



WASHINGTON ASSOCIATION OF BUILDING OFFICIALS
"Leading the way to excellence in building and life safety"

Proposed Minutes

WABO Executive Board Meeting – February 05, 2024

1. Call to Order

The WABO Executive Board was called to order by President Andy Higgins at 12:05 p.m. via Zoom Conferencing.

2. Roll Call

The following officers were present:

Andy Higgins	-	President
Ray Cockerham	-	1st Vice President
Todd Blevins	-	2 nd Vice President
Kurt Aldworth	-	Immediate Past President

The following Directors were present:

Brian Smith	-	Certification & Registration
Micah Chappell	-	Technical Code Development
Tim Woodard	-	Government Relations
Angela Haupt	-	Finance
Stacy Criswell	-	Outreach
Ryan Mumma	-	Emergency Management
James Tumelson	-	Accreditation
C. Ray Allshouse	-	Past President
Trace Justice	-	Past President

The following Director has resigned from the Board:

Max Booth	-	Education
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The following management personnel were present:

Tara Jenkins	-	Executive Director
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3. Consent Agenda

Agenda Approval as modified – February 05, 2024. Approved unanimously.
Minutes Approval – December 06, 2023. Approved unanimously.

4. **President Report.** President Andy Higgins reported that ICC Leadership Academy and Committee Action Hearings are coming up in April.

5. **Business / Action Items –**

1. **WABO Business –**

a. **Action Between Meetings –** Andy Higgins reported that action occurred in between the last board meeting: the board reviewed TCD committee’s request to submit public comment to the SBCC relating to the proposed changes for the Technical Advisory Group (TAG) member positions. WABO was not in support of combining the Building Official and Cities/Counties position on any TAG. WABO provided options that would allow the continued separate positions for Building Official and Cities/Counties.

The following motion needs to be reflected in the minutes:

MOTION: It was moved and seconded to approve the public comments to the SBCC relating to the proposed changes for the Technical Advisory Group (TAG) member positions. Motion passed.

b. **Legislative Update –** Tim Woodard provided an update on the following bills: HB2071 Multiplex Housing, ESB6120 Wildland-Urban Interface, ESB 6089 Electrical Inspector Requirements, SHB 2275 Senior Independent Housing, and ESSB6291 State Building Code Council.

c. **Annual Business Meeting –**

i. Professional Development – Tara Jenkins announced that Edward Cilurso from ICC will be providing the ABM Professional Development on AI Navigator to include interactive ‘work’ to engage members to find code answers using AI.

ii. Awards – A discussion was held regarding the awards for the Annual Business meeting. Online submissions received were presented to the Board for consideration.

MOTION: It was moved and seconded to award the Jurisdictional Outreach Award to the City of Stanwood, Lake Stevens, and Monroe. Motion passed unanimously.

MOTION: It was moved and seconded to award the Outstanding Education Achievement Award to Chris Jensen of UL. Motion passed unanimously.

MOTION: It was moved and seconded to award the Associate of the Year Award to Michelle Yee of Simpson Strong-Tie. Motion passed unanimously.

MOTION: It was moved and seconded to award the Code Official of the Year Award to Ardel Jala. Motion passed unanimously.

iii. Incentives – A WABO tote bag with red logo and ship pin was selected as the 2024 ABM meeting giveaways.

iv. Elections – The board was reminded that elections will be held at the next meeting and to turn in their nomination forms.

- d. **Legacy & Memorial Scholarships** – Stacy Criswell shared the draft Legacy Scholarship Application Guidelines. A discussion was held regarding eligibility, limiting WABO educational events, scoring criteria for Education or Outreach committee to review, award amount based on percentage, and testimonials. Stacy will revise the application based on feedback and bring it back to Board for further review.
- e. **COAP Program Fee Schedule** –Tara Jenkins presented a COAP fee schedule increase to adjust for the dues & fees schedule increase policy.

MOTION: It was moved and seconded to increase the COAP fees as revised. Motion passed unanimously.

- f. **ICC ABM** – Trace Justice led the discussion about ways to bolster attendance for this year's ICC ABM so WABO members can be present to support David Spencer's ICC Presidential run.
- g. **Adult Family Homes** – Brian Smith and Ray Cockerham informed the Board that they have been working on updating the Adult Family Home Checklist and discussing the 6-8 bed requirements. A meeting has been scheduled to finalize the checklist with DSHS.
- h. **Other Business** –
Tara Jenkins announced that Tom Maloney, President of WA Association of Fire Marshals, requested to meet with WABO's Board. A discussion was held and a virtual meet and greet to introduce both sides was agreed upon. A request was made to invite President Maloney to our Annual Business Meeting and speak during our guest reports.

2. ICC Business –

- a. ICC Leadership Academy –** Andy Higgins announced that Ray Cockerham and Todd Blevins will be attending the Leadership Academy, along with himself as the Building Membership Council (BMC) is taking place during the same time.

Meeting recessed at 3:10 p.m.

The Executive Director prepared the proposed Minutes. Written documents or reports referred to in the Minutes are on file in the association office.