



*"Leading the way to excellence in building and life safety"*

# Annual Business Meeting

**July 30, 2020**

9:00 AM – 12:00 PM

## Agenda

### **Thursday, July 30**

- 9:00 a.m.                      Business Meeting Call to Order  
Pledge of Allegiance to the Flag  
Introductions (Attendee list in meeting packet)  
Welcome and Announcements  
Agenda Approval: July 30, 2020 – *Annual Business Meeting*  
Minutes Approval: April 23, 2020 – *Spring Update Meeting*  
Recognitions, Relocations, Memorials  
President's Report  
Officers' Reports  
Nominating Committee Report
- 10:00 a.m.                      Election of WABO Board of Directors
- 10:30 a.m.                      Emergency Management Committee
- WABO – Webpage & Badges
  - WAsafe Operational Manual – BO, Coordinator & EOC
  - SEAW – Support & Dedication
- 10:45 a.m.                      Guest Reports
- International Code Council
  - ICC Region II
  - IABO
  - WPLBO
  - OBOA
  - WABO/SEAW
  - State Agencies
  - State Building code Council
  - MyBuildingPermit.com
  - Liaison Reports
  - Other

- 11:30 a.m.                      Motion and Action Items
- WABO Budget Approval 2020/2021
  - Other Motions
- Announcements  
Unfinished Business  
New Business
- Outreach - 2020 Fall QBM
- Swear In 2020/2021 Board of Directors
- 12:00 p.m.                      Adjourn Business Meeting
- 1:00 p.m.                      Committee Meetings
- Technical Code Committee via GoToMeeting (1:00 p.m. – 4:00 p.m.)
- Please join my meeting from your computer, tablet or smartphone.*  
<https://global.gotomeeting.com/join/363005272>
- You can also dial in using your phone.*  
**United States: +1 (646) 749-3131**  
Access Code: 363-005-272

### **Friday, July 31**

- Education Committee via Zoom (10:00 a.m. – 11:30 a.m.)
- Zoom meeting link already sent to all Education Committee members. If you are interested in attending, please contact the WABO Office.*

### **Wednesday, August 5**

- Government Relations Committee via Zoom (10:00 a.m. – 11:30 a.m.)
- Zoom meeting link already sent to all Government Relations Committee members. If you are interested in attending, please contact the WABO Office.*



## WASHINGTON ASSOCIATION OF BUILDING OFFICIALS

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### **Proposed MINUTES – 2020 Spring Update Virtual Meeting**

*Zoom Conferencing*

*April 23, 2020*

#### **Call to Order**

The spring update virtual meeting of the voting representatives was called to order by President Ray Allshouse, on April 23, 2020 at 9:05 a.m.

#### **Roll Call**

The following executive board officers were present:

C. Ray Allshouse	-	President
Kurt Aldworth	-	1st Vice President
Lee Kranz	-	2 <sup>nd</sup> Vice President
Tom Phillips	-	Immediate Past President

The following executive board directors were present:

Brian Smith	-	Certification & Registration
Micah Chappell	-	Technical Code Development
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance
Todd Blevins	-	Education
Stacy Criswell	-	Outreach Services
Ray Cockerham	-	Emergency Management
Andy Higgins	-	Accreditation
Jon Siu	-	Past President
Trace Justice	-	Past President
Gary Schenk	-	Past President

The following management personnel were present:

Tara Jenkins	-	Executive Director
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#### **Introductions**

Registration forms on file at WABO office

#### **Agenda**

The President presented the proposed Agenda for the April 23, 2020, Spring Update meeting.

**MOTION: It was moved and seconded that the agenda be approved.**

The motion carried.

## **Minutes**

President Allshouse presented the proposed minutes for the January 30, 2020 Winter Committee Meeting in Tumwater, Washington.

**MOTION: It was moved and seconded that the minutes be approved as submitted.**  
The motion carried.

## **President's Report**

Ray Allshouse provided an overview of BIAW's and WABO's joint effort to request a code delay to the Governor's Office. The code implementation date has been delayed to November 1, 2020. Ray reported that WABO provided stakeholder input to the Governor's office regarding restarting construction activity in communities. WABO reviewed Master Builders 2018 Energy Code delay request submitted to the SBCC and we did not support the delay. The WABO Board was approached for a second letter submittal to the Governor's office for clarification on the Stay Home Stay Healthy proclamation, a consensus could not be reached. Ray announced that the Board is paying attention to the Bylaws for the Annual Business meeting elections and are working on contingency planning in the event our in-person meeting must be modified due to COVID-19.

## **Elections of Board of Directors Nominations**

Tom Phillips announced that the WABO Board of Director elections will be held at the Annual Business Meeting in July. Members can also run against incumbents; you must be one of two voting representatives for the jurisdiction and obtain management approval for involvement. Tom encouraged members to get involved. If interested in running, please fill out a Nomination for WABO Leadership Form. For more information on serving and time commitments please contact Tom.

## **Contingency Planning for ABM**

Tom Phillips reported WABO plans to hold the Annual Business meeting on July 30-31, 2020. In the event COVID-19 restricts public gatherings or some jurisdictions still have travel bans still in effect in July the Board will discuss a 100% virtual meeting, partial virtual meeting or pushing the ABM off to the fall.

## **Code Adoption Date**

Micah Chappell announced that Mason County submitted a 2018 Energy Code delay request for July 1, 2021 to the SBCC that will be addressed at their next meeting. Micah reported that Governor Inslee's office received a delay request from members of the Washington State Legislature for the International Energy Code, International Mechanical Code, and the International Plumbing Code to delay until July 1, 2021.

## **WA Custom Codes**

Lee Kranz announced that Richard Brown, Tara Jenkins, himself, and key players at the City of Bellevue worked with ICC on incorporating the WA State amendments into the base model code. The 2018 Washington Building Code, Washington Fire Code, Washington Existing Building Code, and the Washington Wildland Urban Interface Code are all available for



purchase. The Washington Residential, Washington Mechanical and Washington Energy – Commercial and Residential should be ready by the end of May early June. The Washington Custom Codes are available in soft cover, PDF, and premium access subscription. Lee reported one errata has already been found and encourage members to inform him or Tara if other erratas are discovered and we will submit to ICC. Lee provided an update that the City of Bellevue has contracted with General Code to incorporate their local amendments into the WA Custom Codes, encouraged members that are interested to reach out to Mark Johnson at ICC.

### **Standing Committee Updates**

- **Technical Code Development** – Micah Chappell announced that TCD schedule still posted on the WABO website and all meetings will be virtual until further notice. Micah reported that ICC's 2021/2022 code development schedule is available and stated Group 1 changes need to be submitted by January 11, 2021. Micah stated the SBCC schedule should be aligning to ICC's Group A and Group B codes. Micah announced you can view Washington State changes by going to WAC 51-50, you can see what is currently adopted and what changes are coming.
- **Education** – Todd Blevins stated the 2020 Annual Education Institute was postponed to June 15-19, 2020. The plan is still to hold the event in-person with a virtual option for members that have travel restrictions still in place. If the governor extends the ban on public gatherings, the event will be converted to an entirely virtual platform.
- **Government Relations** – Tim Woodard provided a 2020 session update:
  - Bills WABO opposed to change the composition of the State Building Code Council failed.
  - Legislation WABO opposed related to religious organizations housing the homeless has passed (ESHB 1754). The bill contains a grandfather clause for jurisdictions with local ordinances governing this type of activity if the ordinances were adopted prior to the implementation date of the new law in June.
  - Legislation to allow adult family homes to increase capacity to eight beds passed.
  - A bill WABO supported to create a commercial property clean energy and resiliency program for financing energy efficiency retrofits and new construction (E2SHB 2405) has passed. Due to COVID-19 budget cuts the Governor has defunded the financing for this program.
  - Legislation WABO opposed to delay implementation of the energy code failed.
  - SB 6170 Concerning plumbing requires a separate permit for plumbing and requires jurisdictions to provide written notice to the permit applicant of plumbing contractor license laws and the potential risk and liability to the homeowner for using an unlicensed plumbing contractor.
- **Outreach Services** – Stacy Criswell reminded everyone to share their resources already developed and they can be posted on the WABO website. Stacy announced the requested English to Spanish translations are complete and can be found on the resources page. Stacy requested all beneficial resources be e-mail to [scriswell@monroewa.gov](mailto:scriswell@monroewa.gov).

