of diverse and qualified candidates for entry into the technical review/inspections classifications. Create a line of succession for those in upper level positions, such as Building Officials, that are rapidly retiring across the state.

### **WHY YOU SHOULD VOLUNTEER FOR THIS COMMITTEE:**

Succession planning is one of the most important things a leader can do for their organization. Developing people, providing opportunity, training technical skills, and sharing knowledge gained through years of experience are all important aspects of this work. By joining the Code Official Accreditation Program committee, you will have the opportunity to participate in building and sustaining a program that will have the capacity to accomplish this work exponentially. Not only will this benefit the future of WABO, it will also benefit the industry as a whole and it will allow you to grow as an individual.

If you are interested in joining this committee please call the WABO office at 360-628-8669

## **EMERGENCY MANAGEMENT COMMITTEE**

**CHAIR** – Ray Cockerham - City of Puyallup | 253-841-5585 | rayc@ci.puyallup.wa.gov

**MISSION:** The mission of the Emergency Management Committee is to develop and maintain a system through which critical resources can be quickly provided to requesting agencies during times of building related emergencies regardless of location of the disaster and thereby assure the citizens of Washington State that well equipped and professionally trained personnel will be readily available and swiftly mobilized to assist in the process of restoring community building stock when natural or other significant disasters impact the built environment.

### **WHY YOU SHOULD VOLUNTEER FOR THIS COMMITTEE:**

Every individual in the state has a stake in preparing for a disaster as a group of inspection professionals with unique and indispensable skills, your partition is a key and necessary in the advancement of WABO's emergency management goals.

Emergency Management is at a key and pivotal point as the governor has provided a public emphasis on disaster preparation via the Resilient Washington initiative.

We need a collaborated effort, with your contributions, to make sure we meet the needs of the jurisdiction. This preparedness will assist WABO in meeting our public obligations as a profession in each community of the State. Yet, to meet these increasing demands for preparedness, our system must continue to develop the tools necessary to assist your jurisdiction and prepare you to serve our neighbors. We each understand the vital role that Emergency Management planning plays in our community – contributing to public safety, reducing the impacts on shelters, and economic redevelopment. That is why I am inviting you to become a member of Emergency Management Committee formed to promote greater awareness and support for our community's and working with our local, state, and federal officials.

(Please cut or tear along dashed lines & give to a WABO representative at the registration desk)



**YES, I want to volunteer for a committee** (check all that apply)

- ☐ Technical Code Development
- ☐ Outreach Services
- ☐ Certification & Registration

- ☐ Government Relations
- ☐ Education

- ☐ Accreditation
- ☐ Emergency Management

**NAME:** \_\_\_\_\_ **JURISDICTION:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

(Someone from the committee will contact you with more information & meeting details)