



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS  
SPECIAL INSPECTION REGISTRATION PROGRAM

**RECIPROCAL AND/OR WABO SPECIAL INSPECTOR CERTIFICATES  
SPECIAL INSPECTOR CERTIFICATION**

**BACKGROUND**

Prior to January 1, 1994, two cities in the region and one county had special inspector certification programs. With the objective of promoting uniformity and the support of those local jurisdictions with special inspector certification programs and representatives of the special inspection industry in the region, WABO developed and inaugurated a region wide WABO Special Inspector Certification Program (SICP).

**CITY/COUNTY CERTIFICATION CONVERSION PROGRAM**

Individuals holding valid Portland, Seattle and Spokane County certificates, as of September 1, 1993, to perform special inspection in reinforced concrete, prestressed concrete, structural masonry, shotcrete, structural steel/welding, and/or spray applied fireproofing were given until December 31, 1993 to voluntarily convert their city certification to certification in the WABO Special Inspector Certification Program (SICP) as a WABO Special Inspector

**WABO CERTIFICATION**

In addition to the certification conversion program, a testing program was developed for individuals who had not previously qualified in the shotcrete type of work under a city or county certification program but wanted to do so. Such individuals as also identified as a WABO Special Inspector in the SICP. Structural Wood, Mass Timber, Cold-Formed Steel Framing, Post-Installed Anchors and Fire-Resistant Penetrations and Joints have been added to the WABO Special Inspector SICP.

**CERTIFICATION ISSUANCE AND RENEWAL**

A WABO Special Inspector certificates are valid for a specified three-year period. A certificate may be renewed for subsequent, consecutive three-year periods, as long as it is renewed as prescribed.

WABO will assign an expiration date to a certificate which will remain constant regardless of whether or not any additional types to work are added to the certificate.

Failure to renew any type of work represented on a certificate prior to the certificate expiration date may result in elimination of that type of work from the certificate.

Failure to renew a certificate prior to the certificate expiration date may result in loss of the certificate.

## **CERTIFICATION EXPIRATION AND REINSTATEMENT**

An individual's certification that has not been renewed prior to a prescribed expiration date may be deemed expired and may be reinstated in accordance with the following guidelines:

1. An application is submitted on a prescribed Reinstatement Registrant application;
2. An application is accompanied by the prescribed application fee;
3. An application and prescribed fee are received in the WABO office within 60 calendar days of the expiration of a Certificate;
4. An application must include an acceptable explanation(s) of why the expired card was not renewed in a timely manner during the normal renewal process; and,
5. An application will not be accepted from an inspector who has had a certification suspended or withdrawn.

## **CERTIFICATION CARD**

Individuals holding a WABO Special Inspector certificate card should note that it states on their card that the card is the property of WABO. The card is provided to serve as documentation of certification with SIRP registered laboratories and not confirmation of special inspector registration on a job site. The card should be kept in the possession of the individual.

## **LOST CERTIFICATION**

Certifications which have been lost require replacement. To obtain a replacement certificate, submit a signed and dated letter request to WABO indicating brief circumstances surrounding the loss and include the appropriate replacement fee. Refer to Bulletin No. R-93-02

## **CERTIFICATION REVOCATION**

Cause(s) for revocation of a certificate shall be determined by the SIRP board. One such cause is misrepresentation of an individual's SICP certification (or SIRP registration) e.g. inspecting types of work without valid certification; using another's certification card; using a registration card when the individual is not in the employ of a registered agency; using another registrants card; et al.