- **Certification & Registration** - Brian Smith reported that July 1, 2019 Washington State retroactively added mass timber to the 2015 codes. The SIRP Board established a Mass Timber subcommittee to develop a special inspection category. The subcommittee has developed three written exams and will recommend the category be added as an endorsement to the existing lateral wood category. The subcommittee is finalizing the oral interview questions and defining periodic special inspection for mass timber. The SIRP Advisory board hopes to present their recommendation to the C & R committee at the Annual Business meeting for approval by the membership.
- **Accreditation** – Andy Higgins reported the 3<sup>rd</sup> quarter of the 1<sup>st</sup> year of the 2<sup>nd</sup> cohort is currently in session. COAP instructors have been able to update, enhance and improve the course curriculum. The instructors will be working on updating the Building Inspector/Plans Examiner courses and coordinating to review for overlap and expansion opportunities. Andy announced the COAP committee wants to create a robust backup of instructors and will be starting an outreach effort to recruit. Call for instructors will be requested in the next WABO newsletter. James Tumelson reported the instructors are working hard to put together a clear and concise program. Having the training completely virtual is great resiliency for the program.
- **Emergency Management** – Ray Cockerham announced the WAsafe steering committee is working on the operations manual, and very close to issuing WAsafe credentials. Ray announced Quyen Thai, from the City of Tacoma, has volunteered to be the alternate for the State Emergency Management Council. Ray asked for volunteers to serve as coordinators who would need to complete a ½ day training at Camp Murray and FEMA ICS 230.
- **Finance** - Angela Haupt provided the membership with an overview of WABO's 2019/2020 third quarter financials.

**COVID – 19 Updates** – Stacy Criswell led the discussion on what jurisdictions are doing during COVID-19. Stacy asked the following questions and asked for responses to be e-mailed to [scriswell@monroewa.gov](mailto:scriswell@monroewa.gov). What is determined essential? Is your jurisdiction doing shear wall? Is your jurisdiction doing finals? An open discussion was held and determined that a consensus on what is considered essential probably will not be reached. Use good judgement and document, document, document.

**Video Inspections** – Stacy Criswell reported that video inspections have been done on Google Duo, Facetime, Skype and Zoom.

### **Open Forum** -

David Spencer provided an ICC update stating the summer board meeting will be held virtually on May 5<sup>th</sup>. Dave encouraged members to participate in the 2 surveys being conducted, one on how you are responding to COVID-19 and another on the ABM being postponed. Dave reported ICC has several COVID-19 resources available.

Tom Phillips asked for an update on WABO's state electrical board representative. John Brickey announced the April 30, 2020 meeting was cancelled where he was going to tender his resignation. John Brickey reported James Tumelson was interested in the position and he recommended the Board consider sending a recommendation letter to the Governor's Office for the new appointment. John announced Chief Electrical Stephen Thornton will be retiring on June 1, 2020.

Meeting adjourned at 11:55 a.m.

**WABO Annual Business Meeting**  
**July 30, 2020**  
**Attendee List**

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**KURT ALDWORTH CBO, ACO**  
CITY OF KIRKLAND

**STEVEN BLAKE**  
CITY OF BURien

**AMY BRACKENBURY**  
WABO LOBBYIST

**MICAH CHAPPELL MBA, CBO**  
CITY OF SEATTLE, DCI

**SUE COFFMAN CBO, P.E., CFM**  
CITY OF TACOMA

**STACY CRISWELL CBO, ACO**  
CITY OF MONROE

**KC ELLIS CBO, LEED-AP**  
PORT OF SEATTLE AIRPORT BUILDING

**PAUL GNEIDING**  
WEST COAST CODE CONSULTANTS, INC.

**JASON HENSEL**  
SAN JUAN COUNTY

**ORLANDO HOWELL CBO**  
CITY OF HOQUIAM

**CHRISTOPHER JENSEN**  
UL, LLC

**TRACE JUSTICE CBO, ACO**  
SNOHOMISH COUNTY

**SAM LEE**  
CITY OF EL SEGUNDO

**JIM MATTISON**  
SIMPSON STRONG-TIE

**MICHELE MILLER**  
MYBUILDINGPERMIT/CITY OF BELLEVUE

**THOMAS PHILLIPS CBO, ACO**  
TOWN OF WOODWAY

**SHEILA SALERNO CFCD, CBO, ACO**  
CITY OF POULSBORO, RETIRED

**C. RAY ALLSHOUSE AIA, CBO, ACO**  
CITY OF SHORELINE

**R. TODD BLEVINS CBO**  
CITY OF WEST RICHLAND

**RICHARD BROWN**  
STATE BUILDING CODE COUNCIL

**RAY COCKERHAM CBO**  
CITY OF PUYALLUP

**GREGORY COLVIG CBO, ACO**  
THE CODE READER

**STEPHANIE DAY**  
CITY OF KIRKLAND

**MARTY GILLIS CBO**  
WEST COAST CODE CONSULTANTS, INC.

**ANGELA HAUPT CBO**  
CITY OF KIRKLAND

**C. ANDREW HIGGINS MCP, CBO, ACO**  
CITY OF SEATTLE, DCI

**TARA JENKINS**  
WASHINGTON ASSN OF BUILDING OFFICIALS

**HOYT JETER PE**  
CITY OF TACOMA

**LEE KRANZ CBO, ACO**  
CITY OF BELLEVUE DSD

**TIM LINCOLN**  
CITY OF ORTING

**SUZANNE MAYR**  
NATIONAL FIRE SPRINKLER ASSOCIATION

**KRISTOPHER NELSEN**  
MASON COUNTY

**TYLER RUNNING DEER**  
MYBUILDINGPERMIT/CITY OF BELLEVUE

**GARY SCHENK CBO, ACO**  
CITY OF SEATAC, RETIRED

**JONATHAN SIU PE, SE, ACO**  
CITY OF SEATTLE, DCI

**DAVID SPENCER CBO, ACO**  
CHELAN COUNTY

**KRAIG STEVENSON CBO**  
ICC GOVERNMENT RELATIONS

**JAMES TUMELSON ME, CBO, MCP**  
CITY OF EDGEWOOD

**TED ZUK CBO**  
JACKSON COUNTY

**BRIAN SMITH CBO, ACO**  
CITY OF BELLEVUE

**SCOTT SPROUL**  
CITY OF FEDERAL WAY

**QUYEN THAI**  
CITY OF TACOMA

**TIM WOODARD**  
CITY OF BLAINE

# **=RELOCATIONS** **RECOGNITIONS** **MEMORIALS**



**WASHINGTON ASSOCIATION OF BUILDING OFFICIALS**

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**Tammy Baraconi – City of Chehalis – New Building Official**

**James Moore – Spokane County – New Building Official**

**Curtis Metz – Whatcom County – New Building Official**

**Frank Mellas – Muckleshoot Indian Tribe – New Building Official**

**James Tumelson – City of Edgewood – New Building Official**

**Ryan Mumma – City of Lake Stevens – New Building Official**

**Ron Booher – Cities of Tonasket, Oroville, Okanogan – New Building Official**

**Bruce Barone – City of Chewelah – New Building Official**

**Robert Grandstaff – Walla Walla County – New Building Official**

**David Kinley – Kitsap County – New Building Official**

**Robert Webster – City of Winlock – New Building Official**

**Mike Watilo – City of Centralia – New Building Inspector**

**Dean Mundy – City of Edgewood – Retired**

**James Sherwood – City of Monroe – Retired**

**Sheila Salerno – City of Poulsbo – Retired**

**Gary Schenk – City of SeaTac – Retired**

**Lance Kinnamon – City of Woodinville – Passed Away June 29, 2020**

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**Please let us know when you learn of code official relocations, recognitions, or memorials.**





## Platinum Sponsors

CWA Consultants, PS  
Interior Technology

## Diamond Sponsors

BHC Consultants  
Oracle

## Gold Sponsors

Simpson Strong-Tie, Inc.  
SAFEbuilt  
Townzen & Associates, Inc.

## Silver Sponsors

Tyler Technologies  
Viega, LLC  
Mistras Group Inc.  
AeroWelding, LLC

## Bronze Sponsors

My Building Permit.com  
Interra USA/The Joto Vent System  
West Coast Code Consultants, Inc  
Clarity Consulting Engineers, PLLC  
Day & Nite Plumbing & Heating, Inc  
Evergreen Technology Consulting (ETC)  
General Code  
Bower Associates  
TEGRIS Fire  
National Fire Sprinkler Association  
Western Wood Preservers Institute





# SCHEDULE OF EVENTS

## YEAR 2020

July 30	Annual Business Meeting	Zoom Conferencing
October 1-2	Fall Business Meeting	The Davenport Hotel, Spokane

## YEAR 2021

January	Winter Committee Meeting	Lacey/Olympia/Tumwater
March 15-18	Annual Education Institute	Lynnwood Convention Center
April 22-23	Spring Business Meeting	Enzian Inn, Leavenworth
July 15-16	Annual Business Meeting	Red Lion Hotel, Port Angeles
October 28-29	Fall Business Meeting	Campbell's Resort, Chelan

## YEAR 2022

January	Winter Committee Meeting	Lacey/Olympia/Tumwater
March 21-24	Annual Education Institute	Lynnwood Convention Center
April 21-22	Spring Business Meeting	Enzian Inn, Leavenworth
July 28-29	Annual Business Meeting	Kitsap Conf. Center, Bremerton
October	Fall Business Meeting	TBD





# ACCREDITED CODE OFFICIAL

Join your colleagues and become a  Accredited Code Official.

Application forms available on our website at [www.wabo.org](http://www.wabo.org)

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## Congratulations to the following **A**ccredited **C**ode **O**fficials

Gary Schenk, CBO, ACO

C. Andrew Higgins, MCP, CBO, ACO

Willie Hill, CBO, ACO

Michael Barth, MCP, ACO

Trace Justice, CBO, ACO

Gregory Colvig, CBO, ACO

Mary Kate McGee, CBO, ACO

Dave Cantrell, ACO

Sean Carlstrom, CBO, ACO

Dermott Murphy, CBO, MCP, ACO

S. Kelly Mayo, CBO, ACO

C. Ray Allshouse, CBO, AIA, ACO

Tim Nordtvedt, CBO, ACO

Kurt Aldworth, CBO, ACO

David Spencer, CBO, ACO

Jon Siu, PE, SE, ACO

Sheila Salerno, CBO, CFCO, ACO

Lee Kranz, CBO, ACO

Thomas Phillips, CBO, ACO

Dean Giles, AIA, ACO

Gary Lampella, ACO

Stacy Criswell, CBO, ACO

Brian Smith, CBO, ACO



WABO  
Budget Comparison  
07/01/2019 to 06/30/2020

		This Period	Budgeted	Percentage
Member Services				
	Income	\$ 73,030	\$ 77,200	94.6%
	Expense	\$ 220,494	\$ 252,350	87.4%
Bookstore				
	Income	\$ 267,674	\$ 357,244	74.9%
	Expense	\$ 256,791	\$ 331,098	77.6%
Welder Program				
	Income	\$ 514,294	\$ 510,350	100.8%
	Expense	\$ 198,058	\$ 202,703	97.7%
Special Inspection Program				
	Income	\$ 155,395	\$ 109,150	142.4%
	Expense	\$ 154,078	\$ 97,081	158.7%
Education Institute				
	Income	\$ 190,160	\$ 195,000	97.5%
	Expense	\$ 106,773	\$ 189,930	56.2%
Seminars				
	Income	\$ 4,050	\$ 15,000	27.0%
	Expense	\$ 2,357	\$ 11,615	20.3%
Accreditation				
	Income	\$ 12,750	\$ 12,840	99.3%
	Expenses	\$ 17,723	\$ 21,084	84.1%
Finance				
	Income	\$ -	\$ -	
	Expense	\$ 21,947	\$ 24,350	90.1%
Government Relations				
	Income	\$ -	\$ -	
	Expense	\$ 36,639	\$ 38,000	96.4%
Outreach				
	Income	\$ -	\$ -	
	Expense	\$ 251	\$ 5,000	5.0%
Technical Code Development				
	Income	\$ -	\$ -	
	Expense	\$ 8,409	\$ 79,750	10.5%
Emergency Management				
	Income	\$ -	\$ -	
	Expense	\$ 6,905	\$ 18,900	36.5%
Administration				
	Income	\$ 17,470	\$ 12,000	145.6%
	Expense	\$ 41,005	\$ 45,167	90.8%
Total				
	Income	\$ 1,234,824	\$ 1,288,784	95.8%
	Expense	\$ 1,071,428	\$ 1,317,028	81.4%

**WABO - Summary**  
**Profit & Loss**  
**July 2019 through June 2020**

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	<b>Jul '19 - Jun 20</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Accredited Code Official Progra</b>	850.00
<b>Bookstore</b>	
Book Sales	257,058.86
Book Sales - ICC Sales	1,207.47
Shipping & Handling Income	9,408.08
<b>Total Bookstore</b>	267,674.41
<b>Education Institute Income</b>	
Registrations -AEI	183,200.00
Sponsor -AEI	6,610.00
<b>Total Education Institute Income</b>	189,810.00
<b>Interest</b>	
Money Market	143.10
<b>Total Interest</b>	143.10
<b>Investment Income</b>	
Dividends	17,327.05
<b>Total Investment Income</b>	17,327.05
<b>Job Postings on Web Page</b>	8,475.00
<b>Membership Dues</b>	51,360.00
<b>Registrations</b>	
Registrations	375.00
Registrations - Other	21,690.00
<b>Total Registrations</b>	22,065.00
<b>Returned Check Fee</b>	175.00
<b>Special Inspection</b>	
Agency Applications	2,615.00
Agency Audits	3,981.94
Fabricators	
Fabricator Initial Application	1,825.00
Fabricator Renewals	3,800.00
Fabricators - Other	28,071.85
<b>Total Fabricators</b>	33,696.85
<b>Key Personnel</b>	15,550.00
<b>Special Inspect -Other Income</b>	630.00
<b>Special Inspectors</b>	98,921.36
<b>Special Inspection - Other</b>	0.00
<b>Total Special Inspection</b>	155,395.15
<b>Sponsors Income</b>	7,430.00
<b>Welder Certification</b>	
Weld Agency Apps & Renewals	12,854.59
Weld Agency Audit	7,812.50
Weld Applications and Renewals	487,272.00
Weld Examiner Apps & Renewals	6,035.00
Welder Income - Other	145.00
<b>Total Welder Certification</b>	514,119.09

**WABO - Summary**  
**Profit & Loss**  
**July 2019 through June 2020**

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	<b>Jul '19 - Jun 20</b>
<b>Total Income</b>	1,234,823.80
<b>Gross Profit</b>	1,234,823.80
<b>Expense</b>	
<b>B&amp;O Taxes</b>	11,541.05
<b>Bank Charges</b>	20.50
<b>Bookstore Purch - COGS</b>	
<b>Amendments / Codes</b>	1,512.32
<b>Bookstore Purch - COGS - Other</b>	207,677.78
<b>Total Bookstore Purch - COGS</b>	209,190.10
<b>Computer Expenses</b>	
<b>Web Page Fees</b>	4,595.59
<b>Web Page Fees Other NGO</b>	273.48
<b>Computer Expenses - Other</b>	2,792.26
<b>Total Computer Expenses</b>	7,661.33
<b>CPA Services</b>	5,000.00
<b>Credit Card Fees</b>	21,710.05
<b>Dues &amp; Fees</b>	
<b>Membership Fees</b>	1,195.00
<b>Registration Fees</b>	225.00
<b>Transaction Fees</b>	1,324.15
<b>Total Dues &amp; Fees</b>	2,744.15
<b>Equipment &amp; Software</b>	31,278.31
<b>Executive Board</b>	
<b>Donations/ Other Agency Support</b>	6,993.03
<b>Meetings</b>	19,113.54
<b>Travel</b>	16,832.82
<b>Total Executive Board</b>	42,939.39
<b>Insurance/Licenses</b>	2,695.00
<b>Legal</b>	3,575.00
<b>Lobbyist</b>	36,122.96
<b>Management Fees</b>	488,633.06
<b>Marketing/ Advertising</b>	
<b>Scholarships</b>	14,315.65
<b>Total Marketing/ Advertising</b>	14,315.65
<b>Meeting Expenses</b>	
<b>Quarterly Meeting Expenses</b>	
<b>Meeting Scholarships</b>	2,301.87
<b>Member Promotions</b>	4,499.51
<b>Social Events</b>	796.56
<b>Quarterly Meeting Expenses - Ot...</b>	15,792.38
<b>Total Quarterly Meeting Expenses</b>	23,390.32
<b>Meeting Expenses - Other</b>	1,527.47
<b>Total Meeting Expenses</b>	24,917.79
<b>Postage and Shipping Expense</b>	22,473.79

**WABO - Summary**  
**Profit & Loss**  
**July 2019 through June 2020**

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	<b>Jul '19 - Jun 20</b>
Printing	6,687.55
Publication Expense	188.82
Speaker/Presenters	49,640.67
Supplies	
Supplies Other NGO	206.24
Supplies - Other	7,693.67
<b>Total Supplies</b>	<b>7,899.91</b>
Tech Consultant Services	
Consultant Travel Fee & Expense	30,464.30
Fabricator Consultant	11,357.45
SIRP Consultant	28,404.50
Welder Consultant	5,605.00
<b>Total Tech Consultant Services</b>	<b>75,831.25</b>
Telephone and Internet	4,044.38
Travel Expense	2,317.28
<b>Total Expense</b>	<b>1,071,427.99</b>
<b>Net Ordinary Income</b>	<b>163,395.81</b>
Other Income/Expense	
Other Income	
Unrealized Gain/Loss	213,566.64
<b>Total Other Income</b>	<b>213,566.64</b>
<b>Net Other Income</b>	<b>213,566.64</b>
<b>Net Income</b>	<b>376,962.45</b>

**WABO - Member Services**  
**Profit & Loss**  
**July 2019 through June 2020**

	<u>Jul '19 - Jun 20</u>
<b>Ordinary Income/Expense</b>	
Income	
Job Postings on Web Page	8,475.00
Membership Dues	51,360.00
Registrations	
Registrations	25.00
Registrations - Other	5,740.00
Total Registrations	5,765.00
Sponsors Income	7,430.00
Total Income	73,030.00
Gross Profit	73,030.00
Expense	
B&O Taxes	243.26
Bank Charges	20.00
Computer Expenses	
Web Page Fees	1,020.72
Total Computer Expenses	1,020.72
CPA Services	5,000.00
Credit Card Fees	1,058.26
Dues & Fees	
Membership Fees	520.00
Transaction Fees	186.60
Total Dues & Fees	706.60
Executive Board	
Donations/ Other Agency Support	6,993.03
Meetings	19,113.54
Travel	16,693.42
Total Executive Board	42,799.99
Management Fees	144,674.97
Meeting Expenses	
Quarterly Meeting Expenses	
Meeting Scholarships	2,301.87
Member Promotions	4,499.51
Social Events	796.56
Quarterly Meeting Expenses - Ot...	15,792.38
Total Quarterly Meeting Expenses	23,390.32
Meeting Expenses - Other	163.99
Total Meeting Expenses	23,554.31
Postage and Shipping Expense	927.71
Printing	362.02
Travel Expense	126.44
Total Expense	220,494.28
Net Ordinary Income	-147,464.28

**WABO - Member Services**  
**Profit & Loss**  
**July 2019 through June 2020**

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	<u>Jul '19 - Jun 20</u>
<b>Net Income</b>	<u><u>-147,464.28</u></u>

**WABO - Bookstore**  
**Profit & Loss**  
**July 2019 through June 2020**

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	<u>Jul '19 - Jun 20</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Bookstore</b>	
Book Sales	257,058.86
Book Sales - ICC Sales	1,207.47
Shipping & Handling Income	9,408.08
	<hr/>
<b>Total Bookstore</b>	267,674.41
	<hr/>
<b>Total Income</b>	267,674.41
	<hr/>
<b>Gross Profit</b>	267,674.41
<b>Expense</b>	
B&O Taxes	1,244.31
<b>Bookstore Purch - COGS</b>	
Amendments / Codes	1,512.32
Bookstore Purch - COGS - Other	207,677.78
	<hr/>
<b>Total Bookstore Purch - COGS</b>	209,190.10
<b>Computer Expenses</b>	
Web Page Fees	663.84
	<hr/>
<b>Total Computer Expenses</b>	663.84
<b>Credit Card Fees</b>	4,435.35
<b>Dues &amp; Fees</b>	
Membership Fees	350.00
	<hr/>
<b>Total Dues &amp; Fees</b>	350.00
<b>Management Fees</b>	31,567.34
<b>Postage and Shipping Expense</b>	8,091.67
<b>Printing</b>	83.40
<b>Supplies</b>	1,057.92
<b>Travel Expense</b>	106.61
	<hr/>
<b>Total Expense</b>	256,790.54
	<hr/>
<b>Net Ordinary Income</b>	10,883.87
	<hr/>
<b>Net Income</b>	<b>10,883.87</b>
	<hr/> <hr/>

**WABO - Weld Program**  
**Profit & Loss**  
**July 2019 through June 2020**

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	<b>Jul '19 - Jun 20</b>
<b>Ordinary Income/Expense</b>	
Income	
Returned Check Fee	175.00
Welder Certification	
Weld Agency Apps & Renewals	12,854.59
Weld Agency Audit	7,812.50
Weld Applications and Renewals	487,272.00
Weld Examiner Apps & Renewals	6,035.00
Welder Income - Other	145.00
<b>Total Welder Certification</b>	<b>514,119.09</b>
<b>Total Income</b>	<b>514,294.09</b>
<b>Gross Profit</b>	<b>514,294.09</b>
Expense	
B&O Taxes	7,711.81
Credit Card Fees	8,362.46
Dues & Fees	
Transaction Fees	1,044.55
<b>Total Dues &amp; Fees</b>	<b>1,044.55</b>
Management Fees	142,551.19
Marketing/ Advertising	
Scholarships	6,500.00
<b>Total Marketing/ Advertising</b>	<b>6,500.00</b>
Meeting Expenses	123.18
Postage and Shipping Expense	8,126.03
Printing	3,376.90
Supplies	4,095.69
Tech Consultant Services	
Consultant Travel Fee & Expense	9,836.54
Welder Consultant	5,605.00
<b>Total Tech Consultant Services</b>	<b>15,441.54</b>
Travel Expense	724.22
<b>Total Expense</b>	<b>198,057.57</b>
<b>Net Ordinary Income</b>	<b>316,236.52</b>
<b>Net Income</b>	<b>316,236.52</b>



**WABO - Special Inspection  
Profit & Loss  
July 2019 through June 2020**

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	<b>Jul '19 - Jun 20</b>
<b>Ordinary Income/Expense</b>	
Income	
<b>Special Inspection</b>	
Agency Applications	2,615.00
Agency Audits	3,981.94
<b>Fabricators</b>	
Fabricator Initial Application	1,825.00
Fabricator Renewals	3,800.00
Fabricators - Other	28,071.85
<b>Total Fabricators</b>	33,696.85
Key Personnel	15,550.00
Special Inspect -Other Income	630.00
Special Inspectors	98,921.36
<b>Total Special Inspection</b>	155,395.15
<b>Total Income</b>	155,395.15
<b>Gross Profit</b>	155,395.15
Expense	
B&O Taxes	2,328.92
Credit Card Fees	2,259.49
Management Fees	86,850.10
Meeting Expenses	78.63
Postage and Shipping Expense	1,103.01
Printing	576.18
Publication Expense	32.97
Supplies	362.28
<b>Tech Consultant Services</b>	
Consultant Travel Fee & Expense	20,627.76
Fabricator Consultant	11,357.45
SIRP Consultant	28,404.50
<b>Total Tech Consultant Services</b>	60,389.71
Travel Expense	96.60
<b>Total Expense</b>	154,077.89
<b>Net Ordinary Income</b>	1,317.26
<b>Net Income</b>	<b>1,317.26</b>

**WABO - Education Institute**  
**Profit & Loss**  
**July 2019 through June 2020**

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	<u>Jul '19 - Jun 20</u>
<b>Ordinary Income/Expense</b>	
Income	
Education Institute Income	
Registrations -AEI	183,200.00
Sponsor -AEI	6,610.00
	<u>                    </u>
<b>Total Education Institute Income</b>	189,810.00
Registrations	
Registrations	350.00
	<u>                    </u>
<b>Total Registrations</b>	350.00
<b>Total Income</b>	<u>190,160.00</u>
<b>Gross Profit</b>	190,160.00
Expense	
Credit Card Fees	5,185.33
Dues & Fees	
Registration Fees	160.00
	<u>                    </u>
<b>Total Dues &amp; Fees</b>	160.00
Equipment & Software	31,278.31
Management Fees	30,521.15
Postage and Shipping Expense	1,953.74
Printing	1,668.78
Speaker/Presenters	35,900.00
Supplies	105.48
	<u>                    </u>
<b>Total Expense</b>	106,772.79
<b>Net Ordinary Income</b>	<u>83,387.21</u>
<b>Net Income</b>	<u><u>83,387.21</u></u>

**WABO - Seminars**  
**Profit & Loss**  
**July 2019 through June 2020**

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	<u>Jul '19 - Jun 20</u>
Ordinary Income/Expense	
Income	
Registrations	4,050.00
Total Income	4,050.00
Gross Profit	4,050.00
Expense	
Credit Card Fees	85.65
Dues & Fees	
Registration Fees	20.00
Transaction Fees	33.00
Total Dues & Fees	53.00
Management Fees	876.30
Meeting Expenses	518.00
Printing	34.28
Speaker/Presenters	789.42
Total Expense	2,356.65
Net Ordinary Income	1,693.35
Net Income	<u><u>1,693.35</u></u>

**WABO - Finance**  
**Profit & Loss**  
**July 2019 through June 2020**

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	<u>Jul '19 - Jun 20</u>
Ordinary Income/Expense	
Expense	
Management Fees	21,891.81
Meeting Expenses	54.75
Total Expense	<u>21,946.56</u>
Net Ordinary Income	<u>-21,946.56</u>
Net Income	<u><u>-21,946.56</u></u>

**WABO - Government Relations**  
**Profit & Loss**  
**July 2019 through June 2020**

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	<u>Jul '19 - Jun 20</u>
Ordinary Income/Expense	
Expense	
Executive Board	
Travel	<u>139.40</u>
Total Executive Board	139.40
Lobbyist	36,122.96
Management Fees	264.16
Meeting Expenses	41.34
Travel Expense	<u>70.76</u>
Total Expense	<u>36,638.62</u>
Net Ordinary Income	<u>-36,638.62</u>
Net Income	<u><u>-36,638.62</u></u>

**WABO - Accreditation  
Profit & Loss  
July 2019 through June 2020**

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	<u>Jul '19 - Jun 20</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Accredited Code Official Progra	850.00
Registrations	11,900.00
<b>Total Income</b>	<u>12,750.00</u>
<b>Gross Profit</b>	12,750.00
<b>Expense</b>	
B&O Taxes	12.75
Bank Charges	0.50
Credit Card Fees	287.61
Dues & Fees	
Registration Fees	45.00
Transaction Fees	60.00
<b>Total Dues &amp; Fees</b>	105.00
<b>Management Fees</b>	2,786.17
<b>Marketing/ Advertising</b>	
Scholarships	1,133.33
<b>Total Marketing/ Advertising</b>	1,133.33
<b>Meeting Expenses</b>	36.06
<b>Postage and Shipping Expense</b>	85.03
<b>Printing</b>	28.30
<b>Publication Expense</b>	155.85
<b>Speaker/Presenters</b>	12,951.25
<b>Supplies</b>	141.59
<b>Total Expense</b>	<u>17,723.44</u>
<b>Net Ordinary Income</b>	<u>-4,973.44</u>
<b>Net Income</b>	<u><u>-4,973.44</u></u>

**WABO - Outreach**  
**Profit & Loss**  
**July 2019 through June 2020**

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	<u>Jul '19 - Jun 20</u>
Ordinary Income/Expense	
Expense	
Management Fees	126.07
Postage and Shipping Expense	125.00
Total Expense	<u>251.07</u>
Net Ordinary Income	<u>-251.07</u>
Net Income	<u><u>-251.07</u></u>

**WABO - Technical Code**  
**Profit & Loss**  
**July 2019 through June 2020**

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	<u>Jul '19 - Jun 20</u>
Ordinary Income/Expense	
Expense	
Management Fees	260.45
Marketing/ Advertising	
Scholarships	<u>6,682.32</u>
Total Marketing/ Advertising	6,682.32
Meeting Expenses	511.52
Travel Expense	<u>955.12</u>
Total Expense	<u>8,409.41</u>
Net Ordinary Income	<u>-8,409.41</u>
Net Income	<u><u>-8,409.41</u></u>



**WABO - Emergency Management  
Profit & Loss  
July 2019 through June 2020**

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	<u>Jul '19 - Jun 20</u>
Ordinary Income/Expense	
Expense	
Computer Expenses	
Web Page Fees	136.75
Web Page Fees Other NGO	273.48
	<hr/>
Total Computer Expenses	410.23
Management Fees	6,130.84
Postage and Shipping Expense	12.00
Printing	7.75
Supplies	
Supplies Other NGO	206.24
Supplies - Other	103.13
	<hr/>
Total Supplies	309.37
Travel Expense	34.33
	<hr/>
Total Expense	6,904.52
	<hr/>
Net Ordinary Income	-6,904.52
	<hr/>
Net Income	<u><u>-6,904.52</u></u>

**WABO - Administration**  
**Profit & Loss**  
**July 2019 through June 2020**

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	<u>Jul '19 - Jun 20</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Interest</b>	
<b>Money Market</b>	143.10
<b>Total Interest</b>	143.10
<b>Investment Income</b>	
<b>Dividends</b>	17,327.05
<b>Total Investment Income</b>	17,327.05
<b>Total Income</b>	17,470.15
<b>Gross Profit</b>	17,470.15
<b>Expense</b>	
<b>Computer Expenses</b>	
<b>Web Page Fees</b>	2,774.28
<b>Computer Expenses - Other</b>	2,792.26
<b>Total Computer Expenses</b>	5,566.54
<b>Credit Card Fees</b>	35.90
<b>Dues &amp; Fees</b>	
<b>Membership Fees</b>	325.00
<b>Total Dues &amp; Fees</b>	325.00
<b>Insurance/Licenses</b>	2,695.00
<b>Legal</b>	3,575.00
<b>Management Fees</b>	20,132.51
<b>Postage and Shipping Expense</b>	2,049.60
<b>Printing</b>	549.94
<b>Supplies</b>	1,827.58
<b>Telephone and Internet</b>	4,044.38
<b>Travel Expense</b>	203.20
<b>Total Expense</b>	41,004.65
<b>Net Ordinary Income</b>	-23,534.50
<b>Other Income/Expense</b>	
<b>Other Income</b>	
<b>Unrealized Gain/Loss</b>	200,351.39
<b>Total Other Income</b>	200,351.39
<b>Net Other Income</b>	200,351.39
<b>Net Income</b>	<b>176,816.89</b>

**WABO**  
**Balance Sheet**  
**As of June 30, 2020**

	<u>Jun 30, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
First Citizens Bank Chg	353,251.01
First Citizens Bank MM	151,347.47
Petty Cash	200.00
Total Equity Market-TRowe Price	384,633.09
US Treasury Int- TRowe Price	647,621.46
<b>Total Checking/Savings</b>	1,537,053.03
<b>Accounts Receivable</b>	
Accounts Receivable	28,585.79
<b>Total Accounts Receivable</b>	28,585.79
<b>Other Current Assets</b>	
Conference Deposit	2,960.00
Inventory	41,899.79
Undeposited Funds	124.57
<b>Total Other Current Assets</b>	44,984.36
<b>Total Current Assets</b>	1,610,623.18
<b>Fixed Assets</b>	
Computer Software	272.34
<b>Total Fixed Assets</b>	272.34
<b>TOTAL ASSETS</b>	<b><u>1,610,895.52</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	48,914.92
<b>Total Accounts Payable</b>	48,914.92
<b>Other Current Liabilities</b>	
Sales Tax Payable	2,303.78
Suspense	320.19
Unclaimed Property Payable	115.00
<b>Total Other Current Liabilities</b>	2,738.97
<b>Total Current Liabilities</b>	51,653.89
<b>Total Liabilities</b>	51,653.89
<b>Equity</b>	
Reserve-Project Impact	18,470.00
Reserve for Apprenticeship Prog	7,334.10
Reserve for WABO ICC Board Cand	9,328.63
Retained Earnings	1,147,146.45
Net Income	376,962.45
<b>Total Equity</b>	1,559,241.63
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,610,895.52</u></b>



## Budget 2019-2020

July 1, 2019 to June 30, 2020

## Actual 2019-2020

July 1, 2019 to June 30, 2020

## Proposed Budget 2020-2021

July 1, 2020 to June 30, 2021

## Proposed Budget 2021-2022

July 1, 2021 to June 30, 2022

	<u>Approved</u>	<u>Actual</u>	<u>Preliminary</u>	<u>Preliminary</u>
<b><u>MEMBER SERVICES</u></b>				
<b>Income</b>				
Member Dues	\$ 48,500	\$ 51,360	\$ 45,000	\$ 45,000
Sponsors	\$ 7,000	\$ 7,430	\$ 4,000	\$ 4,000
Quarterly Meeting Registrations	\$ 13,700	\$ 5,765	\$ 9,200	\$ 12,050
Job Postings Web Page	\$ 8,000	\$ 8,475	\$ 3,500	\$ 3,500
<b>Total Income</b>	<b>\$77,200</b>	<b>\$73,030</b>	<b>\$61,700</b>	<b>\$64,550</b>
<b>Expense</b>				
Management Fee	\$ 163,400	\$ 144,675	\$ 165,504	\$ 165,504
Registrations & Dues	\$ 800	\$ 707	\$ 550	\$ 550
Accounting Services	\$ 5,000	\$ 5,020	\$ -	\$ -
Credit Card Fees	\$ 915	\$ 1,058	\$ 926	\$ 968
Meetings, Quarterly Business	\$ 38,000	\$ 23,517	\$ 28,000	\$ 38,000
Printing	\$ 650	\$ 362	\$ 500	\$ 650
Postage & Mailing Services	\$ 935	\$ 928	\$ 935	\$ 935
Taxes, B&O	\$ 225	\$ 243	\$ 90	\$ 225
Web Page	\$ 1,025	\$ 1,021	\$ 1,025	\$ 1,025
Awards	\$ 650	\$ -	\$ 1,300	\$ 650
Supplies, Technical, teleconference	\$ 750	\$ 164	\$ 500	\$ 500
Meetings (other), Travel, Promotion	\$ 35,000	\$ 35,807	\$ 25,000	\$ 35,000
Donations, Other agcy support	\$ 5,000	\$ 6,993	\$ 5,000	\$ 5,000
<b>Total Expense</b>	<b>\$252,350</b>	<b>\$220,494</b>	<b>\$229,330</b>	<b>\$249,007</b>
<b>Net Profit (Loss)</b>	<b>-\$175,150</b>	<b>-\$147,464</b>	<b>-\$167,630</b>	<b>-\$184,457</b>



	Budget 2019-2020 July 1, 2019 to June 30, 2020	Actual 2019-2020 July 1, 2019 to June 30, 2020	Proposed Budget 2020-2021 July 1, 2020 to June 30, 2021	Proposed Budget 2021-2022 July 1, 2021 to June 30, 2022
	<u>Approved</u>	<u>Actual</u>	<u>Preliminary</u>	<u>Preliminary</u>
<b><u>BOOKSTORE</u></b>				
<b>Income</b>				
Sales	\$ 339,844	\$ 258,266	\$ 221,575	\$ 97,163
Shipping & Handling	\$ 17,400	\$ 9,408	\$ 8,072	\$ 3,540
<b>Total Income</b>	<b>\$ 357,244</b>	<b>\$267,674</b>	<b>\$ 229,647</b>	<b>\$ 100,703</b>
<b>Expense</b>				
Management Fee	\$ 34,000	\$ 31,567	\$ 26,000	\$ 26,000
Cost of Sales	\$ 265,486	\$ 209,190	\$ 179,476	\$ 78,702
Shipping & Handling	\$ 18,327	\$ 8,092	\$ 6,942	\$ 3,044
Credit Card Fees	\$ 8,288	\$ 4,435	\$ 3,805	\$ 1,669
Supplies	\$ 1,400	\$ 1,058	\$ 1,100	\$ 800
Technical/Web Services	\$ 665	\$ 664	\$ 665	\$ 665
Printing	\$ 100	\$ 83	\$ 100	\$ 100
Travel Expenses	\$ 250	\$ 107	\$ 250	\$ 250
Taxes, Income	\$ 500	\$ -	\$ -	\$ -
Taxes, B&O	\$ 1,683	\$ 1,244	\$ 1,082	\$ 474
Insurance/dues & fees	\$ 400	\$ 350	\$ 400	\$ 400
<b>Total Expense</b>	<b>\$331,098</b>	<b>\$256,791</b>	<b>\$219,820</b>	<b>\$112,104</b>
<b>Net Profit (Loss)</b>	<b>\$26,146</b>	<b>\$10,884</b>	<b>\$9,827</b>	<b>-\$11,402</b>



	<b>Budget 2019-2020</b>	<b>Actual 2019-2020</b>	<b>Proposed Budget 2020-2021</b>	<b>Proposed Budget 2021-2022</b>
	July 1, 2019 to June 30, 2020	July 1, 2019 to June 30, 2020	July 1, 2020 to June 30, 2021	July 1, 2021 to June 30, 2022
	<u><b>Approved</b></u>	<u><b>Actual</b></u>	<u><b>Preliminary</b></u>	<u><b>Preliminary</b></u>
<b><u>WELDER PROGRAM</u></b>				
<b>Income</b>				
Weld Applications and Renewals	\$ 487,200	\$ 487,272	\$ 467,780	\$ 479,475
Agency Applications and Audits	\$ 18,000	\$ 20,667	\$ 13,900	\$ 16,300
Examiner Applications and Renewals	\$ 4,950	\$ 6,035	\$ 5,115	\$ 5,115
Welder Income - Other	\$ 200	\$ 320	\$ 200	\$ 200
<b>Total Income</b>	<b>\$510,350</b>	<b>\$514,294</b>	<b>\$486,995</b>	<b>\$501,090</b>
<b>Expense</b>				
Management Fee	\$ 143,075	\$ 142,551	\$ 148,568	\$ 148,568
Tech Consultants	\$ 9,540	\$ 15,442	\$ 10,425	\$ 12,225
Marketing & Scholarships	\$ 15,000	\$ 6,500	\$ 15,000	\$ 15,000
Supplies	\$ 3,000	\$ 4,096	\$ 3,000	\$ 3,000
Meetings, Teleconference	\$ 500	\$ 123	\$ 500	\$ 500
Travel	\$ 750	\$ 724	\$ 750	\$ 750
Mailing & Mailing Service	\$ 8,000	\$ 8,126	\$ 8,000	\$ 8,000
Printing	\$ 4,500	\$ 3,377	\$ 4,000	\$ 4,000
Taxes, B&O	\$ 7,655	\$ 7,712	\$ 7,305	\$ 7,516
Publications, general office	\$ 250	\$ -	\$ 850	\$ 250
Credit Card Fees	\$ 8,312	\$ 8,362	\$ 8,027	\$ 8,180
Dues & Fees	\$ 2,121	\$ 1,045	\$ 100	\$ 88
<b>Total Expense</b>	<b>\$202,703</b>	<b>\$198,058</b>	<b>\$206,525</b>	<b>\$208,077</b>
<b>Net Profit (Loss)</b>	<b>\$307,647</b>	<b>\$316,237</b>	<b>\$280,470</b>	<b>\$293,013</b>



## Budget 2019-2020

July 1, 2019 to June 30, 2020

## Actual 2019-2020

July 1, 2019 to June 30, 2020

## Proposed Budget 2020-2021

July 1, 2020 to June 30, 2021

## Proposed Budget 2021-2022

July 1, 2021 to June 30, 2022

	<u>Approved</u>	<u>Actual</u>	<u>Preliminary</u>	<u>Preliminary</u>
<b><u>SPECIAL INSPECTION PROGRAM</u></b>				
<b>Income</b>				
Agency Applications	\$ 2,500	\$ 2,615	\$ 2,500	\$ 2,500
Agency Audits	\$ 4,500	\$ 3,982	\$ 11,050	\$ 18,550
Key Personnel	\$ 10,000	\$ 15,550	\$ 10,000	\$ 10,000
Special Inspectors	\$ 72,000	\$ 99,551	\$ 102,000	\$ 72,000
* Fabricator Applications & Audits	\$ 19,400	\$ 29,897	\$ 14,425	\$ 5,100
* Fabricator Renewals	\$ 750	\$ 3,800	\$ 900	\$ 2,100
<b>Total Income</b>	<b>\$109,150</b>	<b>\$ 155,395</b>	<b>\$140,875</b>	<b>\$110,250</b>
<b>Expense</b>				
Management Fee	\$ 53,350	\$ 86,850	\$ 72,500	\$ 72,500
Technical Consultants	\$ 36,000	\$ 60,390	\$ 54,941	\$ 42,998
Meetings	\$ 1,000	\$ 79	\$ 1,000	\$ 1,000
Postage & Mailing Services	\$ 1,000	\$ 1,103	\$ 1,100	\$ 1,100
Printing	\$ 1,000	\$ 576	\$ 900	\$ 900
Publications	\$ 1,000	\$ 33	\$ 1,000	\$ 1,000
Marketing	\$ 250	\$ -	\$ 250	\$ 250
Supplies	\$ 600	\$ 362	\$ 600	\$ 600
Travel	\$ 250	\$ 97	\$ 250	\$ 250
Credit Card Fees	\$ 993	\$ 2,259	\$ 2,050	\$ 1,604
Taxes, B&O	\$1,637	\$ 2,329	\$ 2,113	\$ 1,654
<b>Total Expense</b>	<b>\$97,081</b>	<b>\$154,078</b>	<b>\$136,704</b>	<b>\$123,855</b>
<b>Net Profit (Loss)</b>	<b>\$12,069</b>	<b>\$1,317</b>	<b>\$4,171</b>	<b>-\$13,605</b>



## Budget 2019-2020

July 1, 2019 to June 30, 2020

## Actual 2019-2020

July 1, 2019 to June 30, 2020

## Proposed Budget 2020-2021

July 1, 2020 to June 30, 2021

## Proposed Budget 2021-2022

July 1, 2021 to June 30, 2022

	<u>Approved</u>	<u>Actual</u>	<u>Preliminary</u>	<u>Preliminary</u>
<b><u>EDUCATION INSTITUTE</u></b>				
<b>Income</b>				
Registrations	\$ 187,500	\$ 183,550	\$ 112,500	\$ 137,500
Sponsors	\$ 7,500	\$ 6,610	\$ 3,750	\$ 3,750
<b>Total Income</b>	<u>\$195,000</u>	<u>\$190,160</u>	<u>\$116,250</u>	<u>\$141,250</u>
<b>Expense</b>				
Management Fee	\$ 33,918	\$ 30,521	\$ 24,600	\$ 24,600
Speaker/Presenter	\$ 32,500	\$ 35,900	\$ 26,000	\$ 26,000
Meals/ room & equip rental	\$ 111,250	\$ 31,278	\$ 70,404	\$ 70,404
WiFi	\$ -	\$ -	\$ -	\$ -
Printing	\$ 2,000	\$ 1,669	\$ 2,000	\$ 2,000
Postage, shipping & Mailing	\$ 2,000	\$ 1,954	\$ 2,000	\$ 2,000
Travel	\$ 1,500	\$ -	\$ 1,500	\$ 1,500
Meetings	\$ 150	\$ -	\$ 150	\$ 150
Shipping	\$ 100	\$ -	\$ 100	\$ 100
Marketing	\$ 400	\$ -	\$ 400	\$ 400
Supplies	\$ 500	\$ 105	\$ 500	\$ 500
Registration Fees	\$ 1,926	\$ 160	\$ 160	\$ 160
Bad Debts	\$ 100	\$ -	\$ -	\$ -
Credit Card Fees	\$ 3,586	\$ 5,185	\$ 2,906	\$ 3,531
<b>Total Expense</b>	<u>\$189,930</u>	<u>\$106,773</u>	<u>\$130,720</u>	<u>\$131,345</u>
<b>Net Profit (Loss)</b>	<b>\$5,070</b>	<b>\$83,387</b>	<b>-\$14,470</b>	<b>\$9,905</b>





## Budget 2019-2020

July 1, 2019 to June 30, 2020

## Actual 2019-2020

July 1, 2019 to June 30, 2020

## Proposed Budget 2020-2021

July 1, 2020 to June 30, 2021

## Proposed Budget 2021-2022

July 1, 2021 to June 30, 2022

	<u>Approved</u>	<u>Actual</u>	<u>Preliminary</u>	<u>Preliminary</u>
<b><u>SEMINARS</u></b>				
<b>Income</b>				
Registrations	\$ 15,000	\$ 4,050	\$ 15,000	\$ 15,000
<b>Total Income</b>	<b>\$15,000</b>	<b>\$4,050</b>	<b>\$15,000</b>	<b>\$15,000</b>
<b>Expense</b>				
Management Fee	\$ 2,215	\$ 876	\$ 1,915	\$ 1,915
Credit Card Fees	\$ 300	\$ 86	\$ 315	\$ 315
Speaker/Presenter	\$ 4,800	\$ 789	\$ 3,300	\$ 3,300
Meals	\$ 1,500	\$ 511	\$ 1,500	\$ 1,500
Equipment Rental	\$ 500	\$ -	\$ 500	\$ 500
Room Rental	\$ 750	\$ -	\$ 750	\$ 750
Printing	\$ 300	\$ 34	\$ 300	\$ 300
Postage, mailing & shipping	\$ 50	\$ -	\$ 50	\$ 50
Travel	\$ 300	\$ 8	\$ 300	\$ 300
Supplies	\$ 250	\$ -	\$ 250	\$ 250
Dues & Fees	\$ 300	\$ 53	\$ 20	\$ 20
Meeting & Teleconference	\$ 100	\$ -	\$ 100	\$ 100
Marketing	\$ 250	\$ -	\$ 250	\$ 250
<b>Total Expense</b>	<b>\$11,615</b>	<b>\$2,357</b>	<b>\$9,550</b>	<b>\$9,550</b>
<b>Net Profit (Loss)</b>	<b>\$3,385</b>	<b>\$1,693</b>	<b>\$5,450</b>	<b>\$5,450</b>
<b><u>ACCREDITATION</u></b>				
<b>Income</b>				
Accredited Code Official Program	\$ 600	\$ 850	\$ 250	\$ 50
Registrations & Renewals	\$ 12,240	\$ 11,900	\$ 12,265	\$ 18,385
<b>Total Income</b>	<b>\$ 12,840</b>	<b>\$12,750</b>	<b>\$ 12,515</b>	<b>\$ 18,435</b>
<b>Expense</b>				
Management Fee	\$ 5,000	\$ 2,786	\$ 5,000	\$ 5,000
Speaker/Presenter	\$ 12,120	\$ 12,951	\$ 17,640	\$ 27,140
Printing & Marketing	\$ 500	\$ 28	\$ 500	\$ 500
Postage & Mailing Services	\$ 50	\$ 85	\$ 100	\$ 100
Travel	\$ 250	\$ -	\$ 250	\$ 250
Meetings & Teleconference	\$ 200	\$ 36	\$ 200	\$ 200
Scholarships	\$ 2,000	\$ 1,133	\$ 3,000	\$ 4,500
Supplies	\$ 150	\$ 142	\$ 150	\$ 150
Credit Card Fees	\$ 257	\$ 288	\$ 288	\$ 424
Taxes, B & O	\$ 9	\$ 13	\$ 4	\$ 1
Dues & Fees	\$ 148	\$ 105	\$ 50	\$ 50
Publications	\$ 400	\$ 156	\$ 400	\$ 400
<b>Total Expense</b>	<b>\$21,084</b>	<b>\$17,723</b>	<b>\$ 27,582</b>	<b>\$ 38,715</b>
<b>Net Profit (Loss)</b>	<b>\$ (8,244)</b>	<b>\$ (4,973)</b>	<b>\$ (15,067)</b>	<b>\$ (20,280)</b>

**Budget 2019-2020**

July 1, 2019 to June 30, 2020

**Actual 2019-2020**

July 1, 2019 to June 30, 2020

**Proposed Budget  
2020-2021**

July 1, 2020 to June 30, 2021

**Proposed Budget  
2021-2022**

July 1, 2021 to June 30, 2022

	<u>Approved</u>	<u>Actual</u>	<u>Preliminary</u>	<u>Preliminary</u>
<b><u>FINANCE</u></b>				
<b>Expense</b>				
Management Fee	\$ 23,950	\$ 21,892	\$ 23,950	\$ 23,950
Meeting & Teleconference	\$ 250	\$ 55	\$ 150	\$ 150
Printing	\$ 150	\$ -	\$ 100	\$ 100
<b>Total Expense</b>	<b>\$24,350</b>	<b>\$21,947</b>	<b>\$24,200</b>	<b>\$24,200</b>
<b><u>GOVERNMENT RELATIONS</u></b>				
<b>Expense</b>				
Management Fee	\$ 500	\$ 264	\$ 500	\$ 500
Contract Lobbyist (Moved from Member Svc.)	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000
Travel	\$ 650	\$ 333	\$ 650	\$ 650
Meeting & Teleconference	\$ 500	\$ 41	\$ 250	\$ 250
Printing	\$ 350	\$ -	\$ 250	\$ 250
<b>Total Expense</b>	<b>\$38,000</b>	<b>\$36,639</b>	<b>\$37,650</b>	<b>\$37,650</b>
<b><u>OUTREACH</u></b>				
<b>Expense</b>				
Management Fee	\$ 500	\$ 126	\$ 500	\$ 500
HS Technical Training	\$ 2,500	\$ -	\$ 1,500	\$ 1,500
Meeting & Teleconference	\$ -	\$ -	\$ 250	\$ 250
Marketing	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
Credit Card Fees	\$ -	\$ -	\$ -	\$ -
B & O Taxes	\$ -	\$ -	\$ -	\$ -
Travel	\$ 500	\$ -	\$ 500	\$ 500
Supplies, Postage	\$ 500	\$ 125	\$ 250	\$ 250
<b>Total Expense</b>	<b>\$5,000</b>	<b>\$251</b>	<b>\$4,000</b>	<b>\$4,000</b>
<b><u>EMERGENCY MANAGEMENT</u></b>				
<b>Expense</b>				
Management Fee	\$ 2,150	\$ 6,131	\$ 5,000	\$ 5,000
Other NGO, Non WABO Credentialling	\$ 15,000	\$ 480	\$ 15,000	\$ 15,000
Travel	\$ 500	\$ 34	\$ 500	\$ 500
Meetings & Teleconference	\$ 1,000	\$ -	\$ 500	\$ 500
Supplies, postage, printing, web page	\$ 250	\$ 260	\$ 750	\$ 750
<b>Total Expense</b>	<b>\$18,900</b>	<b>\$6,905</b>	<b>\$21,750</b>	<b>\$21,750</b>



# Budget 2019-2020

July 1, 2019 to June 30, 2020

# Actual 2019-2020

July 1, 2019 to June 30, 2020

# Proposed Budget 2020-2021

July 1, 2020 to June 30, 2021

# Proposed Budget 2021-2022

July 1, 2021 to June 30, 2022

	<u>Approved</u>	<u>Actual</u>	<u>Preliminary</u>	<u>Preliminary</u>
<b><u>TECHNICAL CODE DEVELOPMENT</u></b>				
<b>Expense</b>				
Management Fee	\$ 500	\$ 260	\$ 500	\$ 500
Technical Code Consultant	\$ 50,000	\$ -	\$ 50,000	\$ 50,000
Travel	\$ 10,000	\$ 955	\$ 10,000	\$ 10,000
Meetings & Teleconference	\$ 1,250	\$ 512	\$ 1,000	\$ 1,000
TAG travel reimbursement	\$ 3,000	\$ -	\$ 3,000	\$ 3,000
Marketing/Scholarships	\$ 15,000	\$ 6,682	\$ 15,000	\$ 15,000
<b>Total Expense</b>	<b>\$79,750</b>	<b>\$8,409</b>	<b>\$79,500</b>	<b>\$79,500</b>
<b><u>ADMINISTRATION</u></b>				
<b>Income</b>				
Interest & Investment Income	\$ 12,000	\$ 17,470	\$ 10,250	\$ 10,250
<b>Total Income</b>	<b>\$12,000</b>	<b>\$17,470</b>	<b>\$10,250</b>	<b>\$10,250</b>
<b>Expenses</b>				
Management Fee	\$ 22,442	\$ 20,133	\$ 22,442	\$ 22,442
Registrations & Dues	\$ 575	\$ 325	\$ 575	\$ 575
Travel	\$ 250	\$ 203	\$ 250	\$ 250
Legal Fees	\$ 3,500	\$ 3,575	\$ 3,500	\$ 3,500
<b>General Office</b>				
Equipment and postage	\$ 3,500	\$ 2,050	\$ 3,500	\$ 3,500
Computer Expenses	\$ 4,000	\$ 5,567	\$ 4,000	\$ 4,000
Printing	\$ 1,000	\$ 550	\$ 1,000	\$ 1,000
Telephone and Internet	\$ 4,200	\$ 4,044	\$ 4,400	\$ 4,400
Insurance	\$ 2,700	\$ 2,695	\$ 2,700	\$ 2,700
Office Supplies	\$ 3,000	\$ 1,863	\$ 2,800	\$ 2,800
<b>Total General Office</b>	<b>\$18,400</b>	<b>\$16,769</b>	<b>\$18,400</b>	<b>\$18,400</b>
<b>Total Expense</b>	<b>\$45,167</b>	<b>\$41,005</b>	<b>\$45,167</b>	<b>\$45,167</b>
<b>Net Profit (Loss)</b>	<b>-\$33,167</b>	<b>-\$23,535</b>	<b>-\$34,917</b>	<b>-\$34,917</b>
<b>TOTAL INCOME</b>	<b>\$1,288,784</b>	<b>\$1,234,824</b>	<b>\$1,073,232</b>	<b>\$961,528</b>
<b>TOTAL EXPENSE</b>	<b>\$1,317,028</b>	<b>\$1,071,428</b>	<b>\$1,172,498</b>	<b>\$1,084,921</b>
<b>Net Profit/Loss</b>	<b>-\$28,244</b>	<b>\$163,396</b>	<b>-\$99,266</b>	<b>-\$123,393</b>

Now is the Time to get Accredited!



**Permit Technician Course**



**Building Inspector Course**

**Plans Examiner Course**



Code



Official



Accreditation



Program

Everyone deserves to live and work in safe buildings. Do your part by finding a rewarding career in protecting the public as a building code administrator. Enroll in this three-year online program to fill a continuing demand for qualified:



**Permit Technicians**



**Building Inspectors**

**Plans Examiners**

The first-in-the-nation program designed to provide in-depth training tailored to prepare you for jobs in Washington State building departments. This three-year program awards a certificate upon satisfactory completion of each three quarters (one class per quarter) for a total of three certificates. By completing an International Code Council Certification exam for each certificate awarded, you have the option of gaining Accreditation through the Washington Association of Building Officials (WABO), up to a total of three accreditations.

**Year 1: You will gain working knowledge of local city and county Permit Centers – Permit Technician**

- Administrative and legal aspects of working in the regulatory side of the construction industry
- Customer service and communication basics at a public service center
- Basic understanding of construction codes
- *Optional ICC Certificates Required to Achieve WABO Accreditation (Pick 1) – Permit Technician, Residential or Commercial Building Inspector, Residential or Building Plans Examiner*

**Year 2: Field Application of Construction Codes – Building Inspector**

- Inspecting development at construction sites
- Communication techniques with builders & contractors
- Report writing and properly documenting permit records
- Inspector-level knowledge of construction codes
- *Optional ICC Certificates Required to Achieve WABO Accreditation (Pick 2 Additional) – Residential or Commercial Building Inspector, Residential or Building Plans Examiner*

**Year 3: Construction Code Reviews of Permit Applications – Plans Examiner**

- Multi-discipline permitting, process and procedures
- Technical writing and presentation development
- Understanding the interaction of plans examiners and permit applicants
- *Optional ICC Certificates Required to Achieve WABO Accreditation (Pick 2 Additional) – Residential or Commercial Building Inspector, Residential or Building or Mechanical or Plumbing Plans Examiner, Residential or Commercial Mechanical Inspector, Residential or Commercial Plumbing Inspector*

**Class Size is Limited – Open Enrollment Begins April, 2020**

Online Courses Begin September 14, 2020

Questions? Call Melissa (360) 628-8669 or email [coap@wabo.org](mailto:coap@wabo.org